



TOWN OF MEDFIELD

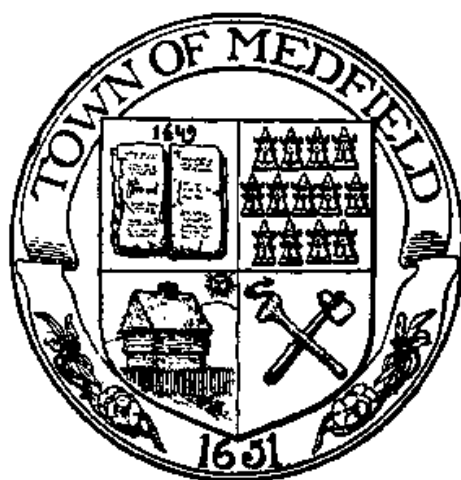
Annual Town Report

FOR THE YEAR ENDING DECEMBER 31, 2017



In 2013, a volunteer committee was appointed to address the small, non-descript pocket park in the heart of downtown. The community provided more than 150 ideas for addressing the space and design challenges were resolved by Medfield's The Garden Continuum. Some of the highlights include addressing the draining issues, replacing a broken sidewalk, providing handicap accessibility, new seating and a fountain, adding lighting for safety, and incorporating donated granite blocks. The community also chose the name in a voting contest to reflect the 150-year history of Medfield's most important industry of straw hat making, which was centered in the area around the park.

The Straw Hat Park is a Medfield Foundation initiative, and 135 families and two dozen businesses supported the park with donations. The park officially opened to the public in a ribbon cutting ceremony July 13, 2016 complete with live music and free ice cream. In the spring of 2018, an interpretive sign will be installed, made possible by a donation from MEMO.



367th Anniversary

ANNUAL REPORT

IN MEMORIAM

Patrick Caufield
Police Officer

Harry T. Mitchell III
Volunteer Fire Department
Cemetery Commission
Burial Agent
Committee to Study Hunting
Housing Authority
Trust Fund Commissioner

John P. O'Toole
Housing Authority
Building Inspector
Blasting Study Committee
Enforcement Officer, Zoning
Field Driver and Fence Viewer

Dorcas Owen
Assistant Town Clerk
Memorial Day Committee

Carl J. Mellea
Building Code Committee
Adult Community Center Study Committee
Solid Waste Study Committee

SENATORS AND REPRESENTATIVES FOR MEDFIELD

STATE



Senator in General Court

Norfolk, Bristol
Paul R. Feeney
State House Room 507
Boston, MA 02133
(617) 722-1222
paul.feeney@masenate.gov

Governor's Councillor

2nd District
Robert L. Jubinville
State House Room 184
Boston, MA 02133
(617) 725-4015 x2
jubinville@comcast.net



Representative in General Court

13th Norfolk District, Precinct 1 & 2
Denise Garlick
State House Room 473G
Boston, MA 02133
(617) 722-2070
Denise.Garlick@mahouse.gov



Representative in General Court

9th Norfolk District, Precinct 3 & 4
Shawn Dooley
State House Room 167
Boston, MA 02133
(617) 722-2810
Shawn.dooley@mahouse.gov

FEDERAL



U.S. Representative to Congress, 4th District

Joseph Kennedy
29 Crafts Street
Newton, MA 02458
(508) 332-3333
www.kennedy.house.gov



United States Senator

Elizabeth Warren
2400 J.F.K. Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170
www.warren.senate.gov



United States Senator

Edward Markey
975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565 8519
www.markey.senate.gov

FACTS ABOUT MEDFIELD

Incorporated	1651
Population	12,678 as of December 31, 2017
County	Norfolk
Size	14.43 square miles
Miles of Highway	74.72
Elevation	180 feet above sea level at the Town House
Registered Voters	8,524 as of December 31, 2017
	Democrats 1,708
	Republicans 1,310
	No Party or Designation 5,422
	Other 84
Government	Board of Selectmen Annual Town Election is the last Monday in March Open Town Meeting is the last Monday in April
Official Notices	All Town Board and Commission meetings are posted on the Town House bulletin board
Tax Rate	16.89 per thousand of assessed valuation (7/1/16-6/30/17) 17.03 per thousand of assessed valuation (7/1/17-6/30/18)
Taxes Due	August 1 st , November 1 st , February 1 st , and May 1 st
Town House Hours	Monday, Tuesday, Wednesday, 8:30AM to 4:30PM Thursday, 8:30AM to 7:30PM Friday, 8:30AM to 1:00PM
Library Hours	
<i>Winter Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>September to May</i>	Tuesday, Thursday 10:00PM to 9PM Saturday 10:00AM to 5PM, Sunday 2PM to 5PM
<i>Summer Hours</i>	Monday, Wednesday, Friday 10:00AM to 6PM
<i>June to August</i>	Tuesday, Thursday 10:00AM to 9PM Saturday 10:00AM to 2PM, Sunday Closed
Transfer Station	Wednesday, Friday & Saturday, 9 AM to 4 PM
<i>Summer Hours</i>	Wednesday 9AM to 7PM, Friday & Saturday 9AM to 4PM

ELECTED AND APPOINTED OFFICIALS 2017

Elected Officials

Moderator

Scott F. McDermott 2018

Town Clerk

Carol A. Mayer 2018

Board of Selectmen

Osler L. Peterson 2018

Michael Marcucci 2019

Gus Murby 2020

Board of Assessors

Thomas Sweeney 2018

Jeffrey Skerry 2019

Kenneth Manning 2020

School Committee

Maryanne Sullivan 2018

Timothy J. Bonfatti 2019

Christopher Morrison 2019

Jessica Reilly 2020

Anna M. O'Shea Brooke 2020

Trustees of the Public Library

Maura Y. McNicholas 2018

Steven Pelosi 2018

Geena Matuson 2019

Deborah Merriman 2019

Lauren Feeney 2020

Colleen Sullivan 2020

Planning Board (5 Years)

Teresa James 2022

Paul McKechnie 2019

George N. Lester 2020

Sarah Lemke 2021

Gregory Sullivan 2018

Jim Brand, Assoc 2018

Seth Meehan, Associate

2018

Park and Recreation Commission

Robert Tatro 2018

Nicholas Brown 2019

Mel Seibolt 2019

Kirsten Young 2020

Michael Parks 2020

Housing Authority

Eldred Whyte 2018

Lisa Donovan 2019

Robert Canavan 2020

Brent Nelson, *State appt.* 2021

Eileen Desorgher 2022

Trust Fund Commission

Georgia Colivas 2018

Gregory Reid 2019

Appointed by the Board of Selectmen

Fire Chief

William A. Kingsbury, *Retired* 2017

Robert Hollingshead, *Interim* 2018

Chief of Police

Robert E. Meaney, Jr. 2018

Deputy Chief of Police

John W. Wilhelmi 2018

Sergeants

John W. Wilhelmi 2018

Ray M. Burton 2018

Daniel J. Burgess 2018

John D. Geary 2018

Larz Anderson 2018

Police Officers		Todd Trehubenko	2018
Michelle Manganello	2018	Jack Wolfe	2018
Christine DiNatale	2018	Jim Brand	2018
Robert G. Flaherty	2018		
Thomas M. LaPlante	2018	Americans with Disabilities	
Wayne Sallale	2018	Compliance Review Committee	
Colby Roy	2018	Maurice Goulet	2018
Ryan Maxfield	2018	Michael J. Sullivan	2018
Joseph Brienze	2018	Ann B. Thompson	2018
Patrick Kelleher	2018		
School Resource Officer		Animal Control Officer	
Michelle Manganello	2018	Jennifer A. Cronin	2018
Town Administrator		ALS Study Committee	
Michael J. Sullivan	2019	Gustave Murby	2018
		Robert Meaney	2018
Treasurer/Collector		Tom Marie	2018
Georgia K. Colivas	2019	Holly Rand	2018
		Steve Caskey	2018
Director of Public Works		Neal O'Connor	2018
Maurice Goulet	2019	Chad Boylan	2018
		Jeff Bennotti, <i>Ex Officio</i>	2018
Town Accountant		Brendan McNiff, <i>Ex Officio</i>	2018
Joy Ricciuto	2019	Kristine Trierweiler, <i>Ex Officio</i>	2018
Town Counsel		Bay Colony Rail Trail Study	
Mark G. Cerel	2019	Committee	
Affordable Housing Committee		Christian Donner	2018
Bonnie Wren-Burgess	2018	Eric Holm	2018
Charles H. Peck	2018	Graham Plonski	2018
Diane L. Maxson	2018	Robert Horgan	2018
Stephen M. Nolan	2018	George Hinkley	2018
John W. McGeorge	2018		
Ann B. Thompson	2018	Board of Appeals on Zoning (3 yr)	
Kristine Trierweiler, <i>Ex Officio</i>	2018	Stephen M. Nolan	2019
Affordable Housing Trust		Jack McNicholas	2020
Michael Marcucci	2018	Charles H. Peck	2021
Adam Ameden	2018	William McNiff, <i>Assoc</i>	2018
Timothy Bonfatti	2018	Michael Whitcher, <i>Assoc</i>	2018
Ann Thompson	2018	Douglas C.Boyer, <i>Assoc</i>	2018

Board of Health (3 yr)

Jennifer M. Polinski	2019
Marcia Aigler	2020

Board of Registrars (3 yr)

William Gallagher	2018
Eileen DeSorgher	2019
L. David Alinsky	2020

Board of Water and Sewerage (3 yr)

Jeremy Marsette	2018
Christian Carpenter	2019
William Harvey	2020

Capital Budget Committee

Barbara Gips	2018
Michael Marcucci	2018
Abby Marble	2018
Kristine Trierweiler	2018
Timothy P. Sullivan	2018
Joy Ricciuto	2018
Michael LaFrancesca	2018

Cemetery Commissioners (3 yr)

Frank Iafolla	2018
Thomas Sweeney	2019
Al Manganello	2020
David Temple, <i>Associate</i>	2018
Paul Hogan, <i>Associate</i>	2018

Charles River Natural Storage Area Designees

Maurice Goulet	2018
Michael J. Sullivan	2018

Collective Bargaining Team

Robert E. Meaney, Jr.	2018
Michael Marcucci	2018
Robert Hollingshead	2018
Thomas Marie	2018
Robert Conlon	2018
Kristine Trierweiler	2018

Committee to Study Memorials

Ronald C. Griffin	2018
Jane M. Lomax	2018
David F. Temple	2018
Michelle Doucette	2018

Community Gardens Committee

Neal Sanders	2018
Betty Sanders	2018

Community Preservation Act Study Committee

Russel Hallisey	2018
Marybeth Groff	2018
Cheryl O'Malley	2018
Robert Sliney	2018

Conservation Commission (3 yr)

Robert Kennedy, Jr.	2018
Ralph Parmigiane	2018
Robert Aigler	2019
Mary McCarthy	2019
Deborah Bero	2020
Michael Perloff	2020
Philip J. Burr	2020
Geo Darrell, <i>Associate</i>	2018

Constable for Election

Carol A. Mayer	2018
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Constables and Keepers of the Lockup

Larz C. Anderson	2018
Michelle Manganello	2018
Daniel J. Burgess	2018
Ray M. Burton, Jr.	2018
Christine DiNatale	2018
Robert B. Flaherty	2018
John D. Geary	2018
John F. Gerlach	2018
Stephen H. Grover	2018
Thomas M. LaPlante	2018
D. Eric Pellegrini	2018

Wayne Sallale	2018	Neil I. Grossman	2018
Thomas A. Tabarani	2018	Thomas S. Hamano	2018
John W. Wilhelmi	2018	Paul Jordan	2018
Colby Roy	2018	Paul Kearns	2018
Ryan Maxfield	2018	Steven Krichdorfer	2018
Joseph Brienze	2018	John G. Naff	2018
Patrick Kelleher	2018	Donald W. Reed	2018
		Wayne A. Sallale	2018
		James Wells	2018

Contract Compliance Officer

Michael J. Sullivan	2018
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Council on Aging (3 yr)

Richard Ryder	2018
Michael Clancy	2018
Gwyneth Centore	2019
Perry C. Constas	2019
Robert Heald	2020

Director of Grave Markers for Veterans

Frank Iafolla	2018
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Economic Dev. Commission (3 yr)

Robert Callaghan	2018
Ralph Costello	2018
Ann B. Thompson	2019
Paul E. Hinkley	2019
Alex Jowdy	2019
Joseph Scier	2020
Patrick Casey	2020

Elderly Taxation Aid Committee

Georgia Colivas	2018
Michael J. Sullivan	2018
Frank Perry	2018
Roberta Lynch	2018

Emergency Management Agency

Ray M. Burton, Director	2018
Ray M. Burton, III	2018
Jon R. Cave	2018
David Cronin	2018
Sandra Cronin	2018

Employees Insurance Advisory Committee

Nancy Deveno	2018
Peter Moran	2018
Susan Parker	2018
Michelle Manganello	2018
John Wilhelmi	2018
Joy Ricciuto	2018
Malcolm Gibson	2018
Michael J. Sullivan, Ex Officio	2018

Enterprise Fund Committee

Georgia K. Colivas	2018
Maurice Goulet	2018
Michael J. Sullivan	2018
Jeremy Marsette	2018
Kristine Trierweiler	2018
Joy Ricciuto	2018
Christian Carpenter	2018
William Harvey	2018

Fair Housing Officer

Michael J. Sullivan	2018
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Field Driver and Fence Viewer

John Naff	2018
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Fire Chief Selection Committee

Scott McDermott	2018
Robert E. Meaney	2018
Rachel Brown	2018
Jeffrey Marsden	2018
Robert Conlon	2018

John Naff 2018
Kristine Trierweiler 2018

Historic District Commission (3 yr)

David R. Sharff 2018
Bradley Phipps 2018
Michael Taylor 2019
John Maiona 2019
Connie Sweeney 2020

Historical Commission (3 yr)

Ancelin Wolfe 2018
William Hasapidis 2018
Daniel Bibel 2019
Maria C. Baler 2019
Caitlin Struble 2019
David F. Temple 2020
John Day 2020
Robert Gregg, *Associate* 2018
David R. Sharff, *Associate* 2018
Michael R. Taylor, *Associate* 2018
John A. Thompson, *Associate* 2018
Marc Eames, *Associate* 2018
Cheryl O'Malley, *Associate* 2018

Inspection Department

John Naff, Building Commissioner 2018
Joseph Doyle, Alternate Building 2018
John Mee, Alternate Building 2018
Donald J. Colangelo, *Alt Bldg* 2018
John A. Rose, Jr., *Plumbing* 2018
James J. Leonard, *Electrical* 2018
Peter Diamond, *Alt Electrical* 2018
James Coakley, *Alt Plumbing* 2018
William A. Cooke, Jr., *Alt Elec* 2018

Inspector of Animals

Jennifer A. Cronin 2018

Keepers of the Town Clock

Marc R. Tishler 2018
David P. Maxson 2018

Kingsbury Pond Committee

Richard Judge 2018
Ann Krawec 2018
George Dealy 2018
Garrett Graham 2018
Greg Testa 2018
Michael Thompson 2018
Sharon Judge 2018
Paul Trumbour 2018
Michael J. Sullivan, *Ex Officio* 2018

Local Auction Permit Agent

Evelyn Clarke 2018

Local Emergency Planning Commission

Maurice Goulet 2018
Edward M. Hinkley 2018
Robert E. Meaney, Jr. 2018
Robert Hollingshead 2018
Michael J. Sullivan 2018
Ann B. Thompson 2018

Local Water Resource Management Official

Maurice Goulet 2018

Lyme Disease Study Committee

Christine Kaldy 2018
Frank Perry 2018
Nancy Schiemer 2018
John Newell, Jr. 2018
Lester Hartman, MD, *ex officio* 2018

Measurer of Wood and Bark (3 yr)

W. James Allshouse 2018

Medfield Animal Control Study Committee

John Thompson 2018
Robert LaPlante 2018
Jenny Cronin 2018
Kevin Ryder 2018

Carol Mayer	2018
Ryan Thomas	2018
Rosemary O'Brien	2018

Metropolitan Area Planning Council/Three Rivers Interlocal	
Sarah Raposa	2019

Medfield Cultural Council (3 yr)

Claire Shaw	2018
Liz Daly	2018
William F. Pope	2018
Susan Parker	2018
Diane Borrelli	2019
David Temple	2019
Ron Gustavson	2019

Municipal Census Supervisor	
Carol A. Mayer	2018

Norfolk County Advisory Board Representative

Maurice Goulet	2018
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Medfield Energy Committee

Lee Alinsky	2018
Penni Conner	2018
Paul Fechtelkötter	2018
Fred Davis	2018
Cynthia Greene	2018
Marie Nolan	2018
David Temple	2018
Maciej Konieczny	2018
Jerry McCarty, <i>Ex Officio</i>	2018
Michael J. Sullivan, <i>Ex Officio</i>	2018
Osler P. Peterson, <i>Ex Officio</i>	2018

OPEB Trust Committee

Georgia Colivas	2018
Peter Moran	2018
Gustave Murby	2018
Joy Ricciuto	2018
Michael Sullivan	2018

Open Space and Recreation Committee

Robert Aigler	2018
Jonathan Hinrichs	2018
Eric O'Brien	2018
Michael Perloff	2018
Mel Seibolt	2018

Medfield MBTA Advisory Board

Designee

Michael J. Sullivan	2018
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Parking Clerk and Hearing Officer

Carol A. Mayer	2018
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Memorial Day Committee

Lorrie Guindon	2018
Robert E. Meaney	2018
Albert J. Manganello	2018
William H. Mann	2018
Ann B. Thompson	2018
Gustave Murby	2018
Michelle Doucette	2018
Ronald C. Griffin	2018
Evelyn Clarke	2018
Frank Iafolla	2018

Permanent Planning and Building Committee

Timothy Bonfatti	2018
Thomas Erb	2018
Michael Quinlan	2018
Walter Kincaid	2018
Michael J. Sullivan, <i>Ex Officio</i>	2018
Robert E. Meaney, <i>Ex Officio</i>	2018
William A. Kingsbury, <i>Ex Officio</i>	2018

Pocket Park Steering Committee

Jean Mineo	2018
Matthew McCormick	2018

Monique Allen	2018	Ann Thompson	2018
Minta Hissong	2018	Stephen Dragotakes	2018
Neils Bodecker	2018	Roberta Lynch	2018
Kevin Ryder	2018	Tyler Brawner, <i>Ex Officio</i>	2018
Robert Kennedy	2018	Christopher Rumul, <i>Ex Officio</i>	2018
Sarah Raposa, <i>Ex Officio</i>	2018		

Police Matrons

Sandra Cronin	2018
Jennifer A. Cronin	2018

Pound Keeper

Jennifer A. Cronin	2018
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Public Weigher (3yr)

W. James Allshouse	2018
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Representative to Regional Hazardous Waste Committee

Maurice Goulet	2018
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Representative to Neponset Watershed Initiative Committee

Michael J. Sullivan	2018
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Right-To-Know Coordinator

Robert Hollingshead	2018
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Safety Committee

Christian Donner	2018
Robert Meaney	2018
Maurice Goulet	2018
Michael J. Sullivan	2018

Sealer of Weights and Measures (3yr)

W. James Allhouse	2018
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Senior Housing Study Committee

Anthony Centore	2018
Gerald Kazanjian	2018
Patty Fascaldo	2018
Paul Fascaldo	2018

Special Police Officers

Leo Acerra (Millis)	2018
Paul J. Adams (Millis)	2018
George Bent (Norfolk)	2018
Dale Bickford (Millis)	2018
Christopher Bonadies	2018
Herbert Burr	2018
Jonathan M. Carroll (Norfolk)	2018
Jon Cave	2018
Ryan Chartrand (Norfolk)	2018
Sandra Cronin	2018
William J. Davis (Norfolk)	2018
Thomas G. Degnim (Norfolk)	2018
Robert A. Dixon (Millis)	2018
Louis Droste (Norfolk)	2018
William J. Dwyer (Millis)	2018
David J. Eberle (Norfolk)	2018
Leo Either (Norfolk)	2018
Glen R. Eykel (Norfolk)	2018
Nathan Fletcher (Norfolk)	2018
Susan Fornaciari (Norfolk)	2018
Robert Forsythe (Norfolk)	2018
Terence Gallagher (Norfolk)	2018
John Gerlach	2018
Thomas Hamano	2018
Timothy Heinz (Norfolk)	2018
John Holmes (Norfolk)	2018
David Holt (Norfolk)	2018
Robert Holst (Norfolk)	2018
Winslow Karlson III (Norfolk)	2018
Paul Kearns	2018
James C. Kozak (Norfolk)	2018
Robert LaPlante	2018
James Lopez (Millis)	2018
Peter Lown (Norfolk)	2018
Robert Maraggio (Millis)	2018
Chris McClure (Norfolk)	2018

David R. McConnell (Norfolk)	2018
Nicholas Meleski (Millis)	2018
Robert Miller (Norfolk)	2018
Paul J. Murphy (Norfolk)	2018
Peter Opanasets (Millis)	2018
Stephen Plympton (Norfolk)	2018
Amanda Prata (Norfolk)	2018
Thomas Quinn (Millis)	2018
Kevin Roake (Norfolk)	2018
Stephen Saulnier	2018
Christina Sena (Norfolk)	2018
Viriato Sena (Norfolk)	2018
Robert Shannon (Norfolk)	2018
Paul Smith (Millis)	2018
Christopher Soffayer (Millis)	2018
Charles Stone (Norfolk)	2018
Thomas Tabarini	2018
Domenic Tiberi (Millis)	2018
Paul Treggari	2018
Eric Van Ness (Norfolk)	2018
Mark Vendetti	2018
James Wells	2018
Ryan Wilhelmi	2018

State Hospital Building and Grounds Maintenance Committee

John Thompson	2018
Robert E. Meaney	2018
Robert Hollingshead	2018
Paul Hinkley	2018
Maurice Goulet	2018
Kristine Trierweiler	2018

State Hospital Environmental Review Committee

Deborah T. Bero	2018
Ralph Tella	2018
John Thompson	2018
Cole Worthy	2018

State Hospital Master Planning Committee

Stephen Nolan	2018
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Gil Rodgers	2018
Teresa James	2018
Randal Karg	2018
Patrick Casey	2018
Brandie Erb	2018

State Hospital Mediation Committee

John Thompson	2018
Ann B. Thompson	2018
William Massaro	2018

State Hospital Negotiating Committee

Stephen Nolan	2018
Kenneth Richard	2018
John Harney	2018
William Massaro	2018
Osler Peterson	2018

State Hospital Resource Committee

Alex Stevens	2018
John Thompson	2018
Frank Perry	2018
William Massaro	2018
Lucille Fisher	2018
Jean Mineo	2018
John Harney	2018

Superintendent of Insect Pest Control

Edward M. Hinkley	2018
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Three Rivers Interlocal Council Representative (MAPC)

Sarah Raposa	2018
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Town Bylaw Review Committee

Cynthia Greene	2018
Russell Hallisey	2018
Stephen Nolan	2018
Neal O'Connor	2018
John McNicholas	2018

Town Greeter

Joseph E. Ryan 2018

Town Historian

2018

Town Wide Master Plan Steering Committee

Jay Duncan 2018

Michael Quinlan 2018

Peggy Sue Werthessen 2018

Robert Herbstzuber 2018

Thomas C. Marie 2018

Teresa James 2018

Jeremy Marsette 2018

Traffic Supervisors

Angela Brown 2018

Jennifer A. Cronin 2018

John F. Gerlach 2018

Robert T. LaPlante 2018

William H. Mann 2018

Kevin Robinson 2018

Lori Sallee 2018

Thomas E. Tabarini 2018

Lisa Visser 2018

Jennifer Dissinger 2018

Transfer Station and Recycling Committee

Nancy Irwin 2018

Megan Sullivan 2018

Steve Catanese 2018

Rachel Brown 2018

Barbara Meyer 2018

Karen Shapiro 2018

Michael Weintraub 2018

Michael J. Sullivan, *Ex Officio* 2018Maurice Goulet, *Ex Officio* 2018Kristine Trierweiler, *Ex Officio* 2018**Tree Warden**

Edward M. Hinkley 2018

Veterans' Service Officer (3)

Ronald Clark Griffin 2018

Wireless Communications Study Committee

David P. Maxson 2018

Thomas Powers 2018

Michael J. Sullivan, *Ex Officio* 2018**Zoning Enforcement Officer**

John Naff 2018

Appointed by the Treasurer/CollectorSusan Cronin, *Assistant* 2018**Appointed by the Chairman of the Selectmen, Chairman of the School Committee and the Town Moderator****Vocational School Committee Representative**

David Bento June 30, 2019

Appointed by the Fire ChiefDavid C. O'Toole, *Deputy FC* 2018Jeffrey Bennotti, *Lt* 2018Thomas M. LaPlante, Jr., *Lt* 2018**Appointed by the Board of Health**

Nancy Bennotti 2018

Appointed by the Moderator**Deputy Moderator**

Conrad J. Bletzer 2018

Warrant Committee

Thomas C. Marie 2018

Nikolaos Athanasiadis 2018

John E. Wolfe 2018

Joanna Hilvert	2019
Abby Marble	2019
Thomas Mulvoy	2019
Barbara Gips	2020
Michael Pastore	2020
Sharon Kingsley Tatro	2020

**Permanent School Building and
Planning Committee**

David Binder	2018
C. Richard McCullough	2018
Timothy J. Bonfatti	2018

**Appointed by the Town Moderator,
Chairman of the Board of
Selectmen, and Chairman of the
Warrant Committee**

Personnel Board

Robert Conlon	2020
Debra Shuman	2018

Appointed by the Planning Board

Sign Advisory Board (3 yr)

Thomas D. Erb	2018
Matthew McCormick	2018
Jeffrey Hyman	2018
John Messina	2018
Howard Richman	2018

**Downtown Sidewalk Design and
Aesthetics Committee**

Michael Leuders	2018
Matthew McCormick	2018
Robert Kennedy	2018
Michael Taylor	2018

**DEPARTMENT REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2017**

BOARD OF SELECTMEN

2017 was marked by progress on some fronts, continued transition in key parts of leadership, and preparation for important decisions to be made at the 2018 Annual Town Meeting. The Board of Selectmen welcomed a new member after a spirited campaign which saw more than 2200 Medfield voters put Gus Murby in and keep commercial marijuana out. The 2017 Annual Town Meeting featured a heartfelt tribute from grateful citizens to retiring Fire Chief William Kingsbury who stepped down after a lifetime in the service of his home town.

Town Goals

During 2017, the Board worked on a set of Town Goals and the draft document which has come out of that effort is a reflection of the collective efforts of all three Selectmen to capture their understanding of what is most important to the residents of Medfield. The Board envisions that the goals will provide a foundation to support the development of annual action plans addressing pressing needs of the town. These draft goals fit into three general categories—prudent financial management, responsible development of housing for the community, and promotion of health and responsible development for Medfield's Youth. They are intended to reflect what we believe to be the general consensus of the town on the most important priorities that should guide decision making on important town issues. While these goals will undoubtedly be of great value to the Board of Selectmen, they are not goals that only involve the Selectmen or town staff. Some of the goals are probably more effectively addressed by individual town departments, public groups, or even individuals. They are intended to be a statement by the town about what is most important to Medfield.

While it is impossible to give every Medfield citizen exactly what they might want, we hope that this articulation of goals in its final form will provide Medfield citizens with a pleasing overall picture. As the Report went to press, the Goals are out for comment so please take a look and let us know what you think, especially if you think they are wonderful and agree 100%. In all seriousness, please do let us know what you think. You can review the Goals on the Town's website and provide your feedback at towngoals@medfield.net. The goals are an important part of the Board's efforts to streamline the Town's work to focus the efforts of employees and volunteers on our most pressing issues.

Meeting Procedures

On a mundane level, we adopted a set of procedures to govern Board of Selectmen meetings. The goal is to permit us to operate in an organized fashion and give citizens the opportunity to participate on issues of concern. This is the

first step in consolidating various town procedures into a single town policy manual.

Medfield State Hospital

While the Medfield State Hospital Master Planning Committee continued its work to present a plan for redeveloping the MSH grounds, the Town was able to rent the property for much of the summer. X-Men: The New Mutants was filmed in a number of the buildings on the MSH property. As a result, the Town received substantial revenues as well as the benefit of renovations to those buildings made for the movie. The rental fees will enable the Town to continue its maintenance of the MSH this year without imposing that expense on taxpayers. Questions about the future of Medfield State Hospital have been a staple of this report for a number of years. While progress was made on the MSH Master Planning Committee's work during 2017, more work is needed in 2018. The Board is committed to bringing the process to a successful resolution for the Town.

Advanced Life Support

The Town's provision of emergency medical services, continued to be a focus for the Board in 2017. The Annual Town Meeting voted against appropriating any money to ensure that the Town's Advanced Life Support "ALS" services would not fall below the level to which the Town was accustomed before our ALS intercept provider closed up shop in the fall of 2016. After that ATM vote, the Board of Selectmen appointed a Study Committee, headed by Gus Murby, to identify the best approach to upgrading the Town's emergency services to the ALS level at the 2018 ATM. The Committee met its schedule and presented a preliminary option to the Board in December 2017. The committee's final recommendation will be made to the 2018 Annual Town Meeting.

Fire Chief Search Committee

The Board appointed a Search Committee to recommend a new Chief to fill Chief Kingsbury's ample boots. Interest from the Town in this committee was substantial, as we had more candidates for the committee than open spots. That is not always the case, so we were pleased that so many people were willing to contribute to this vital task. The Search Committee worked throughout 2017 to develop a process for selecting a new Fire Chief, and in vetting interested candidates. In the meantime, we were happy to welcome Interim Chief Robert Hollingshead who made his way up to Medfield from Hull where he served that Town for many years in its fire department. Chief Hollingshead kept things

running smoothly as we prepared to transition to the Department's next full-time Chief.

Housing

The 2017 Annual Town Meeting created an Affordable Housing Trust and the Board appointed the first 7 trustees. Voters approved the issuance of a \$1 million bond to fund the Town's efforts to develop affordable housing. The Board was gratified that so many people were interested in serving on the Affordable Housing Trust Board of Trustees.

After achieving safe harbor from unfriendly 40B projects in May 2017, the newly-appointed Board worked to develop additional projects under the Local Initiative Program ("LIP") to extend safe harbor protection for an additional year. The Town's first LIP project at 67 North Street (the Jacob Cushman House) was completed and began renting to tenants in the fall of 2017. In addition, the Board of Selectmen approved two additional projects: 8 rental units at 71 North Street and 16 units at 80 North Meadows Road (next to the Goddard School). If approved by the state and the ZBA, this will be sufficient to extend safe harbor protection into May 2019.

After holding a special forum on senior housing at The Center in December 2017, the Board worked with some local residents to develop a survey to supplement the SHSC's work. That survey, which will be completed in the first half of 2018, will provide more detailed guidance for our efforts to diversify the town's housing stock. The Town Housing Production Plan, adopted in the fall of 2016, identifies "[t]he populations identified as having the greatest unmet need for affordable housing including seniors, small households, and people who work in Medfield." This includes both affordable housing as defined by the state, but also housing that is affordable for seniors or others in fixed incomes in Medfield, even if they do not fit the State's definition.

The Board worked to implement many of the recommendations of the Senior Housing Study Committee (created by the 2016 ATM). Significant work was done to analyze the use of some of the so-called Hinkley property next to the Center on Ice House Road for senior-focused community housing. We did not have the time to complete the plan for Hinkley in time for the 2018 ATM, but we expect to complete that work in the first half of 2018. Whatever we do will require approval at a Town Meeting, either a Special or Annual.

Long-Term Planning

In October, Facilities Director Jerry McCarty unveiled his 20-Year Building Maintenance and Capital Plan. Mr. McCarty's study of most of the Town's buildings identified items that will need to be prepared or replaced over the next twenty years. It is designed to be a living, evergreen document, updated and revised regularly. It is the first planning effort of its kind in Medfield. It will help us guide good decisions about maintaining our buildings for years to come. Mr. McCarty has been a busy man since his arrival in Medfield. His position is an example of the improving spirit of collaboration between Town departments. Consolidation of responsibility for facilities has been a town goal for some time, and Jerry has been an invaluable addition.

In addition, DPW Director Maurice Goulet began the process of consolidating responsibility for all town vehicles under the DPW through the adoption of fleet management software. This will improve our ability to maintain the town's vehicles at a lower cost to taxpayers. Mr. Goulet also began implementation of pavement management software to evaluate and then monitor the condition of our roads, so as to properly plan to maintain them over the long term. Rebuilding Route 109 is a long-term road issue but likely will take 5-10 years to complete (hopefully with state funding). In the meantime, a portion of Route 109 was repaved, with plans to do another section through the center of the Town to keep Main Street in good shape until we are approved for the rebuilding project.

As noted in the Town Goals, long-term planning is important for Medfield, and the Board is pleased with the work done in these areas to date. We hope to continue that progress in 2018.

PUBLIC WORKS DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my 2nd Annual Report on behalf of the Medfield Department of Public Works.

HIGHWAY DIVISION

Snow:

Total snowfall for the year was 69 inches.

Pavement Overlay:

The Medfield Highway Division, along with P.J. Keating Company, was able to plane off 2" of existing pavement in order to shape and restore the roads. The pavement project included Main Street from Brook Street to Causeway Street and North Street from Main Street to Janes Avenue. The Division then used a SuperPave formulated hot mix asphalt to replace the existing asphalt, giving the roadway more strength and endurance. The project was completed in the overnight hours to alleviate traffic concerns and to limit issues to the residents. This Division appreciates the residents in the local area that endured the inconveniences during the nighttime construction.

Pavement Maintenance:

The Medfield Highway Division continues its pavement maintenance program with the maintenance of grinding and paving deteriorating pavement areas and trenches that have settled as well as other roadway defects. One of the goals of this program is to prepare a road for additional roadway treatments that will preserve its useful life.

The Medfield Highway Division also continued its preventative maintenance Chip Seal Program. Chip Seal method was utilized on Camelot Lane, Rocky Lane, Tallwood Drive, Lakewood Drive, Lakewood Terrace, Granite Street, Rocky Lane, Noon Hill Road, Forest Street, Indian Hill Road and Summer Street.

INFRA-RED

Infra-Red is another tool that we use to improve the pavement quality. This tool is used as a way to progress the surface drain run off and the surface ride of the pavement. It is a process by which disturbances in the pavement are heated to temperatures high enough to integrate with the original pavement, eliminating voids so water does not penetrate the asphalt that would cause future issues.

Metacomet Sidewalk Project

The Medfield Highway Division completed the Metacomet Sidewalk Project which was new construction of over 590' of concrete and 519' of vertical granite curbing. The project consists of four wheelchair ramps that follow engineer directives of the American Disability Act. The grades of the project called for a 72' stonewall using local field stone and granite and the utilization of Division staff to build.

The Medfield Highway Division continued the project by grinding and paving driveways and residents' sidewalk aprons. The backing of the cement sidewalks were also loamed and seeded for completion.

The project's new road alignment and sidewalk construction involved the removal of three trees. The project included planting over 12 trees and bushes on abutting properties.

Medfield State Hospital:

The Medfield Highway Division has had an active role in the maintenance and security of the State Hospital property.

The windows and doors on the buildings continually need to be boarded up to make the property safe for the public.

Stormwater:

The Medfield Highway Division continues to make upgrades to the drainage system by creating storm water detention and installing drywells. The maintenance of the existing system involved repairing over 40 catch basins and manholes and the removal and replacement of seven catch basins.

Medfield Garden Club:

The Medfield Highway Division continues to enjoy a good working relationship with the Garden Club, maintaining traffic control islands and planters assisting the Garden Club in their endeavors.

TRANSFER STATION

The Medfield Highway Division hauled 2,617 tons of rubbish to the Millbury incinerator. Fluorescent bulbs continue to be collected at the Transfer Station. There is a shed in the recycling area for this purpose.

Electronix Redux Corp. of Norfolk, MA offers television and electronic recycling to current Medfield Transfer Station Sticker holders. They are at the Transfer Station, from 9am to 1pm, on the first Saturday of each month. Electronix Redux

has collected twenty-three tons of electronics from January 2017 through December 2017.

The Mercury Collection Program is ongoing on the ground floor at Town Hall. Residents are encouraged to drop off items containing mercury, e.g. thermometers and thermostats.

Single Stream Recycling:	965 tons
Batteries	.99 tons
Light Steel	125 tons
Brush and Leaves	1200 tons
Clothing	197 tons
Compost	12 tons
Mattresses	622 pieces

The Transfer Station residential vehicle sticker program has continued at the Department of Public Works. The program was instituted to ensure that only Medfield residents were allowed to utilize the Transfer Station. Transfer Station stickers are available at the Town Garage.

CEMETERY DIVISION

The Cemetery Division continues its weekly maintenance of the grounds including mowing of grass, pruning of trees and bushes, slice seeding, as well as the spring and fall cleanup of leaves.

In 2017, there were fifty-nine internments including twenty-six cremation burials and one internment at the Columbarium. Twenty-one burial lots and one Columbarium niche were sold during the year.

We would like to thank the Vine Lake Preservation Trust for all their dedication and support at Vine Lake Cemetery.

WATER DIVISION

The Medfield Water Division replaced five fire hydrants, repaired five water service leaks, repaired six water main breaks, and repaired collectively thirty water gate boxes, water curb stops and sewer manholes during 2017.

The meter replacement program and conversion to a radio-read meter system is an ongoing project. In 2017, 133 meters were replaced, repaired or installed. The radio read system increases the efficiency of the water billing process.

The Town of Medfield pumped 458 million gallons of water in 2017. Residents should continue water conservation measures to ensure the water supply is there for all.

The Water Division continues to flush the water system twice a year in an effort to ensure water quality.

Medfield water quality is closely monitored by the Massachusetts Department of Environmental Protection (DEP). Water Division personnel collected 407 water samples for testing during 2017. The annual water leak detection program took place in the spring. Several leaks were detected and have been repaired. The Water Division continues to explore measures to address the iron and manganese issues at Wells 3 and 4. One solution is to construct a water treatment facility.

SEWER DIVISION

In 2017, the Wastewater Treatment Plant (WWTP) treated 212,264,672 gallons of sewage from homes and various businesses in Medfield. The flow was treated and discharged to the Charles River, with better than 98% removal of impurities. A total of 2,564,200 gallons of sludge was shipped to Waste Water Services Inc.'s facility in Cranston, RI, for incineration. Residence waste from septic systems totaled 31,800 gallons and was treated at the WWTP. Thirty-one properties were connected to the Medfield sewer system in 2017.

During 2017, the WWTP continued plant upgrades. The WWTP installed a new control panel on the Trojan 4000 Plus Ultraviolet System. The chain and flights on the #2 Primary Clarifier were replaced. The drain valve on the #2 Primary Tank was repaired.

I would like to thank the Medfield residents, Town Boards and Committees, and all Town Departments for their support throughout the year.

Exceptional appreciation is given to Robert Kennedy, Jr. (Highway Supervisor), David O'Toole (Water Supervisor), Paul Hinkley (Highway Crew Chief), Chris Nelson (Water Crew Chief) William Donovan (WWTP Assistant Chief Operator) and to each one of our Division employees for their extraordinary dedication: Thomas Almquist, William Bennett, Geoff Brooks, James Callachan, Patrick Connors (Seasonal), David Corrigan (Seasonal), Drew Dauphinee, Stephen DellaCamera, Scott Ficco, Malcolm Gibson, Joseph Gorman, Robert Harrington, Javier Hernandez, Jonathan Hill, Edward Hinkley, Robert LaPlante, Taylor Mewhiney (Seasonal), Jonathan Miner, David Moniz, Edward Murray, James Nicholson, Jean Ouellette, Joseph Rebola, and Michael Thompson (Seasonal).

Special thanks to Donna Cimenó, Maureen Anderson, and Shelley Goes for their outstanding assistance throughout the year.

Also, thanks to Kenneth McGill for his years of service to the DPW in the Highway Division. We wish him luck in his endeavors.

Lastly, we would like to welcome two new full-time employees to our team, Drew Dauphinee (Highway Division) and Scott Ficco (Water Division).

Respectfully submitted,

Maurice Goulet
Director of Public Works

BOARD OF WATER AND SEWERAGE

To the Honorable Board of Selectmen
and Residents of Medfield:

The Town of Medfield owns and operates its own drinking water sources, infrastructure, and also its own sewerage processing plant and related infrastructure. In a financial sense, these services operate as stand-alone accounts that are funded by the services provided to customer base, and not from the Town's tax base. Operating budgets and capital investments are planned several years in advance to harmonize income to cover fixed costs and variable costs. However, revenues are not guaranteed, as the volume of water pumped and amount of sewerage processed is variable. Hence free cash levels are conservatively managed, and rates are adopted accordingly.

As something that has become common in the last few years, the Massachusetts Department of Environmental Protection (MassDEP) requested that the Board of Water and Sewerage instituted a mandatory outside watering ban through part of the Summer. Despite this ban, the Town has ample water pumping capacity with water supply wells 1, 2, 3, and 6 available.

The solar array that was installed at the Wastewater Treatment Plant has shown to be both an environmentally wise project as well as a sound economical investment, helping to defray a substantial amount of electricity normally purchased from our electricity utility.

As part of the study to remove elevated levels of iron and manganese that naturally are found in Wells 3 and 4, the Board requested the Town's water engineering consulting firm to conduct a search for other water sources of sufficient quantity the Town could use. The motivation of the study was to both avoid treatment plant investment, and to also frame the a more complete assessment of the Town's water resources. This is becoming especially important, considering the continued growth anticipated in Medfield from possible 40B projects, the State Hospital redevelopment, and overall growth in water/sewerage service demand.

The water search was done on 16 parcels of land which the Town owns or has water access rights, and of the geologically and regulatory compatible sites, six test wells were performed. Unfortunately, the study did not find a new water resource of superior quality.

However, the data showed that redevelopment of existing Well 3 could supply as much water as current Well 6. An enhanced Well 3, would diversify the Town's water supply into a second water basin in a significant way, provide tangible

redundancy in the well capabilities, and reduce the heavy burden on Well 6 during drought conditions.

The Board is contemplating both the cost impact as well as the long-term sustainable supply benefits of redeveloping and treating Well 3. It is anticipated that funds to complete the design will be requested at the 2018 Annual Town Meeting and that construction funds will be requested at the 2019 Annual Town Meeting.

The repainting of the Mt. Nebo water tank is a project that has been on the capital plan for over five years. With the new tank at the State Hospital, fully operational, the Mt. Nebo tank can now be drained and repainted. It is anticipated that funds to complete this project will be requested at the 2018 Annual Town Meeting.

There are other various projects as part of the water and sewerage infrastructure maintenance in future years, including rehabilitation of aging and leaking wastewater collection piping, the replacement of old cast iron water distribution mains, and the upgrading of water meters to shorten the billing cycle from 6 month to 3 month cycles.

Respectfully submitted,

William Harvey, Chairman
Jeremy Marsette
Christian Carpenter

PLANNING BOARD

To the Honorable Board of Selectmen
and Residents of Medfield:

In 2017, the Planning Board reviewed and/or approved:

- Two (2) Special Permits for two-family dwellings in the RU Zoning District
- One (1) Site Plan Approval for a daycare facility in the RT Zoning District
- Eight (8) Change of Use Determinations not requiring Site Plan Approval
- One (1) on-going Site Plan Approval public hearing for an Assisted Living Facility in the RS Zoning District (public hearing continued into 2018)
- One (1) on-going Definitive Subdivision public hearing pursuant to the Subdivision Control Law (public hearing continued into 2018)
- Two (2) Approval Not Required (ANR) plans pursuant to the Subdivision Control Law
 - One plan redefining lot lines and creating three lots
 - One plan was denied endorsement because it requires approval under the Subdivision Control Law
- Two (2) Scenic Road-Shade Tree hearings were held in 2017. When necessary, the Planning Board holds such hearings in conjunction with the Tree Warden.
- There were no Special Permit applications for multi-family residential dwelling in the RU zoning district.
- There were no modifications for existing Site Plan Approvals.
- Informal discussions with land owners, potential affordable housing proposals, etc.

TOWN MEETING ACTION

At the Annual Town Meeting, the Planning Board voted to recommend passage of the following Zoning Bylaw amendments:

- A series of amendments identifying the Planning Board as the special permit granting authority for new or converted two-family dwellings over 15% lot coverage and for all multi-family developments.
- A decrease in lot coverage maximums for single-, two-, and multi-family dwellings in the RU Zoning District.
- An increase in lot area minimums for multi-family dwellings.
- Added a new section regarding inclusionary zoning.

- Amend the Table of Use to prohibit the sale of recreational or non-medicinal marijuana

The Board recommended acceptance of the following streets which were also accepted at Town Meeting: Erik Road Extension, and Quarry Road Extension as the takings process was not fully executed in 2016.

SIGN ADVISORY BOARD

Under Section 13 of the Town of Medfield Zoning Bylaw the Sign Advisory Board reviews sign applications for their compliance with the Bylaw. The Advisory Board also assists applicants in understanding the Sign Bylaw and works with them to obtain results in keeping with the character of the Town. In addition Sign Advisory Board members make recommendations to the Planning Board for changes in the Bylaw. The Board is comprised of both local business people and residents. In 2017 the Sign Advisory Board acted on eight sign applications with eight new permanent sign approvals.

The Planning Board would like to thank the Sign Advisory Board for all its diligent work: Matt McCormick, Chair; Jeff Hyman, Thomas Erb, Howard Richman, and John Messina.

BOARD COMPOSITION

This year saw the departure of longtime and valued member Wright Dickinson in May. Wright oversaw the rigorous series of work sessions and public hearings and his leadership was significant in the near-unanimous passage of the series of zoning bylaw amendments regarding two- and multi-family dwellings in the RU District. We wish him well.

In May, Jim Brand and Seth Meehan were appointed to the Planning Board and bring extensive experience to the Board.

OTHER BUSINESS

The Planning Board has been supportive of the Medfield State Hospital Master Planning Committee and their ongoing efforts to create a plan for reuse of the property acquired in 2014, and thanks member Teresa James for her participation and keeping the Board apprised of MSH related updates. The Board held two joint meetings to review the draft preferred use scenario and proposed zoning and design guidelines for the property.

In August, the new Affordable Housing Trust was constituted. Jim Brand serves as the Board's representative and update the Board as needed. He is a

project liaison for several potential affordable housing projects in the pipeline.

Master Plan Steering Committee

EDC parking grant

Legislation update, senior housing study

Arts and prosperity study, cultural asset inventory grant

Update rules regulations and policies

CPTC training

Landscape review

Regulations for inclusionary zoning

The Planning Board acknowledges with thanks the cooperation and assistance of the Town Boards and Departments with special thanks to: Sarah Raposa, AICP, Town Planner; Carol Bergenheim, Recording Secretary; Leslee Willitts, Conservation Agent; Director of Public Works Maurice Goulet; Tree Warden Edward Hinkley; Town Counsel Mark G. Cerel; and Building Commissioner/Zoning Enforcement Officer John Naff, CBO.

Respectfully submitted,

Paul D. McKechnie, Chairman
George N. Lester, Vice-Chairman
Sarah T. Lemke, Clerk
Teresa James, Member
Gregory Sullivan, Member
James Brand, Associate
Seth Meehan, Associate

BOARD OF APPEALS ON ZONING

To the Honorable Board of Selectmen
and Residents of Medfield:

During 2017 the Board of Appeals held 23 public hearings and acted on the following applications as follows (some applications had multiple requests for relief from the *Town of Medfield Zoning Bylaw*):

GRANTED:

- Four (4) Special Permits to allow a family apartment
- One (1) Special Permit to allow a swimming pool within the setback
- Two (2) Special Permits to allow a swimming pool to exceed lot coverage with a system for groundwater recharge
- Seven (7) Special Permit Findings that renovations/additions to houses or teardowns would not be detrimental to the neighborhood
- Four (4) Modifications or Extensions of previous decisions
- One (1) Special Permit for residential use in the Aquifer Overlay Protection District not connected to sewer
- Two (2) Variances for dimensional relief
- Two (2) Comprehensive Permits
 - One (1) 49-unit home ownership development at 25-29 Hospital Road known as Chapel Hill Landing, formerly known as Country Estates of Medfield
 - One (1) 8-unit rental development at 67 North Street
- One (1) Approval Not Required (ANR) Plan

OTHER DISPOSITIONS:

- One (1) Special Permit denial for the boarding of animals in a residential zoning district

The Board received no requests for Special Permits to allow work in the Flood Plain District and/or Watershed Protection District.

As of December 28, 2017, two (2) applications have not been acted upon: one (1) variance for dimensional relief and one (1) special permit for an assisted living facility (LCB Assisted Living).

In September, member Douglas Boyer resigned as full member and was appointed as an associate member. Associate member Jack McNicholas replaced him as full member. Associate member Rebecca Erlichman resigned from the Board. We appreciate her contribution and wish her well. The Board also welcomed new associate members William McNiff and Michael Whitcher.

The Board would like to express its sincere thanks for all the support and consideration it has received this past year from the Town Boards and the residents of the Town of Medfield and particularly the assistance of Sarah Raposa, Town Planner, and Carol Bergenheim, Recording Secretary.

Respectfully submitted,

Stephen M. Nolan, Chairman
Charles H. Peck, Member
John J. McNicholas, Member
Douglas C. Boyer, Associate
William McNiff, Associate
Michael Whitcher, Associate

BOARD OF ASSESSORS

To the Honorable Board of Selectmen
and Residents of Medfield:

The Massachusetts Department of Revenue in December, 2017 approved the Assessors' values for Fiscal Year 2018. This resulted in a uniform tax rate of \$17.03. The tax rate increased 0.82% from last year's tax rate of \$16.89. The net town tax levy commitment, which is primarily the result of monies appropriated at Town Meeting, was \$43,982,483, amounting to an increase of 1,258,888, or 2.95% over last year (\$42,723,595). Tax bills were mailed early in December, 2017 for third quarter tax payments. The real estate market continued to improve as assessed valuations of single-family homes in Medfield increased an average of approximately 2% between January, 2016 and December, 2016. Overall total valuations in fiscal year 2018 increased to \$2,582,647,254 from \$2,529,520,141 in fiscal year 2017.

This was a year of change for the Board of Assessors, as long-time Assessor, Francis J. Perry III retired after many years of service to the Town of Medfield, including 17 years on the Board of Assessors. The Board of Assessors along with the Yvonne and Kathy wish Frank all the best in all his future endeavors, he will truly be missed. In May, 2017, The Board welcomed new member Kenneth Manning. Since coming on the Board, Mr. Manning has been an asset to the Board of Assessors with his educational and political science background.

Taxpayers may access information online via the Town of Medfield's website (town.medfield.net), under the Board of Assessors online database section. Information available includes: fiscal year 2018 property values database, Geographic Information System (GIS), exemption information and applications along with information on excise tax. The Board continues to update the Assessors' webpage as needed.

The office staff welcomed a new part-time employee in November. Diane Clancy joined the staff as the new Field Appraiser/Administrative Assistant. The Board wishes to thank Yvonne Remillard, Kathy Mills and Diane Clancy for pulling together the facts, figures, and documentation enabling the Assessing Department to fulfill its role as part of Medfield's financial team.

Respectfully submitted,

Jeffrey J. Skerry, Chairman
Kenneth L. Manning, Clerk
Thomas V. Sweeney, Jr., Third Member

POLICE DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit my annual report as Chief of the Medfield Police Department for the year ending December 31, 2017.

We have now been in our new Public Safety Building for a year and it is meeting all of our expectations. The Police and Fire Departments have been able to conduct various types of trainings in an outstanding environment. One aspect that I am very pleased with is the number of groups that have been making use of our two public meeting rooms. It is gratifying to see that the building has become not only the headquarters for police and fire operations but also a true community space.

Another positive aspect of the new building is that in addition to the drug disposal kiosk, we now have room to house the needle/sharps disposal kiosk. They are both located in the main entrance, which is accessible 24 hours a day, seven days a week. These kiosks are completely self-service and anonymous. During the past year well over 500 pounds of drugs were turned over to the Drug Enforcement Administration for destruction in an incinerator. The needle/sharps kiosk is emptied numerous times during the year by a private company that specializes in this type of disposal. The more unused drugs that are out of your house greatly reduces the opportunity for them to be used inappropriately.

Sergeant Lorna Fabbo, a long-time department member, retired in April. She served the department as a dispatcher, patrol officer, DARE officer and Sergeant for 29 years. Her compassion for those in need will be missed.

Recruit officers Chris Bonadies and John Godino were appointed by the Board of Selectmen and began their academy training at the end of October. They will complete the academy in April of 2018 and enter a period of field training that will last until early summer. Both candidates have prior law enforcement experience and we anticipate a smooth transition from the academy to the streets of Medfield.

Dispatcher Ryan O'Rourke joined the Department in May as a dispatcher. Officer Michael Saulnier graduated from the Massachusetts State Police Local Academy in June and completed his field training during the summer. Both Ryan and Michael have proven to be excellent additions to the Department.

Officer Patrick Kelleher completed 240 hours of training in three different classes related to motor vehicle crash investigation and analysis. He is also going

to facilitate sending our motor vehicle crash records by computer to the Registry of Motor Vehicles.

Officer Colby Roy went through an extensive screening and physical abilities examination and was accepted to the Metropolitan Law Enforcement Council Special Response Team.

Medfield Police personnel assisted the Highway Department with a significant repaving project in the center during August. The project involved several nights of removing the top surface of the road and then repaving it. This also involved replacing all of the traffic loop detectors that are embedded in the road surface and finally repainting the traffic markings. The cooperation between Town departments and the various contractors went very smoothly for a project of this size. Our thanks go to the residents and motorists who dealt with the various detours.

The Holiday Tree Lighting event in December was one of the largest the Town has seen. There were a great number of activities for participants to engage in. In anticipation of the crowds, meetings were conducted with Town departments, private businesses and organizations, and the Medfield Employers and Merchants Organization (MEMO). There was a genuine spirit of cooperation to make this not only a fun event but also a safe one. Barricades were added by Baxter Park and portable lighting was added to create visible and safe pedestrian crossing areas.

This year also saw the retirement of long-time Fire Chief William Kingsbury. Bill dedicated years to serving the Town of Medfield. His role as Fire Chief was very visible but just as vital was the number of things that he quietly did, simply because there was something that needed to be done or someone who needed assistance. That work is not necessarily noted anywhere but will certainly be remembered by those he helped and is a significant part of his legacy.

I would like to take this opportunity to thank the members of the Medfield Police Department for their diligent attention to the variety of duties that they are required to perform on a daily basis. Also, my thanks to the various Town Departments for the outstanding assistance and cooperation received over the past year.

Respectfully submitted,

Robert E. Meaney
Chief of Police

This is a summary of the calls that the Police Department handled in 2017:

Arrests	4
Arson	0
Assists	520
Breaking and Entering	7
Disorderly Conduct	5
Disturbances	163
Drug Violations	0
Embezzlement	0
Extortion	0
Forgery and Counterfeiting	1
Fraud	56
Homicides	0
Intimidation	0
Juvenile Offenses	2
Larceny	44
Liquor Law violations	1
Medical Assists	533
Miscellaneous Complaints	173
Mischief	14
Missing persons	8
Motor Vehicle crashes	256
Motor Vehicle citations	924
Parking Tickets	22
Protective Custody	1
Restraining Orders	45
Robbery	1
Runaway	0
Sexual Assault	0
Shoplifting	0
Simple Assault	2
Attempt/Suicide	7
Threats	6
Trespass	17
Vandalism	28
Weapons Violation	0

MEDFIELD EMERGENCY MANAGEMENT AGENCY

To the Honorable Board of Selectmen
and Residents of Medfield:

I hereby submit the annual report for the Medfield Emergency Management Agency for the year ending December 31, 2017.

The Medfield Emergency Management Agency provides coordination between the Selectmen, Town Departments, the Massachusetts Emergency Management Agency and the Federal Emergency Management.

The Medfield Emergency Management Agency is divided into two sections. One section, the Management Group contains amateur radio operators, a transport section and shelter management people. The second section contains the auxiliary police officers. Both groups are under the control of the Emergency Management Agency Director who reports to the Chief of Police on auxiliary police matters and the Town Administrator on emergency management issues.

The management group maintains backup communications systems, provides transportation to and runs shelter operations in case of emergencies where people need temporary shelter due to power outages or other such storm damage. The auxiliary police unit provides additional manpower to the police department during emergencies and large events such as parades and other public gatherings. As in past years both groups combined to donate over 1,000 man-hours of community service to the Town.

I would like to thank the men and women of the department for their continued support and contributions throughout the year. Also I wish to thank the Board of Selectmen, Michael Sullivan, his staff and the Medfield Police Department for their assistance and support.

Respectfully submitted,

Ray M. Burton Jr.
Director

ANIMAL CONTROL OFFICER

To the Honorable Board of Selectmen
and Residents of Medfield:

This report reflects my duties as Animal Control Officer and Animal
Inspector from January 1 through December 31, 2017.

TOTAL CALLS FOR 2017

Calls for dogs running loose	127
Barking dog complaints	10
Dog attacks	6
Dogs left in hot cars	9
Number of citations issued	101
 Calls for animals to be removed from a resident's home (includes squirrels, chipmunks, birds, opossums, and snakes)	 66
 Calls regarding foxes and coyotes, woodchucks, turkeys, rabbits, turtles, etc.)	 89
 Bats removed from resident's homes	 14
 Animals hit by cars	
Dogs	2
Cats	5
Raccoons	22
Skunks	11
Deer	28
 Injured or sick wildlife that had to be euthanized by the ACO	
Raccoons	6
Skunks	4
Deer	7
Other	5

Calls related to squirrels, chipmunks and birds	23
Calls related to raccoons, skunks and opossums	44
Calls related to foxes and coyotes	28
Dog bites in 2017	8
Cat bites in 2017	0

Medfield Animal Shelter:

Dogs abandoned in Medfield	3
Number of stray cats brought to the shelter	24

This year over 400 cats, dogs, rabbits, guinea pigs, birds and other small animals were adopted from the Medfield Animal Shelter!

Rabies:

Two of the six specimens sent to the State Lab for tested positive for rabies. If there is no human or animal contact, the sick wildlife is not tested.

Barn Inspections:

All barns and livestock have been inspected and pass the requirements of the Town of Medfield and the Commonwealth of Massachusetts. All of the animals are in the best of condition.

The following animals were counted in Medfield in 2017:

Horses	107
Poultry	144
Goats	9
Sheep	5
Donkeys	9
Ponies	3
Llamas	1
Alpacas	15
Emu	1

I truly appreciate the continuing support and cooperation of the Town of Medfield, the Medfield Police Department, Farm Street Veterinary

Hospital, Main Street Veterinary Hospital, Millis, Medfield Veterinary Clinic and the two Traveling Veterinarians, Heather Cochran, DVM and Kate Pittman, DVM. I also want to thank current Assistant ACO's, Lori Sallee and Robert LaPlante, for their coverage when I am off work and on some weekends. I want to acknowledge all of the Medfield Animal Shelter's dedicated volunteers that care for the animals every day and the biggest thank you to the Medfield residents for their ongoing donations and support of the Medfield Animal Shelter. Without all of you, we would not have been able to save all the cats, dogs, rabbits, birds and other small animals that were adopted this year!

Respectfully submitted:

Jennifer Shaw Cronin
Animal Control Officer
Animal Inspector

FIRE DEPARTMENT

To the Honorable Board of Selectmen
and the Residents of Medfield:

It is with great pleasure that I submit the 2017 Annual Report of the Medfield Fire Department. It has been a great opportunity, as the interim Fire Chief, to work with the members of the Fire Department and be part of a great community for these few months. The department members are excited and look forward to the future.

I have had the honor to work with a dedicated group of professional firefighters who are committed to providing the fire and life safety service needs of our community. The “on-call” firefighters play a vital role in fire protection and are to be commended for their selfless dedication and the giving of their time. The department's priorities are centered on fiscally sustainable operations with focus on safety and service.

In recent years, the fire service has been challenged with emergency medical services, hazardous materials, all aspects of technical rescue, along with a large increase in emergency calls and non-emergency activities. The Medfield Fire Department has in all cases succeeded in meeting these challenges while remaining focused on its main goal of protecting life and property. The department responds to over 1,100 emergency calls and over 350 calls for inspectional services annually. Training our personnel to meet these challenges will continue to be a high priority.

A special acknowledgement goes to retired Fire Chief William Kingsbury for his life-long commitment to the fire department and the community. Chief Kingsbury set high professional standards in the department and ensured quality training, equipment and public education. He led the department from an “on-call” department to where it is today, a combination “paid on-call” and career department providing 24 hour fire and EMS service. Chief Kingsbury, along with Police Chief Bob Meaney, was instrumental in the planning and design of the state of the art public safety building.

The Department had a very busy and challenging year in 2017. We will continue into 2018 reviewing and evaluating our standard of cover response to ensure our department's resources and operations match the demand from the community. The Advanced Life Support (ALS) committee has been meeting on a regular basis to determine the most efficient approach to provide life-saving methodology to the citizens and visitors to our town.

I have included below, a brief narrative from the four department Lieutenants on their areas of specialty for your review.

Emergency Medical Services (EMS): Lt. Jeff Bennotti

Throughout the American fire service, the majority of calls for emergency service are for medical emergencies. In many cases these calls will represent 70 to 80% of all calls for service; the number of calls for Emergency Medical Services is rising. In fact, the total for EMS-specific calls can be upwards of 80% of a department’s call volume—and for 99% of American communities, the first response for EMS is the fire service.

Since the Town of Medfield falls in line with this trend, the Department has long had a robust program of Emergency Medical Technicians-Basic training, enabling us to provide first response emergency medical services to the community. Working in roles as firefighters and emergency medical providers, they are usually the first on-scene at accidents, medical emergencies, and natural disasters. In today’s fire service, the provision of emergency medical services (EMS), there are different levels of certifications for provider of care. Emergency Medical Technicians (EMTs) are the most common type of providers in all of EMS; they are the entry-level patient care. They have essential skills to help in life-threatening situations. Both EMT-Basic and paramedics have the knowledge and skills to provide patients with emergency care, and to transport them to a hospital—if necessary—for definitive care. The major difference between the two is the level of education and training, and their respective scopes of practice.

The department took delivery of a new Class I ambulance in April. In conjunction with having moved into the new Public Safety Building, with the appropriate space, this allowed the department to retain the 2008 ambulance as a backup.

In June, the Advanced Life Support (ALS) Study Committee was formed in response to the abrupt loss of ALS from a private provider in the fall of 2016. At the time of this report, the Committee continues to analyze the best course of action for the town to pursue in order to provide the best possible pre-hospital care to the residents. In the interim, the town of Medfield has been fortunate to receive assistance from our neighboring towns that provide their own Fire Department based ALS.

The department EMT’s continued to attend state mandated medical training rounds at Norwood Hospital and continuing education throughout the year. Training subject matter included some of the following:

- | | |
|-----------------------------|-----------------------|
| Substance Abuse | Hypothermia |
| Cardiac Rhythm Disturbances | Metabolic Emergencies |
| Geriatric Emergencies | Pediatric Emergencies |

Airway Management
Crime Scene Preservation

Infectious Disease
State DPH/OEMS Protocol Updates

Training: Lt. Neil Kingsbury

The Medfield Fire Department members take pride in bettering ourselves as firefighters and the department through training. Last year's training began with search and rescue using the training space incorporated into the Public Safety Building. We are very fortunate to be able to use the built in training areas incorporated into the building to stage areas such as bedrooms, living rooms and even simulate entering a window using extension ladders.

The town is fortunate to have excellent fire apparatus the best way to maximize the equipment's potential is to constantly train with them. This spring and summer the department spent a significant amount of time on pump operations, increasing the knowledge and skills of our members. The nation has seen a decline in fires over the years; fortunately the department utilizes our "live fire" training facility to train in staged scenarios with actual fire. This type of live fire training is the closest way to simulate structural firefighting and the town benefits greatly from having it. At the end of the year the department focused on Self Contained Breathing Apparatus (SCBA) knowledge and operation. Members spent many hours "on-air" going through simulated scenarios to build confidence and working on ways to lower air consumption to increase working time. The department personnel will continue to train this year to better serve the community and we are grateful for the towns continued support.

The department members, both career and on-call, attended the following fire service training programs during 2017:

- Fire Officer I (NFPA certification)
- Fire Officer II (NFPA certification)
- Fire Instructor I (NFPA certification)
- Fire Inspector I (NFPA certification)
- Solar Panels
- Situational Awareness on the Fire Ground
- Real World Approach to incident Command
- Active Threat and Mass Casualty
- Rural Water Supply
- Electric Vehicle Safety
- Leadership for Fire and EMS: Strategies for Personal Success

Fire Prevention: Lt. Michael Harman

The goals of the Fire Prevention division are to educate and to regulate that residences and commercial buildings are code compliant. The department

does annual certificate of occupancy inspections, along with the Building Commissioner, of apartment buildings, restaurants, retail stores and all other public assembly locations. Quarterly fire drills are conducted at the schools, both public and private, and the nursing home in town, with a new emphasis on "Critical Incident" training.

The department conducted 205 smoke and carbon monoxide inspections for home resale and remodels. The continued growth in the town ensures that the fire prevention division will be involved in the reviewing of building plans of future projects. This year there are plans to build a new daycare center, a new apartment building and over 115 new single and multifamily units. Those projects along with the 20 plus 40b safe harbor units that will be required every year will continue to be time consuming. The other code required inspections include oil and propane tanks installations or removal and oil burner and wood stove installations. The town also adopted the Commonwealth of Massachusetts recommended fee schedule for all inspections. We will continue our commitment to keep the town as safe as possible.

Mutual Aid/Public Affairs: Lt. John Monahan

The Fire Department has established an automatic mutual aid agreement with the towns of Walpole, Westwood, Norfolk, Millis and Dover Fire Departments. In a case where assistance is needed at a fire scene these towns would automatically respond to render assistance during fire operations. This agreement can be critical in an emergency situation. The Medfield Fire Department will provide the reciprocal service to these towns when needed. The town is very fortunate to have these agreements and thank these towns for their support during emergency situations.

The Fire Departments 2017 "Open House" was a success with over 350 residents in attendance. The event included a live automobile extrication demonstration, fire safety games for the children, a "Fire Safety Smoke Trailer" and many other exhibits that promote safety in the home. Papa Gino's of Medfield donated pizza for the open house. The open house coincides with National Fire Prevention Week (FPW) every October. This event provides residents with an opportunity to see the services that are available to them in Medfield. This year's Fire Prevention Week theme, *"Every Second Counts: Plan 2 Ways Out!"* works to better educate the public about the critical importance of developing a home escape plan and practicing it.

The Medfield Fire Department continues to find new ways to provide exceptional customer service to our citizens. We do this through education and awareness, leadership and vision, a wealth of experience and a commitment to go above and beyond what is expected of us. We may only interact with a resident once; therefore, we must get it right. Our goal is to make every situation a

positive experience, especially when the circumstances are difficult and stressful for the resident.

You will see the members of Fire Department out in the community responding to all fire and medical emergencies, traffic accidents, storm damage mitigation, hazardous and rescue situations. We will also be in the community assisting our residents with smoke detector installations, battery replacements, home safety inspections, lift assists and virtually any problem our residents need resolved. We want all of the citizens of Medfield to remember “When in doubt, call us out!” Another chance you may have to visit with us is while we are participating in “Medfield Days”, The Holiday Stroll” and other events. Please feel free to approach and engage in conversation with any of our firefighters whenever you have the opportunity.

In conclusion, I would like to thank all the department heads for their continued support. I would to pass along a special thank you to the Select Board, Town Administrator Mike Sullivan and Assistant Town Administrator Kristine Trierweiler for their guidance through this transition period.

Respectfully,

Robert A. Hollingshead
Interim Fire Chief

Incident Type Report

<u>Incident Type</u>	<u>Count</u>
1 Fire Building fire, chimney, cooking, brush, other	23
3 Rescue & Emergency Medical Service Incident Rescue, EMS incident, other Medical assist, assist Medical Evaluation no transport Motor Vehicle Accident with no injuries Removal of victim(s) from stalled elevator	600
4 Hazardous Condition (No Fire) Gasoline or other flammable liquid spill Gas leak, oil leak, power line down Oil or other combustible liquid spill Carbon monoxide incident Electrical wiring/equipment problem, Other Aircraft standby (Medflight Helicopter) Vehicle accident, general cleanup	122
5 Service Call Service call, water problem, lock out, Police matter, public assist, Illegal burning	186
6 Good Intent Call Service call, Good intent, cancelled in-route, Nothing found, smoke scare, odor of smoke	51
7 False Alarm and False Call False alarm, smoke detector activation Alarm system malfunction, sprinkler activation Carbon monoxide activation	159
8 Severe Weather Wind Storm, severe weather	4
9 Special Incident Type Special type, Citizens Complaint	5
Total	1,150

Total Advanced Life Support (ALS) Transports

No treatment, No Transport	3
Patient Care Transferred	4
Transported Lights/Siren	138
Treatment, No Transport	2
Total	147

Total Basic Life Support (BLS) Transports

Sudden Death, No Transport	4
No treatment, No Transport	45
Transported Lights/Siren	293
Treated, Transported by Private Vehicle	1
Treatment, No Transport	6
Total	349

Hospitals Transported to:

BID – Needham	89
BID Boston	2
Boston Medflight	1
Brigham & Woman's	2
Childrens Hospital	2
MWMC – Natick	45
Newton Wellesley Hospital	13
Norwood Hospital	276
Total	430

INSPECTION DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

The following is our annual report for the year ending December 31, 2017:

	Permits		Inspections		Income (\$)		Expenses (\$)	
	2016	2017	2016	2017	2016	2017	2016	2017
Building	711	648	1109	1117	379,892	378,238	84,868	89,039
Wiring	483	429	856	809	59,309	48,769	28,090	27,317
Plumbing/Gas	554	510	535	526	35,295	35,905	17,596	17,753

Total revenue from the issuance of permits and fees for inspections for the calendar year 2017 was \$462,912 as compared to \$474,496 in 2016. Direct expenses for 2017 were \$134,110 as compared to \$130,554 in 2016.

BUILDING INSPECTION

A breakdown of building permits issued is listed below:

New single family dwellings	13
New Multi-family (4 units) & Apartment (8 units) bldgs	5
Complete partially finished single dwellings	0
Additions to private dwellings	39
Renovations to private dwellings	191
Additions & renovations to business/industrial buildings	33
New industrial/business buildings	2
Family apartments	0
New Mixed Use buildings	0
Shingling roof & installation of sidewalls	105
Private swimming pools	6
Swimming pool demolition	2
Accessory buildings	3
Demolition	8
Tents (temporary) & construction trailers	7
Signs	9
Stoves (solid fuel burning/chimneys)	4
New windows	57
Solar Systems	22
Sheet Metal	68

Insulation	55
Decks	19
Foundations	0
Total	648

Occupancy certificates were issued for 18 new residences in 2017, as compared to 25 in 2016.

Inspections for certification of business, schools, multi-family dwellings, nursing homes and pre-schools amounted to 40 inspections for 2017.

Estimated construction costs on permits issued:

	<u>2016</u>	<u>2017</u>
New dwellings	\$3,913,650	\$6,845,790
Renovations and additions, pools, shingling, sidewalls, etc. on residential	15,546,378	15,034,819
New construction - business and industry	936,400	25,000
Renovations and additions business and industry	1,364,337	1,722,441
Multi-family dwellings	0	0
Two family dwellings	0	0
Family apartments	0	0

Whether you are planning to renovate a kitchen or bath, finish a basement, add a pool, a deck, re-shingle, apply siding or install replacement windows, most changes to your home require a building permit. These comprehensive building code requirements may seem cumbersome, but they are meant to benefit us all by monitoring the building and development activities in our community. Please also remember that the placement of any type of structure, as simple as a tool shed (accessory building) on your property must adhere to the rules and regulations of the Medfield Zoning Bylaws, and in most cases a building permit is required. Before you proceed with any changes to your home or property, please call the Inspection Department at the Town Hall (508-906-3005) and we will help you get started in the process of applying for a permit.

Enforcement of the State Building Code (780 CMR – 8th Edition, 9th Edition effective 1/1/18) continues to be the responsibility of the local building inspectors. Legislation effective 7/1/92 requiring contractors to be registered with the Commonwealth became the responsibility of the Inspection Department staff to institute procedural changes for compliance. The office of the Inspection Department also keeps an accurate registration of builders holding State Construction Supervisor's licenses in order to assure compliance with Section 110.R5 of the State Building Code. The Building inspectors continue the enforcement of the code by making Inspections of schools, churches and rest homes, as well as other places of assembly on a periodic basis.

The Building Commissioner also serves the Town in the capacity of Enforcing Officer for Zoning and, as such, made 65 inspections to investigate complaints and inquiries brought to his attention by residents as well as other town boards and departments.

The assistance and cooperation of Fire Chief Kingsbury and interim Chief Robert Hollingshead during inspections was greatly appreciated. The Fire Chief and the Inspectors continue to inspect smoke detectors and carbon monoxide detectors in new construction and in additions and renovations, as well as inspecting the installation of solid fuel burning appliances. Residents are reminded of the importance of having their wood/pellet stove installations inspected and certified in accordance with the requirements of the Massachusetts State Building Code.

Thank you to Scott Allison, Department Assistant. Also, a special thanks again this year to Margaret Warren for her continued help in this office.

PLUMBING AND GAS INSPECTION

The purpose of the position of the Plumbing and Gas Inspector is to administer, investigate and enforce the Uniform State Plumbing Code and State Fuel Gas Code. Homeowners cannot be issued plumbing or gas permits. Permits can only be issued to a licensed Journeyman or a Master Plumber. Plumbing or gas cannot be installed, altered, removed, replaced, or repaired until the Inspector of Plumbing or Gas has issued a permit. The Inspection Department will be glad to help you make the determination concerning the need for plumbing and gas permits. When a citizen of the town requires the plumber or gas fitter to apply for a permit, he is getting the assurance that the installation will be completed correctly

and safely by a trained professional.

The Plumbing Code is constantly being changed and upgraded to try to give the consumer and the plumber a direction that will assure a safe installation. Of great concern lately is the installation of backflow prevention devices, where necessary, to insure the continuance of the good clean potable water of which we are very proud in Medfield.

WIRING INSPECTION

The Wiring Inspector continues to enforce the Massachusetts Electric Code as well as the National Electric Code in his inspections of wiring installations for which permits are issued. Residents are reminded that the permitting process is in effect to assure safe and correct installations.

Thank you this year to Don Colangelo, Assistant Building Inspector, Peter Diamond, Assistant Electrical Inspector and James Coakley, Assistant Plumbing & Gas Inspector.

Respectfully submitted,

John G. Naff, Building Commissioner
James J. Leonard, Inspector of Wires
John A. Rose Jr., Plumbing and Gas Inspector

SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen
and the Residents of Medfield:

The following is the Annual Report for the Sealer of Weights and Measures for
calendar year ending December 31, 2017.

Measuring devices tested and sealed as required by Massachusetts law:

Weighing Devices	61
Liquid measuring meters (in motor fuel pumps)	73
Linear measures (yardsticks and tape measures)	1
Bottle refund machines	3
Price accuracy (scanning system) inspections	4
Other inspections and tests (packaged grocery items etc.) for weight and marking	46

Respectfully submitted,

W. James Allshouse
Sealer of Weights and Measures

CONSERVATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Conservation Commission is pleased to submit its annual report for 2017.

In 2017, the Commission held 17 public meetings for the purpose of: 15 Requests for Determinations of Applicability and nine Notices of Intent for activities related to wetlands resources. One Enforcement action was taken for violations. No Certificates of Compliance were issued. No Emergency Permits were issued by the Commission in 2017 to allow beaver dams to be breached. The Medfield LCB Senior Living Project, 561-563A Main Street appeal of the decision of the Commission's actions continues with the MA Department of Environmental Protection and Superior Court (under the Medfield Wetlands Bylaw). The Commission continues to transfer funds from its fee account to the general fund in order to offset the Conservation Agent's salary.

In addition to the regulatory responsibilities of wetlands protection, the Commission is charged by the Conservation Commission Act to actively protect the watershed resources of the Town and to promote and develop natural resources of the Town. Included within this charge, the Commission supported the Open Space Committee in its development of the revised Open Space and Recreation Plan. The Plan has received conditional approval from the MA Executive Office of Energy and Environmental Affairs through November 2022.

The Holmquist Farm Conservation Land on Plain Street is the home for the Medfield Community Gardens. The Medfield Community Gardens program is facilitated by Neal and Betty Sanders. All garden plots for the growing season of 2017 were actively used by the residents of Medfield. As the managers of the Holmquist Farm Conservation Land, the Conservation Commission thanks Betty and Neal Sanders for their gardening knowledge and experience in structuring, scheduling and providing advice to the gardeners involved in the Community Gardens program.

The Conservation Commission manages an abbreviated pond management program for Meetinghouse Pond (aka Baker's Pond) on North Street, Cemetery Pond (at the Route 109 cemetery entrance), Kingsbury and Danielson Ponds on Route 27, and Flynn's Pond on Pondview Avenue. Commissioner Robert Kennedy is the liaison for the Commission with Solitude Lake Management regarding the types of treatment necessary for each of the ponds. The ponds are reviewed for invasive species and native nuisance vegetation each year. The methods of treatment are hand-pulling or spot chemical applications. There are no widespread chemical applications to any of the ponds. These treatments

protect the open water quality of each of the ponds.

The Commission reviewed three Boy Scouts Eagle Projects. The projects were at three different Conservation Lands: 1) Mark FitzPatrick installed a fence at the sluice way, painted the gates, repaired the picnic table and weeded the formal gardens at the entrance way to Danielson Pond; 2) Christopher Johnson built and installed several fishing line disposal boxes at Danielson, Kingsbury and Chickering Ponds, and 3) Alexander Hissong received a permit to install a property identification sign, a rules sign, at the only entrance way to Red Gate Farm Conservation Land off Foundry Street and to create a new trail to a vernal pool habitat area for the spring of 2018.



Fishing Line Disposal Box



Danielson Pond Sluice Way

The Conservation Commission was formed under the Conservation Commission Act of 1957 (G.L. Ch. 40 sec 8C). The Commission administers the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, the Department of Environmental Protection's Stormwater Management Policy and the Medfield Wetlands Bylaw, Chapter 290. These laws protect the wetlands and waterways of Medfield.

The protected resource areas are floodplains, swamps and bogs, streams, ponds and other water bodies, and certain types of land adjoining them. Under the Medfield Wetlands Bylaw, vernal pools and vernal pool habitat (100-foot area surrounding the vernal pool) and a 50-foot no-disturb buffer area are protected resource areas. Anyone proposing to alter a resource area or land subject to flooding, or to perform work within 100 feet of a wetlands or bank, or within 200 feet of a river or perennial stream must file for a permit with the Conservation Commission. Anyone intending to work within these protected areas must satisfy the Commission that the proposed work will not significantly harm the resources.

The Conservation Commission meets on the first and third Thursdays of each month. The Conservation Commission is a seven-member commission. Commissioners are appointed by the Board of Selectmen. Anyone interested in

serving on the Commission as a member or an associate should send a letter of interest and resume to the Board of Selectmen and a copy to the Conservation Commission.

The Conservation Office is located on the second floor of Town Hall, Room 209 and is open on Tuesdays, Wednesdays and Thursdays. For an appointment regarding conservation and /or wetlands matters, call the Conservation office, 508 906-3028.

Respectfully submitted,

Conservation Commission

Ralph A. Parmigiane, Chairman

Michael Perloff, Vice-Chairman

Robert Aigler

Deborah J. Bero

Philip J. Burr

Robert E. Kennedy

Mary McCarthy

George Darrell, Associate

OPEN SPACE AND RECREATION PLANNING COMMITTEE

To the Honorable Board of Selectmen
and Residents of Medfield:

The Open Space and Recreation Planning Committee is pleased to submit its annual report for 2017.

The Conservation Commission through appointments made by the Board of Selectmen established an Open Space and Recreation Planning Committee. The purpose of the Open Space and Recreation Planning Committee is to review and revise the Town's Open Space and Recreation Plan so as to meet and express the current thinking of the people of Medfield. The committee assesses the open space and recreational needs of the Town in light of current growth and trends.

During 2017 the Open Space and Recreation Planning Committee completed its final revisions on the draft plan. The draft plan was submitted to the Massachusetts Executive Office of Energy and Environmental Affairs, Division of Conservation Services, for review, comment and approval. In November 2017, the Medfield Open Space and Recreation Plan received conditional approval of the plan with several revisions to be completed for full approval.

Respectfully submitted,

Robert Aigler, Chairman
Eric O'Brien
Michael Perloff

Medfield Energy Committee

To the Honorable Selectmen
and Residents of Medfield:

The Medfield Energy Committee (MEC) was chartered by the Select Board in 2008 to help the Town reduce energy consumption and operating costs. We have been making steady progress on reducing energy use and supporting generation of renewable energy.

The MEC would like to thank Fred Bunger, Chair of the Committee since 2015 for all his hard work and accomplishments and welcome Lee Alinsky as the new Chair. We also would like to thank Jerry McCarty, the Town Facilities Director, who has taken over the tasks of Andrew Seaman, the former Town Energy Manager, and who is helping the committee with energy planning and implementation for the Town in addition to his other duties as Town Facilities Director.

The Town of Medfield tracks energy use through the Massachusetts Energy Insight program. For fiscal year 2017 (July 2016 to June 2017) the Town used 45,671 MMBTU of energy at the cost of \$570,835 for electricity and \$99,326 for natural gas, a reduction from fiscal year 2016 of 6.7% in energy use and 12% in cost.

The following are the 2017 MEC activities and energy use reductions achieved by the Town.

The 281 Kilowatt (kW) solar array installed at the Medfield Waste Water Treatment Plant (WWTP) in 2015 continued to contribute significant savings to the cost of energy. In calendar year 2017, the panels have generated 265,280 kW of electricity, or 49% of electricity use at the WWTP. This generation rate is less than 2016 because in August an inverter failed. The component was under warranty and was repaired and the system only lost a couple of weeks of peak generation. In addition, the Town collected \$68,000 in Solar Renewable Energy Credits (SRECs) which made the project cash positive for the year. Those earnings went into the WWTP Sewer Enterprise Fund. The savings from the solar array helped reduce the planned water and sewer rate increase from an anticipated 4% to 2%.

The WWTP solar project, approved at 2015 Town Meeting, was budgeted at \$700,000, but with the fall in the price of solar panels, was completed \$240,000 under budget. This surplus was set aside and included in funding of \$390,000 for a 155 KW solar panel installation for the Town Garage. The Town Garage project, planned for 2017-2018 was approved at the 2016 Town Meeting.

The Town has been working with Solar Design Associates to update and modify drawings and specifications for the DPW garage solar project public bid. It is anticipated that this site can accommodate a 155 kW solar panel installation. This project is to be funded from the surplus from the WWTP installation.

A 60 kW solar panel installation on the new Public Safety Building was completed in December 2016 and came on line in April 2017. These panels generated some 50,540 kilowatt-hours of electricity equaling some 18.5% of the building's electricity.

At the 2017 Town Meeting, the Town voted to be designated by the Commonwealth as a Green Community and become eligible for grants to implement energy reduction measures in the Town. The MEC worked with the Metropolitan Area Planning Commission (MAPC) and RISE Engineering to develop a five year plan of energy improvements and energy reduction projects to submit to the Massachusetts Department of Energy Resources (DOER) for approval. On February 13, 2018 the DOER approved the energy savings measures proposed by Medfield and once contracts are approved for the first year of measures, the DOER will award the Town an initial grant of \$146,738. The measures include conversion of school and town buildings and exterior site parking lights to LED as well as an upgrade of the Blake Middle School Building Management System software, and retro commissioning of the Blake heating, ventilation and air conditioning (HVAC) system. It is anticipated that these upgrades will be completed in 2018 and save the Town approximately \$48,000 in annual energy costs.

On the residential and commercial side of the Town, the 2016 Medfield's Solarize Massachusetts Solar Challenge program was a huge success. Marie Nolan was the Medfield Solar Coach and directed the program that encouraged homeowners to install solar panels by offering lower installation costs, as more installations were signed-up. New England Clean Energy was selected by the Committee as the solar vendor for the Town. Over the six-month Solarize Medfield program, Medfield residents signed 29 contracts with New England Clean Energy for photovoltaic (PV) systems, which represent 259 kW worth of capacity. Twenty-two systems were installed successfully in 2017 after seven were installed in 2016. With these installations, there was an 82% increase in PV capacity compared to Medfield's residential renewables generation by PV before the program started.

Medfield residents with PV systems are saving on their electric bills, earning green income thorough SRECs, and offsetting carbon emissions. If residents are already in the SREC program, they will continue to receive 10 years' worth of SRECs. SRECs are the positive environmental attributes associated with the energy production that are purchased by retail electricity suppliers – one SREC is created for every 1-megawatt hour (MWh) of electricity.

At the 2017 Town Meeting, the Town voted to purchase the Town's 347 street lights from Eversource for \$1.00 and convert them to LED. The Town has hired Lightsmart Energy Consulting to perform a required baseline audit of the street light fixtures. The MEC is working with the MAPC and Lightsmart Energy Consultants to determine LED light specifications for purchase and installation as well as a maintenance contract.

The MEC usually meets on the second Thursday evening of the month at either the Town Garage or at the Public Safety Building. The public is always invited to attend the meetings, participate in the discussion and offer help in reducing energy consumption in the Town. Residents interested in becoming a member of the Energy Committee are encouraged to contact the Energy Committee Chair or the Town Administrator.

Respectfully submitted,

Lee Alinsky, Chair

Penni Conner

Fred Davis

Paul Fechtelkotter

Cynthia Greene

Maciej Konieczny

Marie Nolan

Jerry McCarty, Facilities Director, Ex-Officio

Osler Peterson, Selectman, Ex-Officio

Michael Sullivan, Town Administrator, Ex-Officio

MEDFIELD HISTORICAL COMMISSION

To the Honorable Board of Selectmen
and the Residents of Medfield:

What We Do

The Medfield Historical Commission is appointed by the Board of Selectmen. Our job is to identify and protect Medfield's historical and archaeological assets. We make sure historic preservation is considered in community planning and development decisions. The commission has an annual budget of \$1,500, and it has certain statutory authority. Its monthly meetings in the Town Hall are open to the public.

We work proactively to preserve those qualities of the Town that residents say they want, which helps preserve property values. We walk the narrow, fuzzy line between historic preservation and respecting property owners' rights. Owners tend to favor historic preservation in principle...so long as it doesn't affect their bottom line when they want to demolish an antique to make room for a McMansion, which they believe will have greater market appeal. In 2017 we collaborated with the Planning Board to develop zoning changes (which were subsequently approved at Town Meeting) to moderate the impact of mansionization in RU districts.

Demolition Delay Bylaw

Medfield was one of the first Massachusetts communities with a demolition delay bylaw, and ours is one of the state's more stringent. It prevents historically significant buildings – non-renewable historical resources -- from being demolished before serious efforts have been made to rehabilitate or restore.

When an application is filed to demolish a building over 50 years old, the commission investigates and holds a hearing to determine whether it is historically significant. If a building is declared "preferably preserved," the commission is required to impose an 18-month delay on its demolition.

The commission always seeks win-win solutions – such as rehab and adaptive reuse of at least part of the building -- that serve the interests of both the property owner and historic preservationists. We define lose-lose as when the owner refuses to negotiate and instead simply waits us out for the full delay term and then demolishes the structure.

Over the 24 years since the Town Meeting vote approved the demolition delay bylaw, the commission has approved about two-thirds of the demolition

applications right away after the hearing. Most of the others have resulted in delays which were lifted quickly after some back-and-forth discussions about preservation concerns. Fewer than 10 percent have led to demolition delays that ran the full term.

In 2017 the commission considered 15 new demolition applications -- vs. 13 in 2016, 20 in 2015, 16 in 2014 and 12 in 2013. Seven were for total demolition on properties at 361 Main; 34 Nebo; 147 Harding; 52 Spring; 23 Elm; 115 High, and 82 Pleasant. (The latter was withdrawn because of commission suggested its rare Mansard roof might cause it to be deemed preferably preserved. The builder instead incorporated the Mansard roof into the new structure.) Eight applications were for partial demolition of properties at 134 North; 75 Stonybrook; 10 Laurel; 18 Summer; 14 Fox Lane; 8 Evergreen; 1 Pine; and 11 Charlesdale.

Most of the above buildings were between 50 and 100 years old and were approved for partial or full demolition with little or no delay.

Ongoing concern about Clark Tavern and LCB

The commission continues to oppose LCB's proposal to build a 25,000-square-foot, 35-foot-high, 78-bed assisted living center on Main Street behind the 1711 Peak House and the 1743 Clark Tavern. At this writing, we are pressing our case with the Massachusetts Historical Commission, and we will continue to express our opposition to building this large facility to anyone in state or local authority who has any say in the case.

Certified Local Government

Thanks to its CLG (Certified Local Government – and we have to reapply every year) status, Medfield has received many survey and planning grants from the state and federal governments. The Massachusetts Historical Commission continues to encourage us to apply because they believe we put the money to good use.

For our survey and planning work, our demolition delay activism, MAAC, and other activities, the Massachusetts Historical Commission has long pointed to Medfield as a model for other historical commissions.

Medfield Archaeological Advisory Committee (MAAC)

The Medfield Archaeology Advisory Committee was formed in 1993 as a subcommittee of the Medfield Historical Commission. It was formed to help protect archaeologically-sensitive areas in Town. MAAC members are John A. Thompson, Chairman; Cheryl O'Malley; Mark Agostini; and Marc Eames.

On an ongoing basis, the committee maintains and updates a map of the archaeologically-sensitive areas, helps protect the sites, evaluates and registers artifacts, and provides educational services.

MAAC welcomes inquiries from anyone who thinks a property in Medfield is threatened or finds an artifact that they would like to bring to the attention of the committee; please contact John Thompson.

Want to join our commission?

We thanked and replaced long-serving members Douglas Teany and Sarah Murphy with two new people in 2017, William Hasapidis of 27 Plain Street and Caitlin Struble of 27 Green Street. We are always interested in meeting potential commission members. The historical commission now has its full complement of seven members, four of whom have been on the board for more than ten years. But we'd like to add associate members, who are the first people we turn to when we have a vacancy. If you're interested in Medfield's history, call any of the members, or just show up at one of our monthly public meetings, and let's get to know each other.

Respectfully submitted,

David Temple, Co-chair

Daniel Bibel, Co-chair

Maria Baler

John Day

William Hasapidis

Caitlin Struble

Ancelin Wolfe

HISTORIC DISTRICT COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

OVERVIEW

The Historic District Commission administers the Town's four Historic Districts:

- The John Metcalf Historic District established in 1989 on West Main Street, enlarged in 1996 and in 2004.
- The Hospital Farm Historic District established in 1994.
- The Clark-Kingsbury Farm Historic District established in 1997.
- The Medfield Town Center Historic District established in 2000

PURPOSE AND SCOPE OF THE HISTORIC DISTRICT COMMISSION

Authority to create Historic Districts and the accompanying governing body is granted under the Historic District Act of 1960, Massachusetts General Laws, Chapter 40C. The purpose of the law is threefold:

- to preserve and protect the distinctive characteristics of buildings and places significant in the history of the Commonwealth and its cities and towns
- to maintain and improve the settings of those buildings and places
- to encourage new designs compatible with existing buildings in the district

Under Chapter 40C, communities can create Local Historic Districts to protect the character of historic areas. Town-appointed Local Historic District Commissions govern such districts. Since each property owner within a district contributes to the overall historic character, changes proposed for the exterior of any property, as well as new construction, are considered in light of the impact they may have on the district as a whole. Before a property owner within a district is allowed to change an exterior architectural feature of a building, the owner must receive approval from the Local Historic District Commission. Approval is in the form of a certificate of appropriateness, hardship or non-applicability with respect to such construction or alteration.

There are now Local Historic Districts in over one hundred Massachusetts towns and cities. Historic Districts do not prevent changes from occurring, nor do they prevent new construction. The intent of any Local Historic District is not to halt growth, but to allow for thoughtful consideration of change, to allow changes and additions that are harmonious, and prevent the intrusion of incongruous elements that might distract from the aesthetic and historic values of the district. Local Historic District Commissions have authority only over the portion of the exterior of a building that can be seen from a public street, way or park. The Commission's *Guidelines for Changes within Medfield Local Historic Districts* is available upon request.

HISTORIC DISTRICTS IN MEDFIELD

Medfield passed "Historic Districts", Article 14 of the bylaws, and created the John Metcalf Historic District through a vote of the 1989 annual Town Meeting. This first district included historic houses on west Main Street and included the oldest portion of Vine Lake Cemetery. Through a vote of the annual Town Meeting in 1996, the John Metcalf Historic District was enlarged to include a total of sixteen historic buildings.

The Town established a second historic district, The Hospital Farm Historic District, in 1994. It includes the 23 buildings in the central core of the former Medfield State Hospital, and the surrounding historic landscape. These 23 buildings were built at the turn of the 19th century, mostly in the Queen Anne Revival style, and are grouped around a large quadrangle, resembling the campus of a small college.

In 1997, the Clark-Kingsbury Farm Historic District, Medfield's third district, was established. It provides protection to the historic and unique grouping of the 18th century Clark-Kingsbury farmhouse, outbuildings and pond with gristmill that forms a widely appreciated and essential part of the rural character of Medfield.

In April of 2000, the Medfield Town Center Historic District was created by unanimous vote of Town Meeting. This district is intended to preserve and protect the character of the Center of the town of Medfield.

ACCOMPLISHMENTS AND PLANS

The Commission has participated in the planning process for the redevelopment of the Medfield State Hospital. Commission Chair Michael Taylor continues to attend Medfield State Hospital Master Planning Committee (“MPC”) meetings in 2017. The Commission seeks to preserve the 23 buildings in the central core of the Hospital campus, including the Lee Chapel. The Chapel and the core campus are an asset to the property and to the Town, and an important part of the Town’s heritage. The Commission seeks to preserve this ensemble for future generations to enjoy.

The Commission’s role in the State Hospital process flows from a Memorandum of Understanding negotiated among various state agencies, the Selectmen, and the Medfield Historic District Commission and the Medfield Historical Commission. In addition, the State Hospital lies in a Town Historic District, giving the Commission approval over changes to or demolition of buildings in that district.

The Commission continues to work with the current and future potential owners of the Tavern (adjacent to the Peak House) in order to create a new historic district and protect this important property of our Town.

Respectfully submitted,

Michael Taylor, Chairman

Brad Phipps

David Sharff

Connie Sweeney

Cheryl O’Malley

John Maiona

KEEPERS OF THE TOWN CLOCK

To the Honorable Board of Selectmen
and Residents of Medfield:

Another year passes and the historic Town Clock housed in the steeple of the Medfield's original Meetinghouse just keeps on humming! It hums because the clockworks was upgraded with an electric motor more than 50 years ago. That motor still drives the clock today. The frame of the old works dating back to mid 1800's is still the foundation of the clock mechanism. Gears in various parts of the clockworks have been upgraded several times throughout its life. They occasionally show their age. The four faces of the clock continue to remain presentable despite the ravages of sun and storm.

In 2017 nothing of great significance happened with the clock. Light maintenance was performed as needed to lubricate and align drive shafts and tighten set screws. The hour/minute hand drive mechanisms on each clock face sometimes lose their grip and require a little "persuasion" with a steel punch to keep them marching in step.

Respectfully submitted,

David Maxson

Marc Tishler

Co-keepers of the Town Clock

MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

It is my great pleasure to provide the 2017 Annual Report for the Medfield Memorial Public Library.

The library continues to fulfill its mission of offering space, support, and materials to inspire learning, creativity, and the exchange of information. It is the community meeting house for knowledge, growth, and more.

Statistics:

Total Library Visits	108,139
Total Items Circulated	75,766
Total Items in Library (Holdings)	112,290
Number of Registered Borrowers	7,397
Sessions of Computer Use	9,422
Hours of Computer Use	5,754
Children's Programs	422
Children's Program Attendance	7,640
Teen Programs	79
Teen Program Attendance	1,254
Adult Programs	59
Adult Program Attendance	377
Volunteers...	53
Hours Volunteered	711
Database Usage	6,433
Website Visits	47,028
Meeting Room & Study Room Use	967

Programs & Services:

We were proud and privileged to celebrate the library's centennial this year, marking 100 years since Granville Dailey, prominent businessman and philanthropist gifted the original library to the Town of Medfield. This gift was made with the understanding that the Town would maintain the building forever as a free public library and keep it in repair. We honored that privilege with a reenactment of the gifting of the library, followed by refreshments and activities for all ages

We launched the library's makerspace, the STEAM Room, this year to great success, staffed by Adult Services and Technology Librarian Assistant, Bri Ozanne, and Circulation Supervisor, Matt Costanza and overseen by Adult Services and Technology Librarian, Pam Gardner. We have weekly staffed hours when all are welcome to try their hand at the craft of the day or use the makerspace equipment under the guidance of a trained staff member. We also offer programs showcasing equipment and staff skills, introducing adults and teens to new crafts and ways of making, or reminding them how fun it is to make and create. Some of the programs held so far included copper bookmark making, sewing an infinity scarf, and needle felting holiday gnomes.

With the makerspace moving into their old space on lower level, the Friends of the Library bookstore made the move up to the first floor where they see increased visibility and sales.

Due to popularity and demand, more weekly story times for children ages 0-5 were scheduled by Head of Children's Services, Bernadette Foley.

Under the purview of Teen Librarian, Erica Cote, we held another set of successful study nights, providing Medfield students with a safe and supportive atmosphere to cram before midterm and final exams. These nights featured donated food and beverage from local businesses and visits from a support dog. The annual Haunted House was again very popular this year, with all of the planning, creating, and execution done by teens. A committee was formed of three library staff members and Friends of the Library president, Carol Wasserman, to investigate, plan and develop a dedicated space in the library for Medfield teens.

Staff:

Our Library Director since 2015, Kristen Chin, left the Medfield Memorial Public Library to accept a position at the Barrington Public Library, which is closer to her home in Rhode Island. A search was conducted to find a new library director and Meena Jain was chosen; she will be leaving her position as director of the Bacon Free Library in Natick to join us next year.

Adult Services and Technology Librarian, Pamela Gardner, was named Interim Director. Andrew Aho left the circulation department to continue his education and Moira Mills left the circulation department to accept a full time position at the Dover Town Library. Kate Pontes and Nicole

Vandeyar were welcome additions to the circulation department in 2017. Jae Johns left the adult services department for a full time position befitting their degree and qualifications. Bri Ozanne has filled the position, with a focus on staffing and programming in the makerspace, having just finished her Master's Degree in ceramics.

Filling the vacancy left by the former Children's Librarian last year, Bernadette Foley was promoted to Head of Children's Services. Bernadette has been working in the children's department since 2013. Nina Taylor was hired to fill the position of children's library assistant.

Thank you:

I want to thank the Friends of the Medfield Library for their continued and dedicated support. All library programming, museum passes, and other special items that fall outside of our budget are supplied by the generosity of this organization. Its members exhibit a dedication and volunteerism that goes far above and beyond the call of expectations.

Thank you to the Trustees of the Library, under whose judgement, guidance and perspicuity we continue to thrive and provide vital resources to the community.

Thank you to the Medfield Lions Club for generously donating furnishings for the makerspace.

Thank you to the members of the Centennial Committee, Kris Chin, Terri Wickham, Lauren Feeney, Maura McNicholas, Colleen Sullivan, Geena Matuson, and Carol Wasserman, for planning such a successful and entertaining event.

Thank you to the members of the Director search committee, Chair Deborah Merriam, Kris Chin, Bernadette Foley, Francine Griffin, Maura McNicholas, Heather O'Neil, Debra Shuman, and Carol Wasserman, for volunteering their time and energy.

Finally, thank you to the Citizens of Medfield, who support the library with your dollars to keep the library certified, staffed with professionals, open seven days a week, filled with new and relevant materials, and free to all.

Respectfully submitted,

Pamela Gardner
Interim Director

TRUSTEES OF MEMORIAL PUBLIC LIBRARY

To the Honorable Board of Selectmen
and Residents of Medfield:

2017 was a momentous year for the Medfield Memorial Public Library. It marked the 100th anniversary of the building whose construction was made possible by the generosity of Granville Dailey. Today that original building, since renovated and expanded through the continuing generosity of Medfield's citizens, remains a civic centerpiece of downtown Medfield for which we can all be proud.

The year was also filled with change. The Trustees welcomed Colleen Sullivan as the newest member of the Board, while also thanking outgoing member Tim Hughes for his many contributions. We thank Library Director Kristen Chin, who departed for a director position closer to home in Rhode Island, for her guidance and stewardship the past two years. The Trustees would like to acknowledge and thank interim Director Pam Gardner and the entire library staff for all their extra efforts through this transition. The library wouldn't be what it is without their dedicated involvement.

The Library Trustees are pleased to announce the hiring of Meena Jain as our new library director. Meena comes to MPL from Natick's Bacon Free Library where she served as director. Meena's leadership and enthusiasm will be a valuable addition to the staff. Special recognition and thanks go out to the members of the search committee including Chair Deborah Merriam, Kris Chin, Bernadette Foley, Francine Griffin, Maura McNicholas, Heather O'Neil, Debra Shuman, and Carol Wasserman.

This report would not be complete without acknowledging the Friends of the Medfield Public Library. They support the library in many ways but particularly through their generosity in funding much of the library's programming. We would also like to thank the library patrons and the many volunteers who make the library a vibrant gathering space for all.

The library will continue to evolve and adapt to changes as necessary to serve the Medfield community. We look forward to an eventful 2018.

Respectfully Submitted,

Steven Pelosi, Chair
Maura McNicholas
Lauren Feeney
Deborah Merriam
Geena Matuson
Colleen Sullivan

MEMORIAL DAY ADDRESS
GIVEN BY
MAJOR JOSEPH KARDOUNI, U.S. ARMY

On this Memorial Day, I would like to share with you some stories about some of the people who we recognize on this day. This is not a day of mourning, but a day to show appreciation toward people who have sacrificed more than any of us in order to protect our American way of life. When we look at the history books or hear reports of fallen service members on the news, it's usually represented as an abstract number. "X number of US service members were killed in whatever location", maybe with a few details of what happened on that day. I think that tends to leave us with a rather generic view of service members, especially if we live somewhere where we don't see and speak with them every day. What I would like to convey today is that the service members who have lost their lives protecting the interests of the United States are America's sons, daughter, brother, sisters, fathers and mothers. When you hear of a service member who has made the ultimate sacrifice for our country, not only have we lost a fine American, but there is also a devastated family somewhere in this country that feels a great loss; the same loss that any of us would feel if we were to unexpectedly lose someone close to us. In the end, losing these Americans is a loss for all of us. This morning I would like to tell you about some of these people.

Shortly after the 9/11 attacks, my wife and I were entering a newly constructed checkpoint at Fort Benning, GA. It was manned partly by brand new infantry Soldiers. They were fresh faced young men, standing sentry along the road. As we drove near them, I said something to the effect of: "it looks like they have the brand new infantry Soldiers out here." Thinking about the real prospect of a looming war, my wife quietly said, "It makes me feel sad, because they are so young." She was right that they were young. Probably all of them had graduated high school four-five months earlier. But, my response to her was that I wasn't sad, I was proud; proud to see young men who were willing to take up arms and stand up for their country shortly after almost 3,000 of their country men were killed right here on American soil (just a 4 hour drive from where we stand right now). I hope that you take a moment to think about this at some point as this school year comes to an end. Vibrant young men and women just like the high school seniors who will graduate next month are going to be the newest front line Soldiers and Marines who stand up to protect our great country. I don't know if you will know any of them personally, but many of them are just like the 18 and 19 year olds you do know. The reason that I ask you to consider this is so that we understand the human cost of war beyond a generic historical account or news report that may only list our service men and women as numbers. We celebrate this day for people just like them, who have lost their lives in the service of their country. As a matter of fact, Peter Kristof Way, the road on

which the American Legion is located, is named for a 19 year old Marine from Medfield, who lost his life fighting for his country.

I feel a lot of admiration for the men and women that I serve alongside in the armed forces of our country, and sometimes they impress me even a little more than I expect. During my last redeployment from Afghanistan, our plane home was diverted away from us in order to cover another mission. We were understanding of that because the war effort comes ahead of returning home. The air officers couldn't tell us when we would be getting another plane to take us home, so were just going to need to wait and see what developed over the next week. However, two days later, in the middle of the night, I got a call telling me there was a ride home, if we could be on the airfield early the next morning. During that call, the air NCO said, "Sir, I've got good news, and some not so good news. The good news is that I found you a ride home. The bad part is that you will need to escort HR. Are you OK with that?" In this case HR did not mean "human resources." My response to him was that I was certainly OK with escorting a fallen American out of Afghanistan, as long as their unit and friends were OK with us doing it.

So, in the morning our group of about 20-25 Soldiers assembled at the edge of the airfield and watched a C-17 taxi slowly over to our gated compound. We were all excited and talking amongst ourselves, ready to get started on our trip back to Fort Bragg. When the plan turned its tail toward us and the back opened, we all got quiet. The view was of a single flag draped casket inside a huge, empty cargo jet. Silently, we all boarded the plane and staked out a seat along the side of the hull. No one said a word, and you could tell that there was a bit of self-reflection going on in all of our minds.

As our trip got underway, the mood lightened a little, and normal conversations began to take place. Conversations on the way home from a war zone are the same as you would expect when anyone has been away from home for a while; not being able to wait to get and home and sleep in your own bed, describing all of your favorite foods that you can't wait to get home to eat, and wanting to get home to your significant other so that you could finally get a big hug. There is also a natural impatience and a little bit of complaining that goes on because you wish things could go quicker. At every layover or pause in the trip there is the tendency to moan about it and use descriptors that usually begin with 'S' to describe the situation. However, that didn't happen on this trip. There was no complaining. I think that that was because the reminder of the price that could be paid during war was right there on the plane with us. As a matter of fact not only was there no complaining, I think that there was an increased level of respectfulness on that flight. When we did touch down for a layover and leave and reboard the plane, I watched in admiration as our Soldiers stood by to make sure that proper care and respect was given to the fallen American that none of us knew personally. At 33 years old, I was one of the

older Soldiers on that plane at the time, and I was impressed and proud of our young Soldiers who made sure that proper care and respect were given to the fallen American laying under our nation's flag. They would make sure that people were in place to stay with and show proper respect to our fallen comrade before they would consider leaving that plane and tending to their own comfort. I will always remember that as a prime example of the character of so many of our young men and women who serve in our nation's armed forces. That is why I take it personally every time I hear of our country losing a service member. They are young people looking to make their way in the world, and doing their best to pay proper respect to their country and one another. When we lose a service member, we lose a fine American.

Over the course of my career I have shared conversations and meals with several service members who no longer walk this Earth, and I can't help but feel that they have given up so much more than I have to protect our American way of life. One fallen Soldier that I remember often was a friend who was in his late 20s at the time that he lost his life in Afghanistan. His name was Martin, and he was a Special Forces Weapons Sergeant. He was the kind of person who seemed to always be in a happy mood, the type of person who could crack a joke during unpleasant time and lighten the mood of everyone around him. Martin was always a good person to be around.

One particular time comes to mind where he came to my office looking exhausted and elated all at the same time. Anyone who remembers what it is like to be a new parent knows the look. Even though I knew his wife was pregnant, I didn't make the connection immediately that he could have a new bundle at home. As we got to work, he told me that his son was born

Just a few days ago and he and his wife had just gotten home from the hospital the previous afternoon. So, I asked him if he was spending time with me to stay away from overbearing or annoying in-laws or extended family. In which case, he was welcome to stay as long as he would like. His response was that he was having a great time with his family and his newborn, but he had an appointment with me and he felt that it would not have been right to break it. At that point I had to laugh at him and start to kick him out of my office to go home and spend time with his wife, his newborn, and his family. I reminded him that all he would have had to do was pick-up the phone and let me know that his son was just born and could have reschedule things with me.

That is just one example to show you the type of person that he was; someone who made sure that he lived up to his word and what he saw as his personal and professional obligations. When I was leaving the unit, he made sure to send word back to me from Afghanistan thanking me for the work I had done with him and wishing me the best of luck with school. Sometime later, I wanted to send a note to him in Afghanistan to see how he was doing. In opening my email, I was in disbelief to see notice of his memorial service. I was actually in such disbelief that I started searching the internet for anything with his name. I

found his obituary and picture from his hometown paper. His son was a year old at the time of Martin's death. Even though you didn't know Martin, you can imagine what it's like to a family when a young father is lost. He is a fallen American who was just like the people you know and love in your families and communities. His loss is America's loss. Just as is the loss of all of our fallen service members.

Despite the fact that this day is set aside to remember our service members who have passed, I don't think that it should be a somber day. I think that the fact that Memorial Day weekend is the unofficial start of summer in our country is a fitting tradition. The Idea that we use this day to be with family, to enjoy all of the opportunities for fun and relaxation that our nation has to offer, and to generally do all of the things that characterize summer time in America is a fitting way to celebrate the fruit that comes from the sacrifices made by our fallen service members. What better way to show how meaningful their service was to this country than to take time to remember them and then to participate fully in the American way of life that they paid the ultimate price to protect. I am personally very thankful to have the opportunity to live in this great nation. We feel a sense of security and freedom that so many other people in the world yearn to experience. That's not to say that everything is perfect, but things are pretty darn good. One of the realities of what affords us the opportunities that we have every day is the fact that we have a staunch military to protect our nation's interests. That military is made up largely of good character, conscientious, and selfless Americans who stand ready to engage in armed conflict on behalf of our country. They are just like the new high school grads, the college students, the working professionals, and the parents of young families that we see in communities all over this country. Any time we lose a service member, it is America's loss far beyond the military implications. We lose people who are part of the fabric that makes America the place we all love.

Service members do not join the armed forces to give their lives for their country. They join the service to protect their country's interests, and they understand that there is risk associated with the occupation. We all reap the benefits of their service through the lives we are allowed to live in this great nation. The least we can do as a country is to take a few moments and recognize that others have made a sacrifice in the service of our country that none of us wants to make.

In closing, I would like to thank you for coming out today to show support for our fallen service members. I hope that you enjoy your Memorial Day, enjoy your upcoming summer, and enjoy what it means to be an American. Thank you for allowing me to speak with you today and pay tribute to our fallen service men and women. May God bless them and all of their families, and may God continue to bless America.

BOARD OF HEALTH

To the Honorable Board of Selectmen
and Residents of Medfield:

The Board of Health hereby submits the following report for calendar year 2017. The Board meets on the second Tuesday of each month. Although the Board encourages any Town resident who would like to be involved to contact the Board of Health office at (508) 906-3006, there is a particular need for an individual with an engineering/environmental background.

Public Health:

The major components of the Health Promotion Program are *Communicable Disease, Public Health and Health Maintenance*. Prevention and control of communicable disease through caseload referrals, education and provision of follow up care consistent with public health practice. Jean Sniffin, RN, of the Natick VNA continues to provide programs in health promotion as a supplement to traditional home health services. Jean is available to meet with residents every Tuesday at the following locations:

1 st Tuesday	The CENTER at Medfield
2 nd Tuesday	Town Hall – Board of Health office
3 rd Tuesday	Tilden Village – Recreation Room
4 th Tuesday	Town Hall – Board of Health office

Please contact the Board of Health office for more information on how this service can be of assistance.

Sanitarian:

Public Protection Specialists, LLC (PPS) professional staff conducted consulting services for enforcement of regulations related to food establishments, minimum housing standards, animal/wildlife complaints, swimming facilities, recreational camps for children, and general sanitation issues.

The services and consultation to the Board of Health includes attending monthly Board meetings, inspections of food establishments and school cafeterias, conducting establishment plan reviews and providing consultation to residents, business owners, and municipal departments as necessary. New food establishments are provided with consultation for the opening of their new businesses throughout the application process.

2017 Permits Issued:

- 63 Food Services Permit (includes: food retail, food service, food service kitchen, mobile units and residential food kitchen)
- 19 Temporary Food Establishment Permits
- 6 Tobacco
- 4 Semi Public Pool & bathing beach
- 3 Camp
- 31 Animal

Environmental Services

Public Protection Specialists LLC also provides environmental services to the Board of Health. These services include: Oversight of septic systems including soil evaluations, review of engineering plans for compliance with Title 5 and the Board of Health regulations, inspection of construction, evaluation of variance requests, and issuance of certificates of compliance; review of Site Plans and preliminary and definitive Subdivision Plans for compliance with the Board of Health stormwater regulations and suitability for on-site sewage disposal where applicable; review of on-site well water proposals, water quality and quantity results, and treatment units; review of Building Permit applications for additions and renovations to assure that the proposed work does not conflict with the location or capacity of the septic system serving the property; investigation of complaints regarding sewage overflows, odors, illegal dumping, hazardous waste, and preparation of enforcement orders where applicable, and working with offending parties to attain compliance; issuance of Disposal System Installer and Septage Hauler Permits; provision of general consultation to the Board of Health; assistance to the Board of Health in the preparation of regulations and guidelines; attendance at Board of Health meetings; and consultation for questions and information of residents.

The following permits were issued during 2017:

3	Soil Tests	12	Hauler Permits
6	Plan Reviews	16	Installer Permits
15	Septic Repairs	13	OFFAL Permits
57	Form A – Renovations	3	Well Permits

Medfield Youth Outreach

PURPOSE - Medfield Youth Outreach is a program located under the auspices of the Medfield Board of Health and the guidance of the Medfield Youth Outreach Advisory Board. Staff provide short term individual and family counseling, information and referral, crisis intervention, community programming, prevention programming, and assistance with access to financial assistance programs to Medfield residents ages birth to eighteen and

their families. *The office is an intake site for the Federal Fuel Assistance Program for all Medfield residents. All of Medfield Youth Outreach services are free and confidential.*

The Medfield Youth Outreach Office is located on the campus of Medfield High School (in the former cable TV studio). Appointments can be made by calling (508) 359-7121. Hours are full time and flexible to meet programmatic need.

OPERATIONS-

Director: Dawn Alcott, MSW, LICSW

Outreach Worker: Chelsea Goldstein-Walsh, MSW, LCSW

Clinical Consultant: Carol O'Connor, MSW, LICSW

Prevention Consultant: Kitty Bowman, M.Ed., CPS

The Board of Health Liaison: Marcia Aigler

Advisory Board: Appointed by Selectmen, December 20, 2016 and began in January 2017:

Kathleen Thompson, MSN, School Nurse Leader, Medfield Public Schools

Cheryl Lavallee, LICSW, Council on Aging Outreach Worker

Michelle Manganello, School Resource Officer, Medfield Police Department

Liz Sandeman, RN, Parent/Volunteer, Member at Large

Kathleen Cahill, Accountant, Co-Coordinator of Medfield Neighbor Brigade, Member at Large

Jennifer Sullivan, MA, Parent/Citizen, Member at Large

Ana Ghazi, BA, Citizen, Member at Large

Ben Alford, MHS Senior, Associate Member

Rachel Cohen, MHS Senior, Associate Member

SERVICES -

Referral Services -Medfield Youth Outreach routinely provides referral resources for clinical services,

need based programs, substance abuse services, support groups, wrap around services, advocacy, and local discretionary funds and state /federal programs. Approximately 636 referrals (to unique services) were provided to Medfield residents during 2017.

Counseling Services – Counseling is provided, when suitable, to Medfield youth and families through individual therapy sessions and support groups. Counseling issues addressed in 2017 include:

Academic difficulties, coping with divorce, anger management, domestic violence, anxiety, family discord, grief and loss, financial difficulties, sexuality, body image/eating disorders, major mental illness, social skill concerns, child abuse/neglect, substance abuse, dating violence, parenting skills, violence, depression, self-harming behaviors, friendship/ relationship concerns, autism

spectrum and related concerns, sibling support, concerns around social exclusion and bullying, stress and coping with unmanageable feelings.

Medfield Youth Outreach provided 599 hours of clinical services to Medfield youth and families in 2017.

Programs -Medfield Youth Outreach also facilitates various groups, programs, and services within the community. This programming is related to the needs of youth and their families. The programs offered are often prevention and psycho-educationally based. Many programs reflect a collaborative relationship with other organizations.

- ***Prevention Programming-***

Medfield Cares About Prevention (MCAP): Medfield Youth Outreach is a founding member of MCAP a community coalition striving to reduce substance misuse and a culture of safety throughout Medfield and in close collaboration with the region. Our membership includes: parents, clergy, law enforcement, schools, town government, youth, youth serving agencies, health professionals, park & recreation, substance misuse prevention professionals, a pharmacist, volunteers, and more. For more information about MCAP visit www.medfieldcares.org. MCAP has enjoyed the guidance of a consultant for the past two years. In 2017, she recommended that a prevention specialist position be created by the town to increase the capacity of the coalition. Her recommendations center around prevention science as a growing field. She guided that it takes experts in the field to provide the ongoing research, data collection, coalition building, and support that allows a coalition to make ongoing effective progress in a community. MCAP is taking steps to seek funding from public and private resources to obtain a prevention specialist for the community.

Medfield Coalition For Suicide Prevention (MCSP): Medfield Youth Outreach is a founding member of the Medfield Coalition for Suicide Prevention MCSP. This coalition formed in September of 2017 in response to loss through deaths by suicide and growing concerns around how these losses have impacted the broader community. Membership includes key stakeholders in the community from various sectors (law enforcement, schools, faith groups, council on aging, parents, medical professionals, mental health professionals, and youth). MCSP's first undertaking has been to provide education about access to mental health resources and education to residents about how to prevent suicide. MCSP would like to provide an

opportunity for every community member who desires to prevent suicide to receive gatekeeper training. A training program known as QPR (Question, Persuade, Refer) has been offered twice to the community with over 60 residents trained since October 2017 and more opportunities are planned for 2018. Police, Fire, COA staff, Medfield Youth Outreach Staff, and Veterans Services were all a part of this training program in December 2016. A special expanded gatekeeper training was a part of professional development provided to Medfield Public School staff in December 2017. The Medfield Public Schools further provides the gatekeeper training, SOS (Signs of Suicide Program), to 7th, 9th and 12th grade students each year. Combined efforts of each sector make a community wide difference! MCSP is working on a website to be launched in the late winter/early spring of 2018. Medfield Youth Outreach is happy to assist any organization or group in town who seeks to host a QPR training.

- ***Community Collaboration-*** Medfield Youth Outreach collaborates with a wide network of organizations to better meet the needs of Medfield youth and their families including: Medfield Public Schools, Medfield Police Department, Norfolk County District Attorney's Office, The Internship Clinical Collaborative (with similar offices in Needham, Dedham and Westwood), The MetroWest Substance Abuse Prevention Alliance, The South Middlesex Opportunity Council Fuel Assistance Program, Medfield Food Cupboard, Medfield Home Committee, The Medfield Angel Run Fund, Medfield Cares About Prevention, Riverside Community Care, Medfield Angels, Medfield Christmas Angels, The Lion's Club, The American Legion, and various other state and federal agencies, professional associations, clinical services, religious institutions, parent gatherings, and civic organizations.
- ***Medfield Youth Outreach as a channel for giving-*** 2017 was a year of generosity that met many needs of residents through local collaborations:
 - ***Medfield Angels:*** Many families found specific needs met during long term illness from the support of the Medfield Angels, a network of over 600 residents who make meals, provide hands on assistance, and rides to medical appointments. The Medfield Angels also supported the Medfield Youth Outreach Birthday Wishes Program, providing gift cards to parents experiencing financial crisis so that parents could purchase a birthday gift for their children. Over 150 children received a gift card through this partnership.
 - ***Holiday Giving:*** In December of 2017, the Medfield Youth Outreach Holiday Gifts Program served over 90 families. The

community came together through the combined efforts of many individuals and organizations:

- The Medfield Christmas Angels (a program designed to help Medfield families anonymously sponsor another Medfield family for Christmas)- sponsored 59 families
 - Medfield Youth Outreach's Angel Tree (a giving tree graciously located at the Medfield Public Library) served 24 families
 - Fitness Together in Medfield Hosted a giving tree that met the wants needs of 5 families and provided extra donations.
 - One private group held a party that led to a large donation of clothes, gifts, and gift cards and from their efforts another family was sponsored and many more blessed
 - Philip Depalma sponsored a new family to our program who came to our attention after the deadline
 - MEMO Provided \$1000 in gift cards
 - Kidsborough Provided stockings and stocking stuffers to 6 families.
 - Knights of Columbus Cassidy Council provided 26 coats for youth
 - Several private donors provided new clothing, toys and gift cards
 - St. Edwards Family knitters provided warm mittens, hats, cowls, and scarves
 - St. Edwards church donated new warm clothing and toiletry supplies
- *Year round help:* The Medfield Foundation Inc. hosts the Angel Run (an annual run held in December). The Angel Run provided discretionary funds and through the United Church of Christ's oversight via screening done by Medfield Youth Outreach and the Council on Aging social/outreach workers. Many residents were provided with essential funds to pay utilities, rents or partial mortgage payments, and other essential needs. The December 2016 run was met with great success and has enabled the fund to make meaningful contributions in people's lives throughout 2017.
- ***Volunteer programming*** - Medfield Youth Outreach welcomes volunteers of all ages to assist with the implementation of various programs and fundraising endeavors. Opportunities arise throughout the year. Assistance with youth prevention programs, parent education programs, and hands on assistance during holiday gift programs are

predictable opportunities available. Mentoring opportunities for teens mentoring younger elementary age children are sometimes available. All volunteering is time limited with a specific purpose. Board member openings are projected for 2018 for two adult members and two teen members. Call the Medfield Youth Outreach office at 508-359-7121 to inquire.

Donations - Medfield Youth Outreach seeks to expand the reach of services and create innovative programming. Grant funding and donations have been utilized to purchase items for the office, cover the cost of presentations, and to cover programming related expenses when possible. In 2017, Medfield Youth Outreach clinicians were grateful that generous donations were made from Medfield Employers and Merchants Organization (MEMO), St. Edwards Parish, Medfield Lions, and private donors.

Donations can be made to Medfield Youth Outreach through a check made out to the Medfield Youth Outreach Gift Account. For a tax deductible donation it is possible to donate to Medfield Youth Outreach through the Medfield Foundation.

Respectfully submitted,

Marcia Aigler, Member

Jennifer Polinski, ScD, MPH, MH, Member

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town: 13 pools submitted, no isolations in 2017
Requests for service: 180

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	19 culverts
Drainage ditches checked/hand cleaned	850 feet
Intensive hand clean/brushing*	715 feet
Mechanical water management	0 feet
Tires collected	0

** Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	299.7 acres
Summer aerial larvicide applications	(May – August)	0 acres

Larval control - briquette & granular applications by hand	25.4 acres
Abandoned/unopened pool or other manmade structures treated	0

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	3,019 acres
Barrier applications on municipal property	1, with 20 gal.mix

Respectfully submitted,

David A. Lawson, Director

LYME DISEASE STUDY COMMITTEE

To the Honorable Board of Selectmen
and Residents of Medfield,

The Medfield Lyme Disease Study Committee is pleased to report on its activities for the past year. The Committee's approach to manage the health threat posed by Lyme and other tick-borne diseases is through education on personal and property protection as well as deer reduction. The Committee is in its eighth year.

The Committee continued with its various efforts to teach about means of personal protection from tick bites as well as property protection from ticks. Toward this end, the committee utilizes various media as well as the school, sports and other town organizations to disseminate its information. The local television channels air 30-second tick awareness videos created by the Mass Dept. of Public Health (MDPH) during the active tick seasons. MDPH's educational booklets called "Ticks are out in Mass" are available in the library and Town Hall. A Facebook page is used to spread information to residents. Notices were published in the Hometown Weekly and the Medfield Patch about the active tick season and methods for prevention and protection. Links to valuable websites are listed on our committee's page on the Town's website. Posters published by the MDPH reminding children and residents to check for ticks are in our Town Hall and schools. A notice to parents is sent twice a year through the school nurses to students' homes warning about the active tick season and methods to protect against tick bites. All first and third graders receive tick check cards, and this year a new style was purchased for the third graders. The committee's warning sign about ticks is posted at locations around town including Park & Rec properties. The New 'N Towne organization gives out information to new members.

The committee also continued its organized deer-hunting program in the fall for its seventh season by qualified, volunteer, bow hunters on town land, properties owned by The Trustees of Reservations (TTOR), and private parcels. Again the program was successfully implemented and completed with no incidents or safety issues reported to the committee or the Police Dept. It was held during the Massachusetts state archery season from October 16 through December 31. Twenty-nine deer were culled. State hunting laws as well as additional requirements of the committee and TTOR were followed. Hunting took place only from fixed tree stands placed away from marked trails. Signage was posted on trails and entrances to the selected properties. Hunters were authorized after

interviews and testing, including a proficiency test of their archery skills as well as a background check by the Medfield Police. Some illegal hunters were discovered and removed, so that hunting occurring on town or TTOR land was through our strictly regulated program. The Committee is also tracking vehicle/deer collisions and has seen a downward trend since the program's inception.

Respectfully submitted,

Chris Kaldy, Chairman

COUNCIL ON AGING

To the Honorable Board of Selectmen
and Residents of Medfield:

The Council on Aging mission is to foster an atmosphere of wellness by addressing the emotional, social, and physical and often, spiritual needs of individuals and their families during the aging process. Our focus is to enhance the quality of life and promote independence through the sharing of information, programming, services, and referrals to appropriate agencies.

The CENTER offers valuable services to our senior community and their families by providing transportation, meals, counseling, and a variety of other benefits. The Council on Aging is under the guidance of an appointed board. Those currently serving are Robert Heald, Chairman, Michael Clancy, Gwynneth Centore, Perry Conostas and new to the board in 2017, Richard Ryder. The Council on Aging staff includes Director, Roberta Lynch R.N., new to the Outreach Coordinator position, Lisa Donovan, Volunteer Coordinator, Susan Bernstein M.A., Transportation Coordinator/Building Support, William Pardi and Adult Respite Care staff Kathy Powers and Patricia Pembroke.

The Council on Aging offers a very active Outreach/Social Service coordination through collaboration with other human service agencies, voluntary organizations, citizen's associations, governmental agencies, area agencies on aging and others in the community to provide services to the older adults in the community. Assistance in obtaining housing, employment, home care services, long term care placement, caregiver support, food stamps, fuel assistance, low vision support, monthly legal clinics and SHINE appointments (Serving the Health Insurance Needs of Elders) and more are available through the CENTER's Outreach Department.

The Volunteers at the CENTER provide an assortment of help that saves the Town money. The garden group cares for our gardens and in fact, a special thank you to Nancy Brais for the design of the new garden behind the Bocce court. A dedicated COA member, Mr. Tom Lyall, provided funding for three new trees which (most appreciatively) the DPW planted

for the COA. The volunteers who pick up the donated food items from Shaws, Blue Moon, Donut Express, Starbucks and Roche Bros., keep the COA filled with delicious breads, muffins, donuts, pastries, bagels and cakes! Our volunteer drivers keep the COA moving when we need help. The CENTER's success is because of all the volunteers and participants that support the many programs and services we offer. Last year 128 volunteers provided over 7,300 hours of service to various Town departments, including the CENTER.

The youth in Medfield help with the Snow Shoveling program which provides seniors a shoveled walkway and mailbox area during the winter months. Several high school students provided volunteer time during the spring and summer to provide yard maintenance around the building. Several youth service groups provided activities for the seniors at the CENTER.

The CENTER is host to the AARP Tax Aide Program which provides free personal income tax assistance and preparation to low- and moderate-income taxpayers, with special attention to those ages 60 and older. Counselors, under the direction of the Local Coordinator, provide tax assistance and preparation service to clients. Last year the CENTER provided tax preparation assistance to 53 individuals.

Medfield has a Tax Work-Off Program for senior homeowners aged 60 and over. Senior workers were placed in the Library, Assessors, Board of Health, Clerk and Conservation Departments, along with the schools and the COA. At the April 2017 Town Meeting, the Town voted to increase the benefit to \$1000.00 (less mandatory deductions) off their real estate taxes by working in departments at the minimum wage. These earnings reduce their real estate taxes providing relief to senior citizens, while supplying the Town with skilled workers. In 2017, 52 participants worked for a total of \$26,000.00.

The CENTER celebrated its 10th anniversary on January 7, 2018. The day was planned and organized by the 10 Year Celebration Committee consisting of Bob Heald, Nancy Gerstel, Norma Barr, Ruth McGovern, Kathy Brennan, Rich Ryder and Judy McGue. It was a well attended event with almost 150 people enjoying the festivities. The afternoon was highlighted with Mr. Fellini reminiscing about the construction of the building and State Senator Paul Feeney presenting the board with an

official citation. Medfield TV provided a video showcasing what is offered at the Center. A special thank you to the celebration committee for a job well done.

During the past 10 years, the COA has seen an increase in participation, diversity in programming, a successful and supportive respite program AND growth in transportation ridership. The Council on Aging received a grant from MArtap (Massachusetts Rural Transit Assistance Program) for three comprehensive first aid kits for the vehicles, two companion wheelchairs and a 32 inch television monitor to display our transportation activities in the foyer.

The following is a sampling of the services the COA provides: 12 fitness and exercise classes, educational and social programs, food shopping assistance, friendly visiting, individual and group support, health benefits counseling, health screenings, health services, assistance with fuel and food stamp applications, supporting home delivered meals, home repair referral, housing assistance, medical equipment loans, legal assistance, pre-retirement support, The Ride referrals, snow shoveling program, The Club program, transportation, wellness checks, salon services, daily congregate meals, tax work-off program and a variety of unique trips.

The Club program (Adult Respite Care Program) continues to thrive with 16 participants. The Club, as a Mass Health provider is under contract with HESSCO for supportive Day services. This program under the direction of Medfield resident, Kathy Powers and support from Medfield resident, Trish Pembroke, continues to flourish with ideas and unique activities to stimulate and engage those individuals who need additional support. In 2017, the Club received a \$5000.00 grant from the Alzheimer's Foundation of America to provide Cognitive Stimulation Therapy to Club members. The funding provided daily yoga instruction and music therapy during the grant cycle. The Club is recognized as an excellent option for caregiver relief and referrals to the program from local hospitals, physicians and case managers is a frequent occurrence.

In 2017 the Council on Aging received a grant from MetroWest Health Foundation addressing social isolation as individual's age. The CENTER at Medfield is currently open Monday through Friday. With this grant, the CENTER will be able to open on Saturdays beginning March 2018. The grant will provide a transportation service, programming and staff to reduce the effects of social isolation. Offering more programs during a

time when older adults are at home (weekends) will decrease their isolation, stimulate and engage, connect them with their peers, and provide a further opportunity for ongoing socialization.

The Friends of Medfield Seniors, Inc. (FOSI) supplements Town funding for the CENTER by funding programs, services, party goods, equipment and whatever the Town budget does not allow for. FOSI has become a strong and active non-profit organization that supports the needs of the Council on Aging and recognizes that future planning for services, programs and space is needed. In 2017, a \$50,000.00 donation was made to FOSI to support the Council on Aging. Together, the COA and FOSI look to the future to plan appropriately for the increase in the 60 plus population and those over the age of 80. Both groups are seeing an unprecedented growth. It is the responsibility of the Council on Aging to be proactive and able to support individuals and create new and exciting programs to meet the changing needs of our community.

The Council on Aging is appreciative of the support and interest from the Board of Selectmen and the citizens of Medfield. We do hope for continued support as we identify our goals and work towards achieving them.

Respectfully Submitted,

Roberta Lynch, Director
Robert Heald, Chairman
Michael Clancy
Gwynneth Centore
Perry Conostas
Richard Ryder

PARK AND RECREATION COMMISSION

To the Honorable Board of Selectmen
and Residents of Medfield:

The Medfield Parks and Recreation Commission is a five member, elected board of volunteers charged with the responsibility of providing safe affordable programs to Medfield residents of all ages in well maintained facilities. The Parks and Recreation Department provided more than 600 programs in 2017, managed 13 acres of landscaping and 19 acres of athletic fields. The Parks and Recreation Department manages the Pfaff Community Center, Metacomet Park, McCarthy Park, Baxter Memorial Park, Meeting House Pond, Dale Street Court, Hinkley Park & Swim Pond. We also perform grounds keeping and landscaping for the Town Hall, Library and Public Safety Building. Several historical buildings receive landscaping services from our department including the Dwight Derby House, Lowell-Mason House and the Historical Society at the Medfield Library Annex.

The Commission's responsibilities include: recruiting and hiring qualified personnel; creating policies; generating diversified recreational and educational opportunities; monitoring the maintenance schedule for the properties we maintain; and advising the Director to achieve the goals set forth in the Park & Recreation Comprehensive Master Plan. The department is comprised of a Director of Parks and Recreation, Program Coordinator and an Equipment Operator/Landscaper. Additional independent contractors and instructors are recruited to teach programs and summer employees are hired for our summer camps and Hinkley Swim Pond. The department's responsibilities include: creating, implementing, evaluating and adjusting year round opportunities to recreate; establishing fiscal and personnel plans to complete the objectives for each program; monitoring public property usage; and implementing an ongoing maintenance plan for the properties we maintain.

The department is dedicated to providing affordable programs that enhance the quality of life for Medfield residents of all ages and continues to see an increase in participation in its programs and summer camps. In 2017, the department saw an increase of more than 1,600 registrations across the programs offered over last year, while the summer camps have increased 25% over the previous year. Also in 2017, the department again

ran the Blake Middle School Ski Club with great feedback from the participants and continued to hold its popular Kid's Night Out event on a monthly basis. Parks and Recreation is a vital and affordable resource that brings our community together.

The Parks and Recreation Commission is still excited about the prospect of moving forward toward the building of a new recreation center in Medfield. We are excited about the feasibility study that showed the need for more public recreation space in Medfield, including the dire need of additional basketball courts and program space. Until a decision about the future of a new building is made, we will continue to make the Pfaff Community Center an inviting place to gather. Over the past few years it has been painted, floors refinished, doors replaced, drafty windows replaced with energy efficient windows, office painted, the leaky roof has been repaired a couple of times and a new boiler was installed. We strive to make the Parks and Recreation Department and the Pfaff Center a vibrant part of Medfield by building community through activities.

The department would like to thank the many parents and other residents who volunteer their time on weekends and weeknights to make our sports leagues and programs as good as they are. Besides our soccer, basketball, T-Ball and flag football leagues, we get volunteers for our annual Children's Clothing and Baby Equipment Sale; the Medfield Day 5K; Nashoba Valley Tubing Trip; Blake Middle School Ski Club; and other such events throughout the year. It doesn't get said enough, but THANK YOU for all your help, input, resources and time that you put in to help make our department function!

Respectfully submitted,

Kevin Ryder, CPRP, Director of Parks and Recreation
Eric Kevorkian, Program Coordinator
Brian Schools, CPSI, Equipment Operator/Landscaper

Mel Seibolt, Chairman
Nick Brown
Mike Parks
Rob Tatro
Kirsty Young

TREE WARDEN AND INSECT CONTROL DEPARTMENT

To the Honorable Board of Selectmen
and Residents of Medfield:

This report is for the calendar year ending December 31, 2017

Throughout the Town of Medfield we planted approximately 20 new trees. A private donation of several trees was made and they were planted at Vine Lake Cemetery.

Eversource has been clearing branches and trees interfering with the power lines on Pine Street, North Street, Summer Street and Green Street.

We had approximately 20 calls from the Police due to wind damage of trees throughout the year. We should remember the Tree Warden position is a part-time position.

Eversource was called out several times due to down trees on wires caused by snow.

The Gypsy Moth are on the rise and causing deformation of trees.

The presence of Lyme disease is still prevalent due to the high volume of deer.

We recommend that all firewood should be purchased locally due to the concerns of the Asian Long Horned Beetle. At present we haven't found any signs of these destructive beetles.

Stumpy's Tree Service is on its second year of a three contract.

The stump removal program is still active.

The Tree Department would like to thank Leuder Environmental Tree and Landscaping Company for their help and professional advice throughout the year.

I would also like to thank all various Town of Medfield departments for their assistance throughout the year.

Residents are reminded that if they DO NOT wish spraying to be done on their property, prior notice must be sent to the Town Clerk in registered mail no later than March 1st of that year. This notice must be given each year.

Respectfully submitted,

Edward M. Hinkley
Tree Warden
Director of Insect Pest and Pest Control

Norfolk County Registry of Deeds

William P. O'Donnell, Register

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 6 million land documents dating back to 1793. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell who has held the position since 2002. In continuous operation for nearly two hundred and twenty-four years dating back to President George Washington's administration, the Registry's mission has remained the same: to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

2017 Registry Achievements

- Register William P. O'Donnell and his staff continued their direct outreach to town halls, senior centers, businesses, historical commissions and civic groups across Norfolk County. The Register held office hours at the Medfield Town House on June 6th.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. **This year alone, the Center handled more than 5,000 requests.** These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.
- In calendar year 2017, **the Registry collected more than \$50 million in revenue.**
- The Registries of Deeds had several legislative accomplishments spearheading legislation signed into law in early 2017 that allowed for registered land (Land Court) documents to be recorded electronically.

- First Registry in Massachusetts to electronically record Land Court documents. Phased in approach – discharges in April 2017; all documents by July 2017.
- This year saw a record number of electronic recording filers, *approximately 1,400.*
- In 2017, we hit a milestone of recording our 35,000 Registry of Deeds book. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- So far this year, more than *12,500 Homesteads applications have been filed at the Registry.* The law Chapter 188 (M.G.L.) provides limited protection of one's home against unsecured creditor claims.
- The Registry in 2017 completed its History Comes Alive Transcription program. The initiative, the first in New England, makes land recorded documents written by scribes of the 18th and 19th centuries in the old cursive hand writing style much easier to read by converting the words into easy-to-read electronic text. *The program earned the praise of two-time Pulitzer Prize historian, David McCullough.*
- In 2017, the Registry for easier customer research indexed all land documents recorded from 1793-1900.
- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- This year, many technology, office and program improvements were implemented, including the redesigning of our Land Court area. We also continued and strengthened our commitment to cyber security protection of our infrastructure as well as the training of our employees. We also updated our computer equipment and added two major television state-of-the-art monitors to instantly update our staff on incoming electronic

recording filings. The Registry's website www.norfolkdeeds.org is routinely updated to alert the public on such news as real estate statistics, answers to frequently asked questions, the latest schedule for our community outreach initiatives, along with detailing our consumer programs.

- The Registry's free Consumer Notification Service **hit a milestone with its 700th subscriber, a 40% increase from the previous year.** This consumer/public safety program, started last year, allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: www.norfolkdeeds.org.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, public officials, real estate professionals, genealogists on how to access land record information, using the Registry's new website technology. **This year the Registry also designed and marketed a new seminar exclusively for municipals officials.**
- The Registry expanded its community outreach commitment by working with the Veterans Administration of Boston on our 'Suits for Success' program and supporting the New Life Furniture Bank of MA in Walpole to assist those who are in need of household items, including furniture. **Our Toys for Tots' Drive has over the years collected 1,650 presents.** Our Annual Holiday Food Drive continues to support Food Pantries in Norfolk County. **This year's food drive was one of the biggest ever.** Finally, the Registry **received from generous donors more than 3,000 articles of clothing** for its "Suits for Success," program this year.

Medfield Real Estate Activity Report January 1, 2017 – December 31, 2017

During 2017, Medfield real estate activity saw increases in both total sales volume and average sales price.

There was a 14% decrease in documents recorded at the Norfolk County Registry of Deeds for Medfield in 2017, resulting in a decrease of 417 documents from 3,070 to 2,653.

The total volume of real estate sales in Medfield during 2017 was \$164,953,093, a 20% increase from 2016. The average sale price of homes and commercial property was also up 11% in Medfield. The average sale was \$739,699.

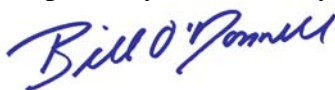
The number of mortgages recorded (613) on Medfield properties in 2017 was down 21% from the previous year. Also, total mortgage indebtedness decreased 19% to \$231,484,997 during the same period.

There were 3 foreclosure deeds filed in Medfield during 2017, representing a 25% decrease from the previous year when there were 4 foreclosure deeds filed.

Homestead activity decreased 8% in Medfield during 2017 with 249 homesteads filed compared to 272 in 2016.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell
Norfolk County Register of Deeds



Register O'Donnell speaking at the
Walpole Council on Aging



Register O'Donnell with staff and a constituent
at Milton Town Hall Office Hours

COUNTY OF NORFOLK

To the Citizens of Norfolk County:

As your elected Board of County Commissioners, we respectfully submit our annual report of 2017. This report includes the reports of County departments along with the County Treasurer's report as required by M.G.L. c35 s34.

Norfolk County has a proud heritage in being the "County of Presidents", the birthplace of four Presidents of the United States. Your County also is home to the most modern Registry of Deeds in the Commonwealth of Massachusetts under the direction of Register William P. O'Donnell.

Norfolk County Agricultural High School is also a "hidden gem" within the County, offering students a solid curriculum as well as practical "hands-on" experience in agricultural, farming and mechanical proficiencies. Students achieve excellent MCAS scores and most pupils go on to higher education. New facilities at the school add to the strong reputation of excellence at "Norfolk Aggie".

Norfolk County continues to support our communities through programs such as our Engineering Department, County Veterans Advocate, and RSVP programs. Your Commissioners are committed to working with every community within Norfolk County to advocate for veterans, children, and residents alike. Norfolk County residents enjoy great access to medical services, educational opportunities, transportation, economic development and employment. This is not by chance, but rather by the partnership of local, county and state officials who continue to work on your behalf.

The County Commissioners wish to thank the many local officials who strive to deliver residents of Norfolk County with top quality services in a

timely, professional and effective manner. We also extend our thanks to the employees of Norfolk County who endeavor each day to support the efforts of each City and Town within the County.

Respectfully,

Francis W. O'Brien, Dedham
Chairman

Peter H. Collins, Milton

Joseph P. Shea, Quincy

Norfolk County Commissioners

Metropolitan Area Planning Council (MAPC)

PLANNING TODAY FOR A BETTER TOMORROW

Ten years ago when we adopted our new regional plan, *MetroFuture*, we knew Greater Boston was a region on the move, but we couldn't have known how far-reaching the effects of a changing economy, housing market and political landscape would be on our region and state. With instability at the federal level, a growing affordability crisis locally, and an ever-more-pressing need to confront the effects of climate change, the challenges facing our region are very real and evolving day to day. We at MAPC choose to view this through a lens of opportunity and we know that we have passionate, committed and engaged residents who are eager to make their voices heard and collaborate on building a better region together.

As dedicated as ever to our four strategic goals – advancing equity, climate change preparedness, municipal collaboration and efficiency, and smart growth – MAPC is about to embark upon an update to our visionary regional plan, and we want all of you to be part of the process. The update to *MetroFuture* will include topics that reflect MAPC's own growth during the past decade, incorporating five new disciplines: clean energy, public health, community engagement, digital services, and arts and culture. It will also reflect the breadth and interconnectedness of our region and our region's residents, capitalizing on some of our greatest assets, such as our strong educational and health sectors, a spirit of innovation, and a commitment to collaborating across the artificial lines of politics and party. Most importantly, our planning process will place particular emphasis on dissolving and combating the patterns of racism, segregation by race, ethnicity and income, and inequitable access to opportunity that have held us back from achieving our goals in the past.

We hope you will join us on our mission to create a more just, equitable and future-focused region. Visit our redesigned, newly-accessible website at mapc.org, and be a part of the conversation on Twitter @MAPCMetroBoston. Join us!

HIGHLIGHTS OF OUR WORK

SMART GROWTH

MAPC, the regional planning agency for Greater Boston, helps build equity, opportunity, and livable, vibrant places for more than 3 million residents living and working in 101 cities and towns across Eastern Massachusetts. Guided by

our regional plan, *MetroFuture*, and in concert with our own strategic goals, we strive to be a nimble and innovative public agency that provides core planning support to our member communities while also staying abreast of new trends in housing, transportation, public health, safety, clean energy and more. This year, we've placed special emphasis on examining the effects of new technologies and public policy on inequality in our region, and on providing research, digital tools, and recommendations for ensuring equitable access to jobs, housing and a healthy environment for all residents of our region.

TRANSPORTATION

In that vein, we have a new practice area looking at the implications of emerging vehicle technologies such as self-driving cars on the region. At our fall Council Meeting in Quincy, we offered a speaking panel on innovative mobility, including electric and autonomous vehicles, and attendees were even able to test-drive **all-electric and hybrid vehicles** from several manufacturers, as well as a selection of e-bikes. More than 50 people participated in the "ride and drive" event, and a post-event survey showed 88% who test drove a vehicle said they would consider purchasing electric. At least one member of our staff, as well as her mother, actually did so!

Working with Transportation for Massachusetts (T4MA), we are also working to develop principles around data-sharing for **autonomous vehicles** to ensure policy goals are met, privacy is protected, and the state's transportation network can be safely improved. MAPC recognizes the transformative benefits that autonomous vehicles can have for our state's economy, environment, and quality of life, as well as the challenges that could result from disruption to existing forms of mobility. Autonomous vehicles will affect not only our transportation system, but also our economy, safety, workforce, environment, land use, and energy use. Learn more about our work in this arena at mapc.org/transportation.

In 2017, we launched a special study of the ridership habits of **Uber and Lyft** customers, and at year end we are crunching that data to determine what effects these companies are having (if any) on transit use — with the goal of helping both the MBTA and area communities to plan better for the transit and transportation needs of local residents and commuters. Look for more information on that research soon at mapc.org.

Parking planning remains an issue of critical importance to our communities. In December of 2017, Boston and the MBTA piloted an exclusive bus lane on Washington Street between Roslindale Square and Forest Hills, building on an earlier pilot project that utilized **dedicated bus lanes** on Broadway in Everett to alleviate traffic and speed up bus times. Both projects used an MAPC parking analysis to convert car spaces into a devoted bus lane. The Everett project was so

popular with commuters across all modes that the model became permanent! At year end, Boston and the MBTA are considering starting a second, longer pilot in Roslindale with ongoing support from MAPC, to determine whether it's feasible to make this dedicated bus lane a permanent change to ease congestion and commute times along the Washington Street corridor.

This year, MAPC has also begun working with several communities near Boston to explore no-cost, **dockless bike share** services. Several cities in our Inner Core, including Chelsea, Malden and Revere, underwent pilot programs to try these dockless bike share systems in the fall of 2017; come spring of 2018, a regional program procured by MAPC will be rolling out across Greater Boston, giving more people in more communities access to low-cost bicycling opportunities. Dockless bike share systems offer bicycles with self-locking mechanisms that unlock with a mobile app. Rather than relying on docking stations, these bikes can be parked on the sidewalk, at bike racks, or in almost any publicly-accessible place, where the next user can pick it up, typically paying about one dollar per ride. MAPC, through a regional RFP being offered at the end of 2017, will help to create a boundary-less, regional system with multiple bike share companies that local governments can join at low or no cost, launching just in time for warmer weather.

In partnership with DHCD and Massachusetts APA, MAPC has offered a series of workshops on **parking benefit districts**, or PBDs, this year. A PBD is a specific geography in which parking revenue is raised then invested back into that same district, for transportation improvements. We are formulating case studies and best practices now with the goal of helping more communities adopt these districts in the years ahead.

LAND USE

Equitable Transit-Oriented Development, or **ETOD**, is another growth area for our agency. In 2017, we worked with Rockport to develop an ETOD plan for their commuter rail station area. With a visioning process that took into account the community's ideas for the area, the town and MAPC were able to develop a plan to create a mixed-use, walkable cluster that would be attractive to new families and young adults. Transportation and Land use staff performed a similar assessment of the Anderson commuter rail station in Woburn this year, with aims to develop a mixed-use, mixed-income vision for the area, guided by community input and grounded in market potential. Similar work is underway into 2018 in Milton Village near the Mattapan Trolley line, Lincoln, South Salem, and in Medford Square, in conjunction with zoning and master planning efforts in those communities. Our Government Affairs and Strategic Initiatives teams are continuing to work toward comprehensive zoning reform legislation at the state

level – now called the “Great Neighborhoods campaign” -- throughout this past year and into the future, in collaboration with our partners at the Massachusetts Smart Growth Alliance (MSGA). Learn more about Great Neighborhoods and how you can get involved at ma-smartgrowth.org/issues/placemaking-zoning/policy-agenda.

MAPC also worked on **master plans** in Cohasset and Duxbury this year, economic development plans in Bellingham, Brookline, an arts and culture district in Upham’s Corner, East Dedham and Nobscot in Framingham, and **housing production plans** for Gloucester, Stoneham and Winchester, with Malden starting in 2018. We also launched a “small housing study” with the SWAP and TRIC subregions, crafting case studies on small housing nationally as a way of reducing barriers to their development locally. Acton, Bedford, Concord and Lexington are all working with MAPC to examine their inclusionary housing policies and recommend improvements. Finally, continuing our expertise in parks and recreation planning, we created **open space and recreation plans** for Chelsea, Everett, Hanover, Malden, Revere, Rockland, and Saugus this year, with many more to come in 2018, all of them paying special mind to issues of equity, accessibility and environmental justice.

Our **Public Health** Department is working alongside our Land Use team to integrate a health lens to the planning process this year, in particular on open space plans to reflect the growing research that demonstrates the many health benefits provided by access to green spaces. The team is also entering its fourth year working with the state Department of Public Health to estimate physical activity in neighborhoods through a new methodology that evaluates how much investments in Complete Streets and Wayfinding signage entice more people to walk and bike. By project end, we will be able to estimate by neighborhood how many biking and walking trips have been taken, which in turn we hope will lead to greater physical activity habits and health care savings.

In the **housing** arena, we are especially proud to have partnered with the Mayors and Managers of our Metropolitan Mayors Coalition (MMC) as well as Governor Baker and a host of affordable housing advocacy groups to begin to address the severe affordability issues facing Greater Boston. With production goals, timeframes and a collaborative, cross-municipal focus, we hope to see real progress on breaking down barriers to accessing affordable housing and reducing segregation, discrimination, and homelessness, so that all residents of Metro Boston have the ability find safe, affordable housing near jobs, family, and transportation.

DATA SERVICES

The Research working group in our Data Services Department this year released a major study on housing, examining the effect that new permits have on subsequent **school enrollment**. The full report, available at mapc.org/enrollment, shows concerns about new housing overburdening public schools are largely unfounded. Most school districts in Massachusetts have seen a steady decline in student enrollment over the last 15 years, according to the report, and rates of housing production are having no significant effect on public school enrollment growth. MAPC examined housing permit and enrollment trends across 234 public school districts over the past six years, from 2010 through 2016; we found that, while high rates of growth have become more common in urban communities, most suburbs saw declines in enrollment, and the dozen fastest-growing areas in terms of housing production saw enrollment growth of only 1% on average. Even in communities where substantial housing production took place, the growth in households and children was not sufficient to offset the over-arching, natural demographic decline in school-age residents, as Baby Boomers age and younger generations have fewer children, later in life.

Other new areas of research this year included an update to our **Regional Indicators** program, a set of measures that quantify our progress as a region toward achieving the goals of MetroFuture. MetroFuture, MAPC's long-range vision for a more sustainable and equitable Metro Boston in the year 2030, includes goals that were established through community input and a collaborative stakeholder engagement process. By measuring our progress, we can identify where action or intervention are needed, and find opportunities for collaboration. Visit the full Indicators website at regionalindicators.org/ to explore and crunch our findings.

Our new, and growing, Digital Services shop is the first in-house digital team housed within a regional planning agency in the nation. This innovative working group supports MAPC departments and municipal partners by designing and building digital tools to conduct more effective, efficient, and equitable planning and governance, with an open, equitable, and data-driven approach and a focus on products that can have direct application in decision-making processes. This year, the team launched a **youth jobs platform** in partnership with the City of Boston that aimed to design a more accessible youth employment system for the city. The result, an open source Youth Jobs Platform, has already had measurable impact on Boston's youth employment experience, connecting more students to

summer jobs and contributing to better lifelong outcomes for each youth involved.

The team also launched a Local Energy Action Dashboard, LEAD, that allows communities to download local energy data and compare to neighbors with the goal of reducing emissions and increasing efficiency. Visit the tool at <https://lead.mapc.org>. Digital Services will also be working to update several tools in 2018, including the MassBuilds site which explores real estate development across Massachusetts at www.massbuilds.com, our TrailMap resource, <https://trailmap.mapc.org>, and the “Keep Cool” app which connects users to free, publicly-accessible cooling spots during the hottest parts of the year. Learn more and download for summer 2018 at keepcool.mapc.org!

ARTS & CULTURE

In this, our first full year with an **Arts & Culture** Division, we are seeing many successful projects launch, and our arts and culture staff have embedded into a variety of planning projects. We have hired an artist-in-residence as well as a regional planner focused on arts, joining a team focused on creative placemaking, cultural planning, community development, arts and culture data collection, and cultural policy, while working to integrate art work and public art into our plans and projects. Some of the team’s first initiatives this year included a series of creative placemaking workshops in partnership with MACDC and MASSCreative; an Arts and Culture Plan for Arlington; an arts and culture discussion series with the New England Foundation for the Arts (NEFA), bringing artists and planners together; and a community conversation on the arts economy at Greater Boston Stage Company in Stoneham with Sen. Jason Lewis. Our Artist in Residence also worked with the MetroWest Subregion and our Bicycle & Pedestrian Planning staff to devise a special creative placemaking art installation for the kickoff of the “Landline” trails project in Ashland State Park, engaging more than 50 advocates, elected officials and local residents in the launch of a major new trail project across the communities west of Boston.

The team offers a web toolkit at www.artsandplanning.org to give local planners a framework for engaging the creative community in growth and livability goals, including case studies and grounded strategies. Read more about the arts and culture team’s ongoing work online at mapc.org/our-work/expertise/arts-and-culture.

CLIMATE

The disciplines of clean energy and environmental planning are evolving every day as we as a region work to adapt to a changing climate, and aim to help our cities and towns plan for and mitigate those effects. This year, we performed **climate vulnerability assessments** and action plans for Braintree, Brookline and Newton, and we provided technical assistance and outreach through our Neponset and MAGIC subregion stormwater partnerships, which work to promote climate resiliency and to educate communities about new water regulations. Through a new grant awarded by the New England Aquarium and funded by NOAA, our Communications and Community Engagement divisions are working with Chelsea, Lynn and Hull to develop education programming for youth around climate change. This exciting project hopes to develop a new model of youth-focused partnerships to enhance climate literacy and community involvement in these issues, especially in areas that are racially diverse and have historically been underserved. To learn more about our climate work, visit mapc.org/our-work/expertise/climate.

With guidance from MAPC, seven communities in our region – Chelsea, Melrose, Cambridge, Boston, Winthrop, Natick, and Somerville – received an enhanced level of “**solar readiness**” this year that merited them the distinction of being “Solsmart communities.” This national designation aims to reduce solar’s soft costs by providing technical assistance to communities; to achieve it, cities and towns must complete best practice in several areas, such as zoning, inspections, permitting and community outreach. We are also participating in the Mass Clean Energy Center’s Solar Thermal Challenge, which will explore ways to bring solar hot water systems to Massachusetts residents; look for a pilot program for MAPC-region communities starting in 2018.

Our Energy, Transportation and Municipal Services departments have teamed to offer a Green Mobility Purchasing Program this year, allowing advanced vehicle and hybrid conversion technology on the statewide procurement contract. This contract will help municipalities to green their fleet of municipal vehicles and reduce greenhouse gas emissions across the region.

Staff from Digital Services worked with students from Harvard’s Graduate School of Design and staff from NOAH, the Neighborhood of Affordable Housing, to create a multimedia public outreach campaign on climate resilience in East Boston this year. Combining traditional print media and an interactive website, the project helped the area’s residents prepare for and cope with major storms, intense flooding and hot summers.

In November 2017, we hosted the “Let’s Get Climate Smart” event with the Trust for Public Land (TPL) in Cambridge. This event publicly launched and

demonstrated a new online green infrastructure decision-support tool for the 14 cities and towns of the Metro Mayors Coalition, developed in a two-year partnership among MAPC and TPL staff. The tool allows users to identify optimal locations for nature-based solutions such as trees and rain gardens for mitigating heat and flooding.

In Boston, the City Council voted in late 2017 to make the city the newest and largest community in Massachusetts to authorize **green municipal aggregation**, which intentionally incorporate more renewable energy within a community's electricity supply, generally at levels above 40 percent more than required by state law. More than 18 cities and towns in the MAPC region have authorized such programs or are actively implementing them with help from our energy staff! Learn more about municipal aggregation and our other clean energy work at mapc.org/our-work/expertise/clean-energy/community-choice-aggregation.

MUNICIPAL COLLABORATION

The state's Executive Office of Public Safety will continue engaging MAPC as fiduciary agent for the Homeland Security Program in Massachusetts, giving us oversight of the state's central, northeast, southeast and western Homeland Security regions. We provide management, administrative, and planning support to these four regions and their local advisory councils. We also work with our counterpart regional planning agencies (or RPAs) in those areas, including the Central Massachusetts Regional Planning Commission, Southeastern Regional Planning and Economic Development District, and the Franklin Regional Council of Governments. We look forward to continuing our work with EOPSS and the Homeland Security Regions to enhance emergency preparedness capabilities at the state, regional, and local levels.

This year, our staff have been working with the U.S. Attorney's Office to coordinate our **Homeland Security regions** into four regional forums highlighting public safety resources for houses of worship in the wake of several shootings involving communities of faith this year. Participants have received information on bomb threats, vandalism, arson, internet scams, hate crimes, and how to build an emergency response plan, and the workshops will be continuing into early 2018. **NERAC** has also offered trainings in disaster management for water and wastewater utilities this year, discussing both man-made and natural disasters and giving participants tools to maintain and restore water resources in the face of severe weather and other threats.

Our municipal collaboration team also works to secure cost savings for public works, police, and fire departments across Eastern Massachusetts through our

collective purchasing program, and we continue to work with law enforcement and prevention partners in eight Inner Core communities – Cambridge, Chelsea, Everett, Malden, Revere, Quincy, Somerville and Winthrop -- to manage the Shannon Community Safety Initiative, a grant program designed to address **youth and gang violence**. We are honored to continue facilitating this program in tandem with our community partners and believe it has a very real impact on at-risk youth and crime prevention.

On the **policy and legislative affairs** front, our team worked intensively throughout the year on several priorities for the Metro Mayors Coalition, including work on a regional approach to housing and a regional approach to autonomous vehicle testing.

At the advent of 2018 we are focused on continuing work toward all our strategic goals, and about to embark on a large-scale update to our visionary regional plan, MetroFuture: Making a Greater Boston Region. While much has changed in the region since we drafted our last plan, our commitment to equity, inclusion and top-of-the-line community engagement has not – and we are more excited than ever to begin putting our staff expertise to work at involving the public in our next iteration of Greater Boston’s regional plan.

We hope you will join us at our brand new, fully accessible and responsive web home, www.mapc.org, to find how you can contribute and develop a shared vision for our region in 2018 and beyond. Welcome!

Three Rivers Interlocal Council

Representing the Towns of Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Randolph, Sharon, Stoughton, Walpole, and Westwood

The Three Rivers Interlocal Council (TRIC) is an independent membership organization within the Metropolitan Area Planning Council comprised of thirteen communities southwest of Boston. The mission of TRIC is to support cooperative municipal planning that links the impacts of growth and development in each town to aggregate impacts felt throughout the region. All TRIC meetings and events are open to the general public and the group encourages sharing of ideas and fostering collaboration with its partners in the Council as well as those throughout the region.

The Coalition develops a work plan each year that is implemented from July to June of the following year. In 2017, the Coalition was staffed by Gregory Miao, Municipal Services Specialist, through the May meeting and then staffed by Christine Howe, Grants Management and Procurement Specialist. Sarah Raposa, AICP, of the Town of Medfield, served as Chair and Liz Dennehy, Town of Walpole, served as the Vice-Chair for FY17. In June, at the regularly scheduled Annual Meeting, TRIC unanimously elected Paige Duncan, Director of Planning in Foxborough, to be the Council Chair for FY18. In addition, Susan Price from Sharon and Michael McCusker of Westwood were elected to the Vice Chair and Second-Vice Chair positions, respectively.

In 2017, TRIC met monthly to review and discuss issues of inter-municipal significance. Participants at TRIC meetings included Local Council Representatives, town planners, membership of Boards of Selectmen, members of Planning Boards, Town Administrators, Chambers of Commerce, private entities and partners, and interested citizen-planners. The Neponset Valley Chamber of Commerce remains a strong partner to the municipalities in maintaining strong regional advocacy links to state and federal transportation planning organizations and hosts the monthly TRIC meetings at its new location: 520 Providence Highway, Suite 4 Norwood, MA 02062.

Throughout the year, the TRIC communities exchange information with the intent of understanding how the development goals of communities interact with one another and maintains purposeful links to established working groups that are exploring transportation issues. Presentations of significance at TRIC meetings in 2017 included discussions with staff from the Boston Region Metropolitan Planning Organization about transportation infrastructure priorities for the TRIC communities, economic development and economic indicators for the TRIC region, the MassDOT Complete Streets

program, the Vision Zero road traffic safety project, and the Massachusetts Downtown Initiative grant program.

Meetings & Events

January 17	In addition to catching up on planning and development activities in the region, this meeting included two presentations from MAPC staff on regional collaboration opportunities and regional economic development. First, Mark Fine, MAPC's Director of Municipal Collaboration, presented about the regional collaboration work MAPC does on behalf of its communities. Amanda Chisholm, Chief Economic Development Planner at MAPC, then discussed current economic indicators for the TRIC region and MAPC's regional economic development work. This work includes: market analysis (commercial, office, residential); comprehensive economic development strategy/planning; transportation oriented development (TOD) planning; corridor planning; zoning to encourage economic development (mixed use, TOD, 40R, etc.); priority development site identification; and master planning.
February 21	The February TRIC meeting focused on Arts and Cultural planning, with a presentation by Jenn Erickson from MAPC. In addition to discussing what Arts and Cultural planning is and how it can benefit TRIC communities, the group learned about MAPCs new Arts and Planning Toolkit, which presents a new framework for understanding the ways in which arts and culture can infuse innovation and creativity into communities and showcases a range of arts and culture planning and policy tools. Additionally, the group received an update from the Town of Foxborough and the Neponset Valley TMA on the proposed Foxborough Commuter Rail Pilot program.
March 29	This meeting focused on Vision Zero, a multi-national road traffic safety project which aims to achieve a highway system with no fatalities or serious injuries in road traffic. In addition to hearing a presentation from Barry Keppard, MAPC Public Health Director, about ongoing Vision Zero initiatives in Massachusetts, the group discussed traffic safety strategies TRIC communities could use to fight traffic fatalities and serious accidents.
April 18	The April meeting highlighted the development and use of MAPC's Data Services Department's Local Access Score tool, which aims to help communities determine the projected use of new sidewalks. In addition to hearing a presentation by Eliza Wallace from MAPC about the Local Access Score tool, the group also heard from a local nonprofit based in Sharon, The Law, Your Money, and You. The group presented on its efforts to encourage better relations between the police and public.
May 16	The May meeting bid farewell to TRIC Coordinator, Gregory Miao, and also included a presentation by MassDOT on the Complete Streets program. MassDOT promotes Complete Streets through training, design guidance, and funding. The group also discussed developing the FY18 Work Plan and nominating members to the Chair and Vice-

	Chair positions.
June 20	The council was introduced to new Subregional Coordinator, Christine Howe, reviewed the Council bylaws, and discussed the nominations for TRIC Chair, Vice Chair, and Second Vice Chair. There was unanimous consent to nominate Paige Duncan of Foxborough, Susan Price of Sharon, and Michael McCusker of Westwood to serve in the leadership roles for FY2018.
July 18	In July, TRIC unanimously elected Paige Duncan as Chair, Susan Price as Vice Chair, and Michael McCusker as Second-Vice Chair of the Council. The group then reviewed the results of the FY18 Work Plan survey and discussed options for guest speakers and presentations for the year. TRIC finalized its FY18 Work Plan which would span the months of July to June and focus on affordable housing, historic preservation planning, and a regional housing forum.
August 15	TRIC did not hold a meeting this month.
September 19	In September, Boston Region Metropolitan Planning Organization Staff (CTPS), attended the TRIC meeting to facilitate and lead a discussion about the MPO's upcoming transportation planning activities and discuss the transportation needs and opportunities for improvement in the subregion.
October 17	The Department of Housing and Community Development's MA Downtown Initiative Coordinator, Emmy Hahn, presented on the MDI program and upcoming grant opportunities for the subregion.
November 14	In November, TRIC met to discuss the upcoming Spring events including a regional housing forum, Legislative breakfast, and assessment of subregional housing needs. Additionally, MAPC Government Affairs Manager, Lizzi Weyent, provided an update on legislative priorities.
December 19	TRIC did not hold a meeting this month.



TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT – 2017

The School Committee reorganized in July of 2017, and elected Steven Trask from Franklin as its Chair, Donna Cabibbo from Millis as its Vice Chair, and Robert Guthrie from North Attleboro as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

The vocational and civic skills of Tri-County students are extremely useful in these stressful economic times. Plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our district towns' labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

Their citizenship skills are also to be observed throughout the member towns. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Tri-County hosted many key events attended by local and state government representatives, including a Manufacturing and Robotics Open House to celebrate Manufacturing Month. Events addressed such vital topics as the importance of vocational education, the skilled labor shortage, and STEM and Robotics initiatives.

Graduation

Two hundred eighteen students graduated in an indoor afternoon ceremony on Sunday, June 4, 2017. Superintendent-Director Stephen Dockray presided over the ceremony. School Committee Chair, Steven Trask, and School Committee Vice Chair, Donna Cabibbo, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards to deserving

seniors. The grand total of scholarships and awards for the class of 2017 was \$750,000.

Guidance & Special Education Services

September 6, 2016, Tri-County welcomed 1,026 students to the new school year. The respective number of students from member towns was as follows: Franklin – 197, Medfield – 9, Medway – 67, Millis – 26, Norfolk – 31, North Attleborough – 345, Plainville – 86, Seekonk – 83, Sherborn – 0, Walpole – 47, and Wrentham – 49.

During the 2016-2017 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. In addition, the Guidance department hosted a very successful evening College Fair.

The Guidance department organized and implemented SAT and ASVAB testing.

The Special Education Department continued its work with Transition Planning. The Coordinated Program Review Self-Assessment was completed in anticipation of the Department of Elementary and Secondary Education's six-year audit of programs, procedures and protocols. Adele Sands, Director of Student Services, and Polly Bath of Cristia Leshner Assoc. presented the workplace readiness curriculum that they developed with Tri-County vocational teachers at the MAVA Connecting for Success Summit.

A school adjustment counselor and guidance counselor attended the Signs of Suicide Training. They collaborated with a health teacher to imbed the SOS protocols into the tenth grade health curriculum, which resulted in the identification of at-risk students. Several presentations were brought to faculty and parents on the topics of drug abuse and addiction, mental health, and executive functioning.

Academics

Tri-County Regional Vocational Technical High School continues to earn widespread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

The class of 2018 scored exceptionally well in all three areas of MCAS, continuing to keep Tri-County rated as a Level I school. In ELA, 97% of students scored Proficient/Advanced. In Mathematics, 83% of students scored Proficient/Advanced. In Biology, 77% of students scored Proficient/Advanced. Tri-County's school percentile dipped to 60% this year, a 3% decrease from our 63% overall State performance rating from last year.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

Sixty seniors from the Class of 2017 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve a minimum of two proficient and one advanced score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams. Student scores must be in the top 25% of tested students.

Tri-County continued its implementation of the *itsLearning* platform this year. Teachers have embraced this learning platform, using it for lessons, power point slides, class notes, embedding video, remediation links, textbook links, uploading worksheets, collecting homework, online polls, data collection, submitting work and taking exams. All academic and many of our vocational teachers have been trained and are using *itsLearning* on a regular basis. Academic standards are all on *itsLearning* and can be used for both formative and summative assessments.

Tri-County continued year two of training our teachers in an in-house professional development focused on Differentiation this year. With our outside consultant returning for her second year, approximately 15 teachers were trained, in addition to the 12 teachers trained last year. Teachers from academics, vocational, and special education, all worked together during the course of the year to learn about the different types of differentiation, observe colleagues from cohorts of both years, and take place in learning walks, in an effort to enhance their teaching practice. The Academic Coordinator, Vocational Coordinator, and Instructional Technology Specialist all participated in each meeting and worked

with the cohort groups in an effort to bring all areas together, plan, debrief, and most of all, learn from one another, in an effort to understand the value and need for differentiation to occur in all classrooms on a regular basis.

Tri-County purchased one hundred twenty five additional Chromebooks this year for use in the academic classrooms. Over the course of the year, Chromebook use increased and students commented on how much they enjoyed using this additional technology in their classes. There are multiple Chromebook carts placed in all core departments: Science, Social Studies, Math, and English. Teachers must go through training in order to sign out the carts and each year, more teachers are certified and utilizing this technology to enhance their classroom experience.

This year, Tri-County has partnered with Mass Insights to not only increase our AP offerings in the future, but to also improve how we teach both our AP and pre-AP courses. Several of our teachers attended pre-AP strategies workshops in an effort to improve vertical teaming to attract more students to enroll and be successful in our AP programs. Our hope is to improve our qualifying scores on AP exams through our partnership with Mass Insights. Teachers attended extensive trainings through Mass Insights this year and students spent three Saturdays at workshops with other AP students to learn strategies, curriculum, and take mock exams. Tri-County offers AP Physics 1, AP Calculus (AB), AP Language and Composition, AP Literature and Composition, AP Statistics, and AP Computer Science Principles.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continues its work at rewriting curriculum using the Understanding by Design (UbD) model. Teams of teachers will be working this summer to write curriculums for our new Double Period Honors Biology class and remaining science and math classes for our upper grades. Except for AP classes, all our other classes that will be taught in the 2017-2018 school year, will be written in the Understanding by Design format by the end of the summer. Teachers are writing units based on Curriculum Maps in an effort to continue their transition to CCSS.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Twentieth Annual Vocational Mathematics Competition with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics teams consisted of freshmen and sophomores and although the team was young, they placed in an honorable fourteenth and seventeenth place this year.

Vocational Technical Programs

Students in the seventeen Vocational Technical Programs experienced many successes, both in their individual programs and school wide. All grade 10 students achieved their OSHA 10 Hour Safety credentials. The training included interactive and specialized curriculum for both general industry and construction trades.

Students in Early Education, Dental Assisting, Culinary Arts, Medical Careers, Legal and Protective Services and the Construction Craft Laborers received American Red Cross CPR and First Aid Training. All students in grades 10 – 12 in those programs are now certified and able to work in companies requiring their employees to have these credentials.

The Tri-County Robotics Team, named “Tri-Force”, was busy this year. They began preparing for the FIRST Robotics Regional Competition at WPI in January. They qualified to then move on to compete at the FIRST Robotics State Competition in March.

Finally, Tri-County SkillsUSA achieved much success as five secondary students traveled to Louisville, Kentucky in June to compete at the national SkillsUSA Competition. Our team of three CIS students competing in the Career Pathway Arts and Communication Category brought home the Silver Medal.

Auto Collision Repair: The Auto Collision Repair Program continued to be a NATEF Accredited program. With the NATEF accreditation, our students are able to take advantage of the rich curriculum offered to achieve Certificates of Achievement in the NATEF Standards. All grade 11 and 12 students achieved the ASE Welding Certification. Grade 12 students achieved some of the ASE Auto Collision Repair student certifications. Tri-County students practice using water based paint and other environmentally safe materials to meet the most current industry standards. Students in this program continued to serve the community needs and the Tri-County School District by repairing and restoring vehicles under the supervision of their instructors. Students also participated in field trips to emphasize the diverse career opportunities available upon graduation from the program.

Auto Technology: Students in the Auto Technology program performed well in the ASE student certification exams that were administered in May. All students achieved ASE Certification in at least 6 of 9 categories. The program continues to have Master Automobile Service Technology Accreditation through NATEF. Students practice their skills on state of the art diagnostic equipment. Students in the Auto Technology program experience a real world application of the skills by diagnosing and repairing school vehicles, staff automobiles and cars and trucks owned by members of our eleven town district.

Carpentry: Of particular note, a junior carpentry student is living his lifelong goal. The student applied and was selected through a nationwide search to become an apprentice for Silva Bros. on *This Old House*. This Co-op student has since appeared in a *This Old House* episode working alongside TV's Mike Rowe.

Under the supervision of the Carpentry teachers, students in the program worked at several community projects this past year. In the town of Millis, they completed a large storage shed for the town library garage. They built picnic tables for the Hockomock YMCA in North Attleboro. Carpentry students also constructed display cabinets for the Medway Historical Society. This spring they began construction of a large storage shed for the DPW in Franklin. Graduates of the Carpentry program with a GPA of at least 3.0 and who have met or exceeded the standards for graduation from a Chapter 74 program attained pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. Many seniors and a few juniors participated in the Cooperative Education Program this year, earning money while practicing the skills learned at Tri-County in real work experiences.

Computer Information Systems: The students in the Computer Information Systems program are being trained in the Cisco Networking Academy curriculum. All students in the program are able to take CISCO exams and attain certifications in many aspects of the curriculum. All grade 11 students take AP Principles of Computer Science as part of the CIS curriculum. A team of students participated in the Cyber Patriot Competition with other students around the state and achieved the gold standard for their region. Students in this program work closely with the IT department at Tri-County to update the school's website.

Construction Craft Laborer: Students in this program are trained in all aspects of large construction, including highway construction. Students in grade 11 received Hazard Communication training which led to 100% of the class achieving a certificate of successful completion. All grade 11 students received CPR and First Aid training when they participated in the Department of Transportation sponsored Construction Career Academy. During this school year, under the supervision of their teacher, the CCL students framed and poured a concrete pad for the Franklin Recreation Department, as well as stairs to the Franklin Police Department. They work collaboratively with our Carpentry students to create concrete forms and construct foundations for buildings which are then constructed by students in Carpentry.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for the members of the eleven towns in the Tri-County School District. Senior citizen groups from the towns patronize the salon several times

during the school year. The students also performed community service by assisting at the Miss Amazing Beauty Pageant this past year, helping developmentally delayed young adult women enjoy an exciting event. Students also spent a Saturday performing their skills on community members to support Dana Farber at a Cut-A-Thon. They raised over \$1000 for the cause. Seniors met the 1000-hour requirement to sit for the Cosmetology License exam prior to graduation. In fact, this year a junior student has already achieved her Cosmetology License and will be prepared to participate in Tri-County's Cooperative Education program in September.

Culinary Arts: Gerry's Place Restaurant and Bake Shop enjoyed another successful year serving lunch and baked goods to the public. Students in the program received their certification in Serve Safe and OSHA, as well as meeting all standards set forth by the American Culinary Foundation. The Culinary Arts students participated in the Massachusetts Restaurant Association sponsored competition this past March. Tri-County students competed in both the Culinary and the Customer Service events, and came in third place among all schools in Massachusetts. Students in the program also tend and nurture the school garden, which has been successful for the last four years. Bounty from the garden is donated to local food pantries. This year, Tri-County donated more than 900 pounds of produce! Students also create Farm to Table recipes using some of the produce grown in the garden. Our students continue to work with Franklin TV to film "Cooking Thyme", a cooking show featuring students preparing culinary delights to be enjoyed by the community through the Franklin Cable TV programming.

Dental Assisting: Students in the Dental Assisting Program have practiced their skills in several community service projects this past year. Students volunteered their services at the Elder Dental Screening in October at the Millis Council on Aging. They screened elders at no charge for dental decay and oral cancer. They also provided nutritional information and denture cleaning. Students in the Dental Assisting program also assisted the Massachusetts Department of Public Health to dispense fluoride to school age children in a local elementary school. Grade 11 students continued to participate in the clinical practicum at local dental offices. Students in grade 10 took the DANB Infection Control exam and students in grade 11 took the DANB Radiography exam at the end of the school year and achieved certifications in each. They also received CPR and First Aid training.

Early Education: Students in the Early Education program continued to supervise and educate preschool age children in the Tri-County Preschool Program. All grade 11 students participated in a field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in First Aid, CPR and OSHA, students in this program achieved certificates for successful completion

of the Strengthening Families Workshop. They also participated in training to work with traumatized children through the Life is Good Corporation. Students accompanied their teachers to the Massachusetts State House for Advocacy Day for Early Education and Care in February, where they were able to communicate their views on providing the highest quality programs and services to children birth to age eight. One of the junior students in Early Education attained a Gold Medal at the State Skills USA Conference in April, 2017 and competed in Louisville Kentucky at the Skills USA National conference where she attained a fourth place finish in the nation!

Electrical Technology: Students in the Electrical Technology program are trained in all aspects of residential and commercial applications. Students in this program assisted the Technology Director and the Director of Facilities in performing electrical wiring projects at the school. Students in this program also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic system on school grounds. Students will accrue up to 300 hours of Electrical Code instruction and 1500 hours of practical application toward their Journeyman license requirements upon graduation. Students also wired a large garage in Medfield this past year. With donations from local companies, students are also being trained to install and troubleshoot all types of motor controls and fire alarm systems.

Engineering Technology: The Engineering Technology program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, Architectural Design, and Bio Engineering into their curriculum. This past year, the program was expanded to include training in Advanced Manufacturing. Students practice programming, operating and troubleshooting CNC turning and milling machines. All HAAS machines were purchased through grant money provided by the Massachusetts Skills Grant Program. Students also have gained skill in using 3D printing technology and a robotic arm. With Project Lead the Way Certification, the students are able to transfer their skills to many PLTW affiliated colleges upon graduation. Students once again participated in the HUNCH (High School Students United with NASA to Create Hardware) program. Their goal was to develop a device that could make an astronaut's life easier in space. Students also participated in the Boston Society of Civil Engineers sponsored competition to design a bridge online as well as the Zero Robotics competition in which the students programmed robots, known as SPHERES.

Graphic Communications: Design, pre-press, and printing skills are honed by students enrolled in this program. Students continued to practice their skills on the digital press, serving the printing needs of many sending towns and non-profit organizations. Some of the projects completed by Graphic Communications students were street directories, school yearbooks, and

graduation tickets for the town of Seekonk, letterhead and envelopes for the towns of Wrentham and Medfield, and creating the Franklin Directory. Students achieve several Adobe certifications as a result of successfully completing the curriculum and passing the comprehensive online exams. Students in the Graphic Communications program can be proud of their contributions to all Tri-County publications.

HVAC&R: Students are trained in all aspects of heating, cooling, and ventilation of both residential and commercial buildings. Students in grades 11 and 12 succeeded at attaining their EPA 608 certifications after passing intensive curriculum and taking the national exam. With this certification, graduates will be well prepared for high paying employment and further education. Students also honed their sheet metal skills this year and they prepared to take the sheet metal license upon graduation. Students who complete 200 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's License exam.

Legal and Protective Services: Students in this program gain skill and knowledge in various aspects of the justice and protective services occupations. The students learn how to secure a crime scene and look for evidence using state of the art equipment. They also hone their skill in utilizing research methods to conduct a mock trial, roleplaying defense attorney, prosecuting attorney, and other members of the trial. Students participated in field trips to local courts to observe the system in practice. Guest speakers were invited to the class to inform the students of the many career opportunities in the criminal justice field. This past year, the students learned about installing and monitoring security systems and surveillance equipment. We want to congratulate the first graduating class from the Legal and Protective Services Program. All students will be either attending College in the fall or beginning a career in the Military.

Medical Careers: Students in the Medical Careers program are trained in various aspects of health care. Grade 11 students achieved their Certified Nursing Assistant credentials. Grade 12 students received a Home Health Aide certification and those students who did not participate in the Cooperative Education program received training in EMT. Grade 10 Medical Careers students received Epi-pen training and therapeutic feeding training. Tri-County continues to enjoy a partnership with Golden Pond Assisted Living Center as well as HMEA (Horace Mann Education Associates) where students participate in clinical experiences each year. During the last school year, Medical Careers students again trained students in all vocational programs in Hands Only CPR. The Medical Careers program received the Department of Public Health annual evaluation and met or exceeded all standards and requirements of Massachusetts and Federal Guidelines for Nursing Assistant Training Programs. The Medical Career students assisted pharmacists from Rite Aid Pharmacy to conduct a Flu Clinic for all staff at Tri-County. Students in this program conducted several

public service programs in which they educated the public in the dangers of sun exposure and other potentially harmful lifestyle habits. Students graduating from this program are well prepared to pursue highly competitive health care careers.

Metal Fabrication and Joining: Students in the Metal Fabrication program achieve several AWS welding certifications, including GMAW-V, GMAW-O, GTAW-ST, and GTAW-SS. They also learn the fundamentals of metal fabrication and joining processes. Students participated in field trips to local metal fabrication companies to observe various business practices. The graduates from this program will be prepared for occupations in not only welding but in metal forming, cutting and fabricating. They are also trained in sheet metal processes and may pursue the sheet metal license upon graduation. Seniors who are eligible for cooperative education employment are consistently placed in an industry of high need in the community.

Plumbing: Plumbing students are trained in residential and commercial plumbing applications. Students in grade 11 completed their Tier I Plumbing course and grade 12 students completed Tier II. All students take the exams at the end of the course. Successful completion of the courses allows students to be prepared to take Tier III immediately upon graduation. Plumbing students work closely with the Director of Facilities here at Tri-County to perform plumbing repairs throughout the school building, further honing their skills. Students from the Plumbing program may begin their formal apprenticeships with their employers while still in high school.

Adult Education

Tri-County offers both Postsecondary and Continuing Education courses through its Adult Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island. In addition to classes held at the school in the traditional manner Tri-County now offers a large selection of online courses. Tri-County offers online registration allowing community members to register for Continuing Education classes on the internet. The online registration system also extends to summer camps and summer school.

Postsecondary Cosmetology and Practical Nursing programs are available on either a day or evening schedule. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Nursing Assistant programs. Tri-County's postsecondary programs have an average placement rate of over 90 percent. Tri-County offers access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of

the PELL grants. This offering continues to improve community access to these programs through this need-based support.

Adult Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2017. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. The Adult Evening Cosmetology schedule runs from September to July, Monday –Thursday evenings but otherwise mimics the day class. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Adult Day Practical Nursing: Graduating 31 students in 2017, the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to March. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two-year evening program began its new class schedule in September 2017 after graduating 11 students from the program in June of 2017. The evening Practical Nursing program is an eighteen-month program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Continuing Education Program: The evening Continuing Education program at Tri-County consists of more than 100 traditional style courses that are offered in the fall and spring semesters. Additionally an expanding menu of distance learning (online) courses are now offered through the continuing education program. Registration for fall courses begins in July while registration for spring courses begins in December. Registration for distance learning classes is ongoing. Continuing Education course information can be found in brochures available to the public via direct mail or the Tri-County Website. Program information along with online course registration is available at the Tri-County RVTHS website at <http://www.tri-county.us>, or by calling the Continuing Education office.

Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students, and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. For the third year, Tri-County achieved a Massachusetts Department of Elementary and Secondary Education rating as a Level 1 school. We have begun a partnership with Mass Insight Education to double our qualifying AP scores over the next three years. In addition, our seniors must complete and pass all aspects of the Senior Project. The Senior Project is an excellent example of the integration of vocational and academic skills. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through community service projects organized through a number of extra-curricular organizations. Our students participate in the annual *Holiday Gift Drive*, coordinated by the Santa Foundation. In another outstanding example of community school collaboration, Medical Careers students teamed up with Franklin Police and Arbella Insurance to educate teens about risky behavior behind the wheel. In addition, we are most excited to report that our Culinary Arts students and their teachers collaborated with Franklin Cable TV to produce *Cooking Thyme* with Tri-County.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Carpentry Students* – completed construction of a large shed for the Millis Town Library; constructed 8 picnic tables for the Hockomock YMCA in North Attleboro; constructed display cabinets for the Medway Historical Society in Medway; began construction of a large storage shed for the DPW in Franklin. *Construction Crafts Laborer Students* – framed and poured concrete pad for Franklin Recreation Department; constructed concrete stairs leading up to the Franklin Police Department Building; *Electrical Students* – completed wiring for a large garage in Medfield.

Tri-County students also completed many projects located here at the school. Plumbing students repaired and replaced plumbing fixtures in the school; Electrical students installed lighting in various areas; Construction Craft Laborer completed masonry repairs; HVAC students installed an ice machine in our Athletic Trainer's room; Carpentry students built raisers for the school garden ; CIS students re-designed the Tri-County website; Legal and Protective students developed a Public Safety Fair; and Medical Careers students developed a Hands-Only CPR campaign and a Summer Safety Fair.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

MEDFIELD PUBLIC SCHOOLS

**REPORT
FOR THE YEAR ENDING**

DECEMBER 31, 2017

REPORT OF THE SCHOOL COMMITTEE

To the Superintendent of Schools:

The School Committee is grateful to the administrators, teachers, and support personnel who contribute their time to the Medfield Public Schools, and also, to the students in our district.

Hard work, dedication and perseverance in our core values keep our district as one of the top school districts in Massachusetts. Your tenure as Superintendent of the Medfield Public Schools is an asset to our district. Your dedication to our students, faculty, and families is unwavering. You continue to develop meaningful ways to challenge not only the School Committee, but also all stakeholders in the district in our approach to the ever changing educational world. Our Strategic Plan, Medfield 2021, is the roadmap with which our district will navigate the challenges of this evolving educational landscape. You continue to meet the challenges of your position, and our district, with leadership, professionalism, and vision.

We look forward to this journey of initiatives, innovations in education, and the inevitable challenges in the coming years.

Budget:

We continue to prioritize fiscal responsibility to our school district as well as to all of the residents and stakeholders of Medfield. We responsibly fund those priorities supported by our Strategic Plan “Medfield 2021”.

Once again this year, we engaged in a very thorough budget process with the Warrant Committee. We certainly recognize the limitations placed on funding considering all of the projects and departments which require resources in our town. We value the open channels of dialogue and debate with the town departments during this process. You and Michael LaFrancesca continue to seek and develop innovative and important ways in which resources may be utilized efficiently and effectively across all town departments.

We recognize there are challenges ahead. The uncertainty surrounding potential development in Medfield has the potential to create additional burdens on a very stringent budget and system currently in place in our district. Additionally, we will face the challenges most districts face that will require our close attention.

Highlights:

The accomplishments and accolades of our students and faculty are some of the most impressive in the state and arguably the country, thus, the distinction of being named a top school district is not surprising. We have a myriad of talented artists, athletes, musicians, actors, teachers and scholars in our district.

The “Medfield 2021” which is the Strategic Plan for our district will continue to guide us through the next three years with the road map for initiatives, budget priorities, curriculum and our core values as a district. The strategic plan process was a thorough and collaborative process which identified our strengths as well as our weaknesses. We are excited to work on such a vibrant plan over the course of the next three years.

Our Medfield community continues to provide unwavering support to this district. From supporting grants for teachers to volunteering in classrooms and school events, this dedication to the needs of our district provides a level of support that highlights the reasons Medfield succeeds in multiple venues from music and art, to sports, theater and academics. We appreciate the efforts and dedication of the Medfield Coalition for Public Education, the Medfield PTO, The Medfield Foundation, The Medfield Music Association, and the amazing families who make educating all children a top priority in our district.

I thank my colleagues on the School Committee, Anna Mae O’Shea Brooke, Christopher Morrison, Timothy Bonfatti, and Jessica Reilly. I also want to thank James Cawley, our student member of the School Committee. Each member of our committee brings a unique perspective and expertise which fosters a collaborative working environment. On behalf of the Committee, I also want to thank our members’ families, who make many sacrifices that enable us to serve this district not only in our meetings, but also the numerous hours dedicated to subcommittees, negotiations, budget discussions, and search committees. We look forward to working with you in the year ahead as Medfield 2021 guides our vision of the Medfield Public Schools.

Sincerely,

Maryanne Sullivan
Chair, Medfield School Committee

MEDFIELD PUBLIC SCHOOLS

Enrollment Figures

As of October 1, 2017

Memorial School

Pre - K	70
Kindergarten:	175
Grade 1:	194

Ralph Wheelock School

Grade 2:	195
Grade 3:	184

Dale Street School

Grade 4:	183
Grade 5:	182

Thomas A. Blake Middle School

Grade 6:	195
Grade 7	218
Grade 8:	209

Amos Clark Kingsbury High School

Grade 9:	199
Grade 10:	209
Grade 11:	191
Grade 12:	230

TOTAL:	2634
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REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of Medfield:

On behalf of the Medfield School Committee and the entire Medfield School Community, I am pleased to submit the Annual Report for 2017. The Fiscal Year 2018 budget was \$33,035,767 or an increase of 4.62%.

Enrollment

Our December 31, 2017 enrollment was 2,634. The enrollment by school was: Memorial: 439; Wheelock: 379; Dale Street 365; Blake Middle: 622; and High School: 829. Although our enrollment has been declining, we have several indications that we are approaching an end to the decline; higher kindergarten enrollment is expected in 2018-2019, an increase of birth rates, and impending construction all point to a potential increase in student enrollment. During the summer of 2017, we had 104 students enroll that were new to Medfield. Most of those students entered our elementary schools. We will continue to work closely with Town officials to monitor the factors that increase our enrollment.

Professional Development

The quality of our teachers and administrators is very important to the Medfield Public Schools. Our teachers continue to receive high quality professional development in the areas of technology, technology integration, mathematics and assessment. Teachers spent time on job-embedded professional development days to focus on collaboration, lesson design and curriculum improvements. Lastly, research and development sessions occurred over the summer for teachers to develop new curricula, courses, and focus on student assessment.

Our Leadership Team has focused the majority of their professional development on educator evaluation, curriculum development, technology and other leadership issues.

Strategic Plan Initiative – Medfield 2021

We began year 2 of the implementation of our five year strategic plan in 2017. Our focus continues to be on collaborative learning, well-being, the whole child, community, and facilities/equipment.

During the development of Medfield 2021, we hosted 9 focus groups with teachers, parents, town officials, and senior citizens. As a follow up to the focus groups, we conducted a survey that yielded of 700 responses. Our plan was approved by the School Committee and is available on www.Medfield.net.

Special thanks to many participants that assisted us during this important project.

SEL Task Force

The Social Emotional Task force was established in 2017 to focus on improvements for our students and staff. The SEL Task Force is comprised of students, parents, teachers, and administrators. The initial areas being examined by the SEL Task Force are: student stress, homework, school schedules, and staff stress. Recommendations for changes to these critical areas will be made in 2018 with implementation in future years.

Dale Street Building Project

The district was excited to finally be accepted in the Massachusetts School Building Authority (MSBA) Program for the replacement of the Dale Street School. The first phase of the project is to receive funding and conduct a feasibility study. The study is a requirement for MSBA and will drive the scope of the project moving forward. All of the project information can be found at WWW.Medfield.net.

Technology Initiative

District wide our students continue to be involved in mobile device learning. Our 9th and 10th Grade continued the Bring Your Own Device (BYOD) program at MHS. Students brought their own tablets or laptops and were able to experience a more personalized and collaborative learning experience throughout all subjects in 9th and 10th Grade. Our Grade 11 and Grade 12 students were all issued school owned Chromebooks.

Tablet learning and wireless technology has also arrived at the three elementary schools. Although these schools did not utilize a one to one model, our students learned to use the iPad and Chromebook through the use of educational applications and software. Preparing our elementary students appropriately will lead to better learning experiences in Grades 6-12.

Early Childhood Learning

Medfield understands the important role early learning has in the success of our students in the future years. In 2017, we offered a Full Day Kindergarten Program for a fourth year and expanded our Preschool offerings. We had 148 students enrolled in our Full Day Kindergarten Program and expanded opportunities for our Preschool. We are pleased to offer these outstanding learning experiences for our youngest students. However, with the increased enrollment space has become an issue at Memorial School.

Accountability

Medfield continues to show overall success with statewide testing scores. As expected, Medfield MCAS scores are well above the state average in most areas. The district continues to use test data to improve curriculum and instruction and we anticipate additional gains. The Next Generation MCAS scores follow this report.

Supporting Organizations

The non-profit organizations that support the schools continue to generate revenue to provide additional learning experiences for student and hosting activities that bring families together. Special thanks to the Medfield Coalition for Public Education (MCPE), the K-8 PTO, and the MHS PTO for providing assistance to our schools. These organizations continue to offset the costs of programing, professional development and technology equipment to help keep the school department costs down. In addition, we are thankful for the many Medfield parents, residents, and businesses that donate to these organizations.

I would like to thank all Medfield citizens for their continued support of the Medfield Public Schools. It is my honor to serve as your Superintendent of Schools. Please visit www.medfieldsuperintendent.blogspot.com for more information about the district.

Respectfully submitted,

Jeffrey J. Marsden, Superintendent of Schools

MCAS Annual Comparisons

GRADE 10 - ENGLISH LANGUAGE ART

ACHIEVEMENT LEVEL	2013	2014	2015	2016	2017
PROFICIENT OR HIGHER	97	99	98	98	97
ADVANCED	69	68	74	74	71
PROFICIENT	28	31	24	24	26
NEEDS IMPROVEMENT	2	1	2	0	1
FAILING/WARNING	1	0	0	1	2

GRADE 10 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2016	2017
PROFICIENT OR HIGHER	95	97	94	95	94
ADVANCED	83	81	78	83	80
PROFICIENT	12	16	16	12	15
NEEDS IMPROVEMENT	4	2	5	3	2
FAILING/WARNING	1	0	0	2	4

GRADE 10 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2013	2014	2015	2016	2017
PROFICIENT OR HIGHER	92	97	90	93	94
ADVANCED	47	58	50	61	64
PROFICIENT	45	39	40	32	30
NEEDS IMPROVEMENT	7	3	10	6	5
FAILING/WARNING	1	0	0	1	1

GRADE 08 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	93	96	93	69
ADVANCED/EXCEED EXPECTATIONS*	34	33	40	7
PROFICIENT/MEETING EXPECTATIONS*	59	63	53	63
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	6	2	6	28
WARNING/NOT MEETING EXPECTATIONS*	1	1	2	2

GRADE 08 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	74	74	75	60
ADVANCED/EXCEED EXPECTATIONS*	41	25	34	14
PROFICIENT/MEETING EXPECTATIONS*	33	49	41	46
NEEDS IMPROVEMENT/PARTIALLY MEET EXPECTATIONS*	18	21	18	37
WARNING/NOT MEETING EXPECTATIONS*	9	5	7	3

GRADE 08 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2013	2014	2015	2016	2017
PROFICIENT OR HIGHER	67	65	62	59	56
ADVANCED	8	11	6	9	4
PROFICIENT	59	54	56	50	51
NEEDS IMPROVEMENT	29	31	31	33	35
WARNING	4	4	7	8	10

GRADE 07 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	97	93	91	70
ADVANCED/EXCEED EXPECTATIONS*	42	41	22	6
PROFICIENT/MEETING EXPECTATIONS*	55	52	69	64
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	2	5	8	26
WARNING/NOT MEETING EXPECTATIONS*	1	2	2	4

GRADE 07 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	81	75	75	77
ADVANCED/EXCEED EXPECTATIONS*	42	36	33	19
PROFICIENT/MEETING EXPECTATIONS*	39	39	42	58
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	17	16	17	20
WARNING/NOT MEETING EXPECTATIONS*	2	9	8	3

GRADE 06 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	84	85	85	74
ADVANCED/EXCEED EXPECTATIONS*	28	32	25	14
PROFICIENT/MEETING EXPECTATIONS*	56	53	60	61
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	13	13	10	24
WARNING/NOT MEETING EXPECTATIONS*	3	3	5	1

GRADE 06 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	79	76	70	74
ADVANCED/EXCEED EXPECTATIONS*	40	35	34	13
PROFICIENT/MEETING EXPECTATIONS*	39	41	36	61
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	13	18	23	25
WARNING/NOT MEETING EXPECTATIONS*	7	6	7	0

GRADE 05 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	82	78	80	72
ADVANCED/EXCEED EXPECTATIONS*	26	24	22	7
PROFICIENT/MEETING EXPECTATIONS*	56	54	58	64
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	14	17	15	27
WARNING/NOT MEETING EXPECTATIONS*	4	5	4	2

GRADE 05 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	72	74	83	75
ADVANCED/EXCEED EXPECTATIONS*	33	44	49	11
PROFICIENT/MEETING EXPECTATIONS*	39	30	34	63
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	20	20	12	24
WARNING/NOT MEETING EXPECTATIONS*	7	6	4	2

GRADE 05 - SCIENCE AND TECH/ENGINEERING

ACHIEVEMENT LEVEL	2013	2014	2015	2016	2017
PROFICIENT OR HIGHER	62	66	64	67	66
ADVANCED	20	19	18	20	24
PROFICIENT	42	47	46	47	42
NEEDS IMPROVEMENT	33	28	30	29	32
WARNING	5	6	6	4	2

GRADE 04 - ENGLISH LANGUAGE ARTS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	76	69	76	75
ADVANCED/EXCEED EXPECTATIONS*	19	12	18	15
PROFICIENT/MEETING EXPECTATIONS*	57	57	58	60
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	17	27	21	23
WARNING/NOT MEETING EXPECTATIONS*	6	4	3	2

GRADE 04 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	56	69	81	72
ADVANCED/EXCEED EXPECTATIONS*	16	28	42	14
PROFICIENT/MEETING EXPECTATIONS*	40	41	39	58
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	39	36	17	24
WARNING/NOT MEETING EXPECTATIONS*	4	5	2	4

GRADE 03 - ENGLISH LANGUAGE ARTS/READING

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	78	76	82	66
ADVANCED/EXCEED EXPECTATIONS*	19	27	18	12
PROFICIENT/MEETING EXPECTATIONS*	59	49	64	54
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	20	22	17	31
WARNING/NOT MEETING EXPECTATIONS*	2	1	1	3

GRADE 03 – MATHEMATICS

ACHIEVEMENT LEVEL	2013	2014	2015	2017*
PROFICIENT OR HIGHER/MEETING OR EXCEEDING*	82	85	90	57
ADVANCED/EXCEED EXPECTATIONS*	45	45	50	7
PROFICIENT/MEETING EXPECTATIONS*	37	40	40	50
NEEDS IMPROVEMENT/PARTIALLY MEETING EXPECTATIONS*	14	13	9	39
WARNING/NOT MEETING EXPECTATIONS*	3	2	1	4

*2017 SCORES ONLY

MEDFIELD PUBLIC SCHOOLS

STAFF DIRECTORY

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Year Ending 12/31/17

CENTRAL OFFICE

Marsden, Jeffrey J.,BS,MEd, Ed.D.	Superintendent of Schools
LaFrancesca, Michael, B.S., MP	Director/ Finance & Operations
Kelly, Francine	Admin. Assist. To Superintendent
Skipper, Julie	Human Resource Assistant
Davidson, Sandra	Accounts Payable/Bookkeeper
Montillo, Phyllis	Sec. to Dir/Finance & Operations
Vandenboom, Kathy	Payroll Administrator
Cave, Kim, BS, MEd.	Dir., Curriculum & Assessment
Smith, Kathleen	Sec., Dir., Curriculum & Assessment
Sullivan, Colleen	Mail Transfer
Dalan, Gina	Interim Director of Student Services
Safina, Irena	Sec.to Director of Student Services
Mitchell, Kim	Secretary Student Services

MEDFIELD HIGH SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Parga, Robert	Principal	BA California State Univ. M.Ed Azusa Pacific Univ	2007
Sperling, Jeffrey	Vice Principal	CAGS, Salem State College BS, Bridgewater State College MA, Lesley University M.Ed. Endicott College	2005
Mandosa, Heather	Vice Principal	BA, St. Anslem College M.Ed. Cambridge College	2001
Ingram, Maryjean	Secretary		1999
Boyer, Laura	Secretary		2000
Fitzgerald, Maura	Secretaery		2017
Curtis, Susan	Guidance Secretary		2013
Adams, Mary	Science	BS North Dartmouth	2013
Ballou, Katherine	Science	BS, Stonehill College MEd. Boston College MEd. Endicott College	2004
Barrows, Zachary	Social Studies	BA, U Mass Amherst	2014
Berry, Orla	Science	BS, USG, MEd, UMass Boston	2004
Blum, Cynthia	Science	AA, Hartford College BS, MAT, Simmons College	2008
Borjestedt, Linnea	Wellness	BS, Springfield College	2017
Broks, Ksenija	English	BA, Smith College MAT, Simmons College	2011
Brown, Philip	Physics/Chem	BS, Univ. of Aberdeen, UK	2011
Brown, Sarah	English	BA, Syracuse University	2009
Buckingham, Rachel	Social Studies	BA, Univ of San Diego MA, Univ. of San Diego	2016
Burke, Bailey	Science	BA, Stonehill College MEd, Bridgewater State College	2011
Burr, Wendy	Mathematics	BS, UMass Amherst	2007
Bycoff, Susan	Math	BA, Stonehill College MEd, Bridgewater State College	2011
Cambridge, Jeffrey	Wellness	BS, Bridgewater State College	2007
Carelli, Daniel	Business	BA, Assumption College MS, Northeastern Univ.	2016
Cassidy, Rudy	Math	BS, Univ. of Mass,Amherst	2015
Chamberlain, Madeline	English	BA, McGill University MAT, Tufts University	2008
Coffey, Justin	Physics	BS, Bridgewater State Univ. MS, U Mass Dartmouth	2017
Cowell, Michael	Science	BA, U Mass Amherst	2013
Cowell, Susan	Wellness	BS, Springfield College	1984
Coyle, Adam	Social Studies	BA, George Washington Univ.	2006
Coutinho, Paul	Wellness	BS, Southern Conn. St. Univ MS, Northeastern Univ.	2002
Curran, Jane	Tech Support		2004
Drew, Meghan	Art	BA, Sacred Heart University MFA Boston University	2003
Dubois, MaryEllen	Math	BA Regis College Med, Framingham State	2017

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Duffy, Gail	English	BA, Stonehill College MAT, Bridgewater State College MSPC, Clark University	2001
Dunn, Jonathan	Mathematics	BA James Madison University	2004
Emerson, Kathleen	Social Studies	BA, Providence College MAT, Simmons College	2001
Evans, Brenna	Music	BA, Bowling Green State Univ. MEd, Buffalo State University	2013
Faust, Christopher	Art	BA, Mass College of Art MEd, Vermont College	2014
Farrahar, Anne	English	BA, MA, Boston College	2010
Flanagan, Jacqueline	Mathematics	BS Boston University MS, Suffolk University	1997
Galt, Luanne	Mathematics	BA, Boston College MA Cambridge College	1999
Garcia-Rangel, Mary	English	BA, UMass Boston MAT, Tufts University	2000
Goodrow-Trach, Monique	Foreign Lang.	BA, SUNY/Binghamton MST, SUNY/Plattsburgh	2004
Gonzalez, Heather	Foreign Lang.	BA, Oberlin Ohio MEd, Framingham State Univ.	2004
Graziano, Nicole	Science		2017
Hamilton, Paula	Foreign Lang.	BA, Framingham State Coll. MA, University of Chicago	2012
Harrington, Amy	Math	BS, Cornell University MA, Brown University	2016
Higger, Sara	Art	BA, Boston University MA, RI School of Design	2017
Holms, Matthew	Foreign Lang.	BA, Rutgers University MA, University of Georgia	2017
Hutsick, Maria	Wellness	BS, Ithaca College MS, Indiana University	2007
Irwin, Ross	Mathematics	BEd, Leeds University, UK MEd, Cambridge College	1992
Jones, Katherine	Art	BFA, Mass College of Art MEd, Framingham State Coll.	2003
Kenney, Lynn	Library Aide		2016
Kincaid, Garland	Social Studies	BA, University of Colorado MST. SUNY/Potsdam	2007
Kraemer, Michael	Mathematics	BA, College of Holy Cross MAT, Bridgewater State College MME, Worcester Polytechnic Inst.	1993
Lohan, Melinda	Social Studies	BA, MA, UMass	2006
Luce, Shawn	Chemistry	BS, Westfield State	2016
Lynch, Kerry	Science	BA, Wellesley College	2012
Lyon, Diane	Mathematics	BS, UMass MEd, UMass Lowell	2006
Mandosa, Frank	English	BA, St. Anselm's College MEd, Cambridge College	2002
McCrossan, Kathleen	Library Assist.		2005

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Morin, Thomas	Social Studies	BA, Colgate University	2005
Murphy, Kevin	Social Studies	BA, UMass Amherst	2011
Oasis, Perry	Social Studies	MA, American University	
		BA, Brown University	2016
		M.Ed., Brown University	
Olsen, Douglas	Dir. Of Music	BA Music, U Mass	1993
		Masters, N.E. Conservatory	
Panchuk, Robin	Library		
Panciocco, John	Social Studies/TV	BS, University of Maine	1998
		MEd, Cambridge College	
Penn, Mark	Social Studies	BA, Mt. Ida College	2001
		MEd, Harvard University	
Pollard, Stephanie	Wellness	BA, Johnson & Wales	2014
Randolph, Elizabeth	English	BA, University of Kentucky	2006
		MAT, Boston University	
Reynolds, Morgan	English	BA Chester College N.E.	2015
		MA, Simmons College	
Rodenhi, Sarah	Foreign Lang	BA, Bowdoin College	2000
		Masters, Middlebury College	
Safer, Jessica	Mathematics	BA Assumption College	2002
		MEd, Cambridge College	
Salka, Martin	Perm.Sub		2002
Sancher, Bethan	English	BA, Brigham Young University	2007
Sawtelle, Gwynne	English	BA, Dickinson College	2007
Scott, Eric	Athletic Dir.	BS, Bridgewater State College	2012
Seri, Leora	Foreign Lang.	BA, Bates College	2006
		MA, Middlebury College	
Sieber, Colleen	English	BS, Assumption College	2010
Sonnenberg, Neal	Technology	BS, UMass Amherst	2012
Tasi, Tracy	Foreign Lang.	BA, Boston College	2002
Tevis-Finn, Julie	Social Studies	BA, Boston College	2011
Thibeault, Kristen	Wellness	BA, Univ of Lowell	2017
		MEd, Univ of N.H.	
Toubman, Ellen	Foreign Lang.	BA, Connecticut College	2002
		MEd, Harvard University	
Tremblay, Anne Marie	Chorus/Music	BA Maryland University	2016
Walton, Anita	Library Aide		2017
Welling, Veronique	World Language	BA, Univ. of Mass, Amherst	2002
		MA, Univ. of Mass, Dartmouth	
		M.Ed. Boston Conservatory	
Worthley, David	Coord. S&E.Learn	BS, Eastern Conn. St. Univ.	2016
		M.Ed, Boston Univ.	
		Doc. Ed., Boston Univ.	
Wren-Burgess, Bonnie	English	BA, Boston University	2003
		MA, Simmons College	
Zhang, Bingi	Foreign Lang.		2014

THOMAS A. BLAKE MIDDLE SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Vaughn, Nathaniel	Principal	BA, Trinity University M.Ed., Lesley College MOM, Endicott College	1998
Campbell, Kelly	Asst. Principal	BA, Naragansett College MA, Univ. of Buffalo	2011
Skerry, Sharon	Secretary		2001
Stevens, Geraldine	Secretary		2017
Adams, Kathryn	Secretary		2008
Avery, Deborah	Secretary		2011
Alland, Emily	Social Studies	BA, Western New England College MAT, Simmons College	2007
Batts, Maura	Foreign Language	BA, Middlebury College M.Ed., University of Massachusetts	1993
Boulos, Susan	Foreign Language	BS, Brown University	2001
Buckham, Eileen	Foreign Language	BA, MAT, Boston University	2006
Buley, Kristin	Science	BS, St. Michael's College M.Ed., Northeastern University	2014
Bycoff, Susan	Mathematics	BA, Stonehill College MAT, Bridgewater State College	2011
Caprio, Kathleen	English	BS, MS Southern Connecticut State	2007
Cowell, Sam	World Language	BA Univ. of Kansas M.Ed., Univ. of Mass, Boston	2016
Dalzell, Julianne	Science	BA, Bowdoin College M.Ed., Lesley University	2016
Delaney, Christina	Art	BFA, Mass. College of Art M.Ed., Cambridge College	2005
Deveno, Nancy	Art	BDAE, Mass. College of Art MSAE, Mass. College of Art	1993
Dexter, Ryan	Music	BMus., University of Massachusetts	2000
Doolan, Constance	Mathematics	BS, Bradley University M.Ed., Cambridge College	2004
Emerson, Kathleen	Social Studies	BA, Providence College MAT, Simmons College	2001
Evans, Brenna	Music	BM, Bowling Green State Univ. M.Ed., State University of New York	2013
Farrell, Kara	Mathematics	BA, Bridgewater State College M.Ed., University of Massachusetts	2010
Fratolillo, Ann	English	BA, Worcester State College M.Ed., Framingham State College	1994
Gagne, Ian	English	BS, Boston University MFA, National University	2000
Gavaghan, Brian	English	BA, St. Anselm College	2007
Gelormini, Kara	Reading Spec.	BA, Univ. of Mass MA, Simmons College	2016
Gelinas, Ellen	Wellness	M.Ed., Univ. of N.H.	2011
Gibbs, Michael	Science	BS, Worcester Polytechnic Institute	2007
Gonzalez, Heather	Foreign Language	BA, Oberlin College MA, Framingham State College	2004
Gow, Michael	Social Studies	BS, University of Wisconsin MAT, Bridgewater State College	2001

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Gumas, Marissa	Mathematics	BA, Arcadia College M.Ed., Lesley University	2001
Haycock, Jonathan	Librarian	MA, Ashland University	1998
Heim, Jason	Science	BS, M.Ed., Boston University BS, SUNY, Albany	2002
Heim, Marjorie	Science	MAT, Simmons College BA, University of Massachusetts	2006
Hellerstein, Seth	Social Studies	M.Ed., University of Massachusetts BA, Beloit College	1999
Horvath, Diane	Tech. Integration Spec.	MA, University of Vermont CAS, Trinity College	
Hurley, Eileen	English	BS, University of Wisconsin M.Ed., Lesley University	2012
Kearney, Erin	Mathematics	BA, Simmons College	2011
Keohan, Gregory	Social Studies	BS, Northeastern University	2007
Kirby, Ann	Mathematics	BS, University of Richmond MA, Salem State	2013
Knaus, Joseph	Art	BA, Boston College	2003
Knott, Donna	Library Aide	M.Ed., Boston College	
Liu, Elaine	Foreign Language	BFA, Massachusetts College of Art	2012
Malone, Elise	English	Asia International	2012
Manning, Deborah	Social Studies	BS, Lesley University	2008
Manning, Kristin	Foreign Language	BA, Hamilton College M.Ed., Lesley University	2002
Manuel, Tania	Tech. Aide	BA, University of Vermont MAT, Quinnipiac College	2003
McClelland, Cynthia	Social Studies		
McCullough, Kathleen	Wellness		2014
McLaughlin, Nancy	Mathematics	BA, Bridgewater State College	2010
Mihalich, Lucas	Social Studies	BA, University of Massachusetts	2011
Millard, Matthew	Mathematics	BS, Valparaiso University	2009
Murphy, Sara	Reading Teacher	BS, Boston University	2016
Nickerson, Mark	Wellness	BS, Gordon College	2005
Nawrocki, Maire	Wellness	BS, MS Framingham State Univ.	2017
O'Corcora, Eoin	Information Tech. Administrator	BA, Gettysburg College M.Ed., Framingham State College	1995
Perachi, Brenda	Mathematics	BS, Boston University	2001
Reynolds, Amy	English	MS, Bridgewater State College BA, Garda College	2008
Ruminski, Kelly	Science	BS, Univ. of Glamorgan	
Shaw, Jillian	Science	BA, Stonehill College	2012
Silva, Judith	Science	MSPed, Lesley University	
Sperling, Keri	Mathematics	BA, Colby College	2015
Sullivan, John	Social Studies	M.Ed., Lesley College BA, MA, Marist College	2005
		BA, Worcester State University	2013
		BS, Bridgewater State College	
		BA, University of Rhode Island	2006
		BA, University of Rhode Island	2000
		M.Ed., Lesley University	
		BS, MA, Northeastern University	2004

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Taliaferro, Travis	Social Studies	BA, M.Ed., Plymouth State College	2001
Tremblay, Ann Marie	Music	BA, Marywood Univ. MA, Boston Conservatory	2016
Walas, Joshua	Science	MS, State Univ. of New York, at Oneonta	2015
Walkowicz, Nathan	English	BA, Boston College	2016
Welling, Veronique	Foreign Language	BA, Univ. of Mass Amherst MA, Univ of Mass, Dartmouth M.Ed., Boston Conservatory	2004
Woods, Thomas	Wellness	BA, Stonehill College	2009

DALE STREET SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Grenham, Stephen	Principal	BA, Brandeis Univ M.Ed. Simmons College & Endicott	2015
Barrett, Maureen	Secretary		2016
Infantino, Megan	Secretary		2015
Avery, Nancy	Tech. Aide		
Bertschmann, Kelly	Grade 5	BA, Connecticut College M.Ed., Simmons College	2014
Burnham, Elizabeth	Grade 4	BA, Univ. of Massachusetts MAT, Simmons College	1999
Callahan, Christina	Reading	BA, Stonehill College M.Ed, Bridgewater State College	2008
Carey, Pauline	Health	BS, Springfield College MEd, Cambridge College	1992
Condon, Maura	Grade 5	BA, Boston College M.Ed., Boston College	2015
Cowell, Kerry	Grade 5	BA, Bridgewater State College MA, Univ. of Massachusetts /Boston	2002
Crable, Heidi	Grade 4	BS, University of Maine M.Ed, Cambridge College	1994
Curran, Kathleen	Grade 5	BS, Univ. of Massachusetts MBA, Northeastern	2000
Delaney, Christina	Art	BA, Mass Art M.Ed., Lesley College	2005
Dellamonica, Maria	Foreign Language	BA, Fairfield Connecticut Univ.	2016
Deveno, Nancy	Art	BSAE, Mass. College of Art MSAE, Mass. College of Art	1993
Dipesa, Leanne	Grade 4	BA, University of New Hampshire M.Ed., Lesley University	2011
Douglas, Michael	Grade 4	BS, Stonehill College M.Ed, Cambridge College	1995
Evans, Brenna	Music	BA, Bowling Green St. Univ M.Ed, SUNY Buffalo	2013
Flynn, Suzanne	Grade 4	BA, Merrimack College M.Ed, Framingham State College	2006
Foley, Marissa	Grade 4	BA, Emmanuel College M.Ed., Northeastern University	2009
Hayes, Margot	Grade 4	BA, Bridgewater State College	2007
Isaacson, Sara	Grade 4	BA, Brandeis University	2016
LeVangie, Kristen	Foreign Language	BA, College of the Holy Cross M.Ed., Boston University	2013
Lowerre, Julie	Grade 5	BS, Indiana State University	2004
McDonald, Shannon	Grade 4	BS, Framingham State College M.Ed., Framingham State College	2014
Mason, Michael	Grade 5	BS, Northeastern M.Ed, Bridgewater State College	1989
Murphy, George	Music		2016
Oxholm, Barbara	Music	BA University of Lowell MA, University of Lowell	1999

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Reed, Susan	Library Aide		2004
Sager, Bethany	Grade 5	BA, Mount Holyoke College MEd, Framingham State College	1996
Scott, Amy	Grade 4	Med, Framingham State College	2016
Wells, Alison	Math	BA, University of Massachusetts M.Ed., Boston University	2014
Zhang, Xugang	Foreign Language	BA, The Art of Jilin College, China Bunker Hill Community College M.Ed., Brandeis University	2015

RALPH WHELOCK SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Olson, Donna	Principal	BA, University of Rhode Island M.Ed. Rhode Island College	2012
Monahan, Luanne	Secretary		2002
DiGregorio, Elizabeth	Secretary		2014
Babin, Tracy	Art	BA, Wheaton College MA Lesley University	2015
Callahan, Emily	Grade 3	BS, Plymouth State University M.Ed. Framingham State Coll.	2006
Callahan, Jamee	K-5 ELA, SS Cont. Spec	BS, M.Ed. Framingham State Coll.	2008
Carey, Ann	Grade 2	BSEd, Framingham State Coll.	1971
Connolly, Kimberly	Grade 3	BA, Stonehill College MA Fitzberg State Univ.	2014
Dion, Joan	Grade 2	BA, Boston College	2002
Duffy, Jean	Reading	BS, Boston College M.Ed. Rutgers University	2006
Farrell, Kelli	Grade 2	BA Bridgewater State College MA., University of Lowell	1998
Froman, Deborah	Tech. Assist.		
Hevey, Sarah	Grade 3	M.Ed. Lesley University	2007
Kuehl, James	Grade 3	BA, University of Arizona MA, Simmons College	1997
Laliberte, Kayla	Grade 2	BA Univ. of Mass. Amherst M.Ed. Lesley University	2011
LeBlanc, Sophilia	Foreign Lang	BA, English, College of New Rochelle, NY	2012
Lynn, Rachel	Grade 3	BA Framingham State College	1997
Marinelli, Jessica	Foreign Lang	BS, Wheelock College MA, Wheelock College	2017
McNeil, Laurie	Math Interv. Specialist		2008
Melville, Shannon	Grade 2	BS, Bridgewater State College MSped, Bridgewater State College	2015
Murphy, Marcia	Grade 2	BS, Westfield State M.Ed., Framingham State Coll.	2005
Myers, Judith	Reading	BA, Clark University MS, Long Island University	1998
Nawrocki, Mairi	Wellness		2001
Newton, Debra	Grade 3	BA, M.Ed., University of N.H.	2009
Previdi, Cynthia	Grade 2	B.A. Univ. of Vermont MS, Wheelock College	2006
Reddy, Mary Beth	Teacher Assist		2016
Robertson, Bethany	Librarian		2013
Rosen, Michele	Technology		2016
Sheehan, Nicole	Grade 3	BSEd., Bridgewater St. Coll. MSEd., Wheelock College	1994
Slason, Michael	Physical Ed	BSEd., N.M. Highland Univ	1986
Spears, Amanda	Library		2016
Stover, Eithne	Music Teacher	University College Cork	2012
Trikoulis, Deborah	Grade 3	BA, MAT, Quinnipiac Univ.	2016
Wang, Xu	Foreign Lang		2014
Watson, Erin	Grade 3	BA, Univ. of N.H. M.Ed. Lesley University	1995

MEMORIAL SCHOOL

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Bilsborough, Melissa	Principal	BA, Stonehill College M.Ed., Bridgewater State College Ed.D, Boston College	2014
Moores, Andrea	Secretary		2011
McNeil, Irene	Secretary		2016
Babin, Tracy	Art	BA Wheaton College M.Ed., Lesley University	2015
Colantoni, Juliana	Grade 1	BS, Wheelock College M.Ed., Lesley University	1991
Cowell, Kerry	Library		2002
Cooney, Suzanne	Reading	BA, Tufts University MBA, Simmons College MS, Wheelock College	2001
DeGeorge, Sally	Preschool	BS, State University College of NY M.Ed., Boston College	2004
Elrick, Stefanie	Grade 1	BA, Assumption College MA, Simmons College	2003
Gelinas, Ellen	Wellness	BS, Univ. New Hampshire M.Ed., Boston University	2011
Grace, Herbert	Physical Ed.	BS. Keene State College MA, Cambridge College	1992
Grace, Paula	Kindergarten	BS, Westfield State College M.Ed., Lesley University	2007
Guilbert, Alison	Grade 1	BS, University of Vermont M.Ed., Lesley University	2001
Hedberg, Marie	Kindergarten	BA, Boston College MA, Lesley University	2001
Herring, Heather	Grade 1	BA, Assumption College M.Ed., Lesley University	2001
Knaus, Joseph	Art	BFA, Mass. College of Art	2012
Laughna, Mary	Wellness	BA, Gettysburg College M.Ed., Boston College	2017
Lozano, Guillet	ELL Teacher	BA, Simmons College M.Ed., Lesley College	2016
Mahoney, Kelli	Kindergarten	BS, Framingham State College M.Ed., Lesley University	2011
McAvoy, Susan	Kindergarten	BS, MS, Framingham State College	2000
Nickerson, Jeninne	Kindergarten	BS, Bridgewater State M.Ed., Northeastern Univ M.Ed., Simmons College	1998
Nogueira, Lynn	Kindergarten	BA, Bridgewater State College	2016
Paget, Christine	Grade 1	BS, Framingham State College M.Ed., Lesley University	1990
Pendergast, Marie	Grade 1	BA, University of Massachusetts M.Ed., University of Massachusetts MEd., Framingham State College	1998
Pollock, Allison	Grade 1	BA, University of Vermont M.Ed., Lesley University	1992
Ravinski, Kathleen	Grade 1	BA, Wheaton College M.Ed., Lesley University	2001

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Redding, Dorothy	Library Aide		2014
Rosen, Michelle	Technology Aide		2016
Ruggiero, David	Music	BS Bryant College	2016
		M.A. Lesley College	
Scier, Lesley	Grade 1	BS, Lesley University	2014
		M.Ed., Boston College	
Singer, Laura	Reading	BS, St. Bonaventure University	1990
		MS, University of Bridgewater	
Sullivan Hall, Patricia	Library		2017
Teaney, Meredith	Kindergarten	BS, University of Maine	2012
		M.Ed., University of Houston	
Theodorou, Mariessa	Preschool	BA, Boston College	2016
		M.Ed., Vanderbilt University	
Wood, Katherine	Preschool	BA, University of Massachusetts	2015
		M.Ed., Wheelock College	

STUDENT SERVICES

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Dalan, Gina	Interim Director		2016
Safina, Irena	Secretary		2014
Mitchell, Kim	Secretary		2000
Birkett, Janet	Secretary		2000
Avery, Deborah	Secretary		2011
Ackley, Jessica	Incl. Facilitator		2014
Amory, Thomas	Teacher Assist		2017
Aries, Kaitlyn	Incl. Facilitator		2013
Alberts, Karen	S&L Pathologist	BS, Worcester State College MS, Boston University	2012
Allen, Tracy	Guidance	BA, Vassar College MA, Boston College	2004
Balardini, Stacey	SPED Teacher		2000
Bassett, Melissa	Teacher Assist.		2013
Bassett, Jennifer	SPED Teacher		2006
Becker, Russell	Adj. Counselor		2015
Bennett, Elizabeth	Nurse		2015
Bennett, Linda	Learn. Specialist	BA, University of Mass.	2007
Bockhorst, Kathleen	Guidance	BA Bates College MA, Boston College	2004
Boulris, Jessica	Inclusion Facilitator		2017
Brenton, Kymerli	Inclusion Facilitator.		2013
Brown, Judith	Teacher Assist.		1992
Burns, Amanda	Inclusion Facilitator		2017
Chen, Joy	Occup. Therapist	BA, Oberlin College MA, Boston University	1994
Cliff, Rachael	Inclusion Facilitator		2016
Collins, Kate	Teacher Assist.		2007
Colomey, Karyn	Inclusion Facilitator		2017
Connerton, Kelly	Teacher Assist		2017
Corcoran, Kristen	Psychologist		2017
Corey, Suzanne	Teacher Assist.		2005
Couture, Amanda	Inclusion Facilitator		2013
Crowell, Deirdra	Special Ed Aide		2004
Curely, Karey	Team Chair		2017
Dardia, Christine	Learn. Specialist		2011
Day, Theresa	Inclusion Facilitator		2017
Devine, Melissa	Behav. Therapist	BS, Emmanuel College MSEd, Simmons College	2012
Danielski, Megan	Learning Specialist		2016
Dennehy, Siobhan	Special Ed. Aide		2017
Donderro, Jennifer	Guidance	BS Boston College	2011
Donahue, Megan	Teacher Assist.		2014
Drew, Sarah	Inclusion Facilitator		2016
Dubois, MaryEllen	Special Ed. Aide		2012
Dugan, Bettina	Special Ed. Aide		2017
Estes, Kimberly	Special Ed. Aide		2002
Evers, Alexis	Inclusion Facilitator		2016
Feole, Tara	Teacher Assist.		2015
Fernandes, Adriana	Special Ed. Aide		2017

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Fernandes, Juanita	Inclusion Facilitator		2017
Forrester, Pamela	School Psychol.	BS, Bridgewater State College MEd. U. Mass., Boston	2015
Foster, Kristin	Teacher Assist		2016
Franco, Marlo	SPED Teacher		2017
Frankel, Leslie	Teacher Assist.		2012
Fratolillo, Megan	Teacher Assist		2017
Frazier, Kimberly	Teacher Assist.		2007
Galvin, Marykate	Special Ed. Aide		2017
Garfinkle, Brittany	SPED Teacher		2017
Garvey, Margaret	Inclusion Coordinator		2017
Gauch, Michelle	Teacher Assist.		2014
Giammarco, Nancy	Incl. Coordinator	BA.MEd,Cags, Univ.of Mass Bost	2009
Gordon, Beverly	Learn. Specialist	BA, Pottsdam St. University MSEd, The College of St. Rose	1993
Grady, Thomas	Teacher Aide		2017
Graham, Patricia	Inclusion Facilitator		2008
Grossman, Stephanie	ELL		2016
Gusmini, Shannon	Inclusion Facilitator		2017
Hamilton, Susan	Learn.Specialist	BA, Colgate University MEd, Framingham State College	2003
Hauptman, Karen	Teacher Assist.		2012
Heafitz, Michael	Learn. Specialist	BA Connecticut College MEd, Boston College	2007
Hennessey, Jillian	Inclusion Facilitator		2017
Hugus, Roberta	Inclusion Facilitator		2016
Interrante, Maura	Specialist		2014
Jacobson, Daniel	Support Services		2015
Johnson, Janet	Inclusion Facilitator		2007
Johnson, Jenna	Psychologist	BS University of N.H.	2013
Kelley, Nicole	Special Ed. Aide		2016
Kennedy, Joan	Spch. Pathologist	BS. University of N.H. MEd. Northeastern Univ.	2015
Kennedy, Kelley	Learn. Specialist	BS UMass Lowell	2013
Krah, Kerrie	Speech & Lang.	BS, Marquette University MA, Hofstra University	2000
Lodge, Anne	Guidance	BA, College of The Holy Cross MEd. Boston University	2007
Lowney, Tara	Teacher Assist.		2011
Lord, Stephanie	Learning Specialist		2014
Lozano, Guillet	ELL		2016
Longo, Angela	Special Ed. Aide		2017
Lutz, Deborah	Special Ed. Aide		2016
Maalouf, Raymonde	Teacher Assist.		1998
Macaully, Jaclyn	Special Ed. Aide		2014
MacFarlane, Brian	Special Ed. Aide		2017
Maguire, Kimberly	Nurse		2015
Maguire, Lisa	Support Service		2015

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Mahoney, Katheryn	Guidance	BA, Villanova MEd. Seton Hall University	2015
Malmquist, Lynne	Teacher Assist		2015
Manning, Jennifer	Inclusion Facilitator		2017
Marie, Barbara	Teacher Assist.		2012
Marenghi, Matthew	Guidance	BA, University of Mass. Lowell	2002
Martlin, Jean	Teacher Assist.		2010
Matthews, Lisa	Special Ed. Aide		2016
McNaughton, Jacqueline	Special Ed. Aide		2013
McNicholas, Maura	Teacher Assist		1996
Mileszko, Diana	Teacher Assist.		2010
Molinaro, Catherine	Teacher Assist		2017
Moon, Evan	Teacher Assist.		2012
Muir Orsogna, Connie	Inclusion Facilitator		1993
Mulligan, Jessica	Occupational Therapist		2017
Nelson, Margaret	Pre-Schl.Team Chr.	BS. East Carolina Univ. MS, Temple University	2015
O'Connor, Laura	Teacher Assist		2015
O'Connor Fischer, Carol	Teacher Assist		2002
Ormberg, Erik	Guidance	BS, Ithaca College MEd, Suffolk University	1998
O'Sullivan, Mary	Learn.Specialist	BA. Providence College MA, Framingham State College	2002
Padden, Amanda	Guidance		2014
Panchuk, Jessica	Teacher Assist.		2014
Piccirilli, Jaclyn	Teacher Assist.		2015
Piersiak, Elaine	Teacher Assist.		2015
Racine, Jenica	SPED Teacher		2017
Riccio, Julia	Speech & Lang.	BA Bates College MS, Tchrs. College Columbia Univ.	2000
Rogers, Lauren	Teacher Assist.		2016
Russo, Jordan	Inclusion Facilitator		2017
Salamone, Mary	Learn. Specialist	BS, Wheelock College MEd, Cambridge College	1995
Santiago, Celia	Inclusion Facilitator		2017
Sedambi, Pudmaja	Special Ed. Aide		2016
Savacool, Janie	Physical Therapist.		2004
Schiemer, Nancy	Nurse	BSN, University of Bridgeport MA, New York University	2003
Shea, Samantha	Teacher Assist		2015
Simonds, Sarah	Teacher Assist		2016
Singer, Margaret	Occup. Therapist	BA, SUNY/Oneonta MAA, Adelphi University	1998
Saunders, Melissa	Inclusion Facilitator		2016
Smith, Joseph	Inclusion Facilitator		2017
Snyder, Trinka	Psychologist	BA, MEd, Univ. of Pennsylvania MBA, George Washington Univ.	2002
Speroni, Richard	Teacher Assist.		2000
St. Cyr, Caitlyn	Inclusion Facilitator		2017
St. Mary, Nicole	Special Ed. Aide		2016

<u>Name</u>	<u>Position</u>	<u>Education</u>	<u>Medfield Appt.</u>
Stefanik, Lisa	ELL		2014
Strekalovsky, Elisabeth	Psychologist	MS, Lesley College	1998
Stevenson, Monica	Inclusion Facilitator		2017
Sutherland, Donna	Inclusion Facilitator		2015
Thomas, Annie	Teacher Assist.		2003
Thompson, Jessica	SPED Teacher	BA, Northeastern Univ. MS, Simmons College	2015
Thompson, Kathleen	Nurse	BS, Salem State College MS. Boston College	1997
Tighe, Jamie	Inclusion Facilitator		2014
Tilden, Susan	Speech&Lang.	BA, Boston College MA, Michigan State	2005
Vancura, Dorothy	Speech & Lang.	BA, Bridgewater State College	2007
Wallace, Melissa	SPED Teacher		2017
Warner, Lindsey	Guidance		2016
Wentzell, Allison	Inclusion Facilitator		2017
Edith Wilson	SPED Teacher		2010
Williams, Patricia	Nurse	BSN, Boston College MBA, Virginia Polytech	2006
Williamson, Holly	ELL		2016
Worthley, Stephanie	Guidance	BS, MEd, Springfield College MEd, Endicott College	2006

FOOD SERVICES

Dawn LaVallee	Food Services Director
Karen Markowski	Food Service Assistant
Nancy DeRoche (Manager)	High School
Laurie Flinn	High School
Melissa Sawyer	High School
Teresa Lyons	High School
Mona Tomera	High School
Jill Fredricksen	High School
Misty Hatch (Manager)	Blake Middle School
Tina Hart	Blake Middle School
Jen Cordaro	Blake Middle School
Sharon O'Brien	Blake Middle School
Lisa Visser (Manager)	Wheelock Elementary School
Jill Abley	Wheelock Elementary School
Becki Kiami	Wheelock Elementary School
Stephanie Shebertes	Wheelock Elementary School
Kathy Boudreau(Manager)	Dale St Elementary School
Carol McCourt	Dale St Elementary School
Terri Lynch (Manager)	Memorial Elementary School
Juanique Watson	Memorial Elementary School

PLANT MANAGEMENT

McCarty, Jerry	Plant Manager
Anagnos, Paul	High School
Bailey, Nicholas	Blake Middle School
Bond, Robert	Maintenance
Bonfilio, Alfred	Blake Middle School
Burke, Stephen	Dale Street
Farrell, Paul	Blake Middle School
Frazier, Matthew (Head Custodian)	Blake Middle School
Griffin, Garrett	Dale Street
Jackson, Michael	Maintenance
Johnson, Michael (Head Custodian)	Dale Street School
Lawler, Christopher	High School
McDonald, James	Memorial School
Murphy, Brian	High School
Murray, Jeffrey	Blake Middle School
Quayle, Thomas	Maintenance
Robitaille, Shane (Head Custodial)	Blake Middle School
Rogers, Thomas	High School
Stanley, James	Wheelock School
Traversi, Mark (Head Custodian)	Memorial School
Vogel, Keith (Head Custodian)	High School
Wilson, Christopher	Wheelock School

REPORT OF THE DIRECTOR OF FINANCE AND OPERATIONS

To the Superintendent of Schools:

I am pleased to submit to you and the citizens of Medfield the 2017 Annual Report of the Director of Finance and Operations. We are always evaluating our department to find ways to improve the way we do business to ensure that we are being cost effective and efficient. Each year we strengthen our process and move forward in aligning our department to the District's Strategic Plan (Medfield 2021). Goal 5 of Medfield 2021 (Facilities & Equipment) initiative is to "Continually invest in our facilities and equipment to optimize student learning".

I am excited to report that the Massachusetts School Building Authority (the MSBA) Board of Directors voted to invite us into the next phase which is the Statement of Interest (the "SOI") for the Dale Street Elementary School into the MSBA's eligibility period. This 270-day Eligibility period formalizes and streamlines the beginning of the MSBA's grand approval process and benefits the Town by providing a definitive schedule for the completion of preliminary requirements. The Town's Eligibility period will commence on April 2, 2018 and conclude on December 28, 2018. At the completion of the Eligibility period Board of Directors will authorize invitation to Feasibility study and authorizes Executive Director to enter into a Feasibility Study agreement. My team's goals are to complete the preliminary requirements within the 270 days to move forward in this process. Looking ahead we are excited for a new Dale Street Elementary school. It will offer students an engaging new space to help strengthen and boost their ability to excel in the classroom.

The past year has been excited and productive year for the Finance and Operations departments. During 2017 we have completed many projects and met many goals.

Goal 5 of Medfield 2021 was to "continually invest in our facilities and equipment to optimize student learning". Proudly, I have been working with the new Director of Facilities to create a twenty year capital plan and working together towards establishing funding to implement this capital plan.

In August 2017 we established a new role for a Human Resource Assistant and hired Julie Skipper. For the past five years Julie was the Payroll Manager with the Town of Natick working with both the Town and School departments. Prior to her work in Natick, she spent five years at Gillette Stadium working in both Human Resources and Payroll roles. One of our main goals in hiring a Human Resource position is to help attract, hire and retain the best teachers. Julie has

spent her first months in Medfield working on updating forms, simplifying the onboarding process and making the Medfield Human Resource website page more users friendly. We are working to continue implementing new onboarding websites, such as Talented, to help attract and hire the most qualified candidates. As a result, this system will also help with tracking resumes, new employees and allowing the onboarding process to be electronic and innovative.

Another accomplishment that we were successful in implementing was a 3 year capital plan. Cameras and door access were installed at the High School, Middle School and Elementary buildings. Setting up this service may be most critical as it was set up to serve and protect the students and staff of Medfield.

The budget process in 2017 culminated in the adoption of an FY 2018 budget for the Medfield Public Schools of \$33,035,766. This represents an increase of \$1,458,617 or 4.6% over the amount provided the previous year. We were able to accomplish this by continuing to prudently manage the school department budgets of the prior fiscal years.

In closing, our success in the past year would not have been possible without the hard work and dedication of my team. I would like to extend a huge thank you to my dedicated staff for their service and continued exemplary assistance. I look forward to working together to achieve the goals of the Medfield School Finance and Operations department.

Respectfully submitted,

Michael A. La Francesca
Director of Finance and Operations

REPORT OF MEDFIELD HIGH SCHOOL

On behalf of Medfield High School, it is my pleasure to submit this annual report for the calendar year ending December 31, 2017. The following highlights the many accomplishments that took place at MHS over the past 12 months.

The official enrollment at MHS on October 1, 2016 was 846. There were 220 graduates in the Class of 2017. Ninety-three percent of last year's graduating class went on to four-year colleges. These colleges included:

- Boston College
- Boston University
- Bucknell University
- College of the Holy Cross
- Columbia University
- Cornell University
- Dartmouth College
- Harvard University
- New York University
- Northeastern University
- Providence College
- The Ohio State University
- Tufts University
- University of Massachusetts, Amherst
- University of Michigan
- University of Southern California
- Villanova University
- Worcester Polytechnic University

In addition, 75 members of the graduating Class of 2017 were inducted into the National Honor Society.

During our commencement ceremony, several members of the senior class shared their thoughts and experiences as students in Medfield. Honor Essayist Cameron Young acknowledged the many teachers he had at MHS who have provided guidance and support, "They show us and teach us every day, whether we realize it or not, what success looks like. Their dedication to our education has given us the tools necessary to enter the real world with confidence." Honor Essayist Lori Barney

shared the importance of inclusivity and her experiences at MHS, “This school community is accepting. We all have a place where we can do what we love with people who love it too.” Senior Speaker Haley Wong thanked the many adults who have helped her along the way and also included a special thank you, “Thank yourself. Thank yourself for never giving up on you.”

During our Class Day ceremony, Joseph Jordan (Class of 1995) was inducted to the MHS Hall of Excellence. He is a business leader, innovator, public servant, policy maker and presidential appointee. As a presidential appointee during the Obama Administration, he worked as a senior advisor to lead economic recovery efforts along the Gulf Coast, in response to the Deepwater Horizon disaster. He is currently the CEO of Fedbid, Inc.

In 2017, seniors Anna Pagliarulo and Jane Pan were named National Merit Scholarship recipients. The following students were named National Merit Commended Scholars: Patrick Colabella, Colten Dilanni, Erin Haley, Tadhg Matthews, Julianne Mehra, Julia Meissner, Christian Newton, Amy Pinto, Eden Ravech, Sarah Schroter, Daniel Whelan, Hannah Woolley, and Amanda Xu.

Medfield High School was once again recognized by U.S. News and World Report as one of the top high schools in the U.S. This publication ranked MHS as the #5 public high school in the Commonwealth.

This past year, 311 students took 665 AP exams. On these exams, 77% of the students scored 3 or above. Our SAT and ACT scores were well-above the national average and the Medfield High School MCAS results were once again exemplary:

- English/Language Arts - 98% Advanced/Proficient
- Math - 96% Advanced/Proficient
- Science & Technology/Engineering - 94% Advanced/Proficient

Last spring, MHS students continued to travel internationally. Our jazz band traveled and performed in Cuba (first ever trip to Cuba). Our French students experienced a home stay in France and our Spanish students traveled to Spain. Also, some MHS students traveled to the Galapagos

Islands over the summer to experience the islands and the mainland of Ecuador.

The following highlights many other departmental accomplishments:

The Guidance Department continued to provide post-secondary options and accessibility to all students. We increased our college visits and had close to 110 college representatives visit MHS last fall. We offered three parent evening programs around college admissions and financial aid. The guidance curriculum supports students in the areas of academic, career/vocational, and social/emotional needs.

The English Department launched a new course in 2017, Graphic Storytelling. This semester-long elective was open students in grades 9-12. The following students received Scholastic Writing Awards this past year:

- Gold Keys - Katelyn Malvese (gr. 11), Sophia Gustafson (gr. 10)
- Silver Keys - Rachel Cohen (gr. 12), Madison Harding (gr. 12), Megan Hawley (gr. 12), Katelyn Malvese (gr. 12)
- Honorable Mention - Alina Wadness (gr. 12), James Cawley (gr. 12)

The MHS music ensembles held several concerts for the Medfield community. This included performances at the town gazebo, the annual Angel Run, at town meetings and in performances at the elementary and middle schools. Other stand-out performances were at the MSAA Gala, the Met Jazz Club, Mechanics Hall in Worcester, and La ENA School for the Arts in Cuba. MHS musicians received several awards and recognitions including: District All-Star Festival, All-State All-Star Festival, MICCA Festival and other state and district competitions.

MHS art students once again proudly displayed their talents in shows and galleries across New England including the MAEA Juried Exhibits at UMASS Amherst and UMASS Boston, Patriot Place Gallery, Tufts University, the Zullo Gallery (Medfield) and the Medfield Public Library. Several students received Scholastic Art Awards including Meredith Kratochwill, Luca Leger, Jennifer O'Grady, Annie Reilly, Anna Schulman, Sara Turner, Jordan Wilson and Ashley Zhou.

The Science Department added two new semester long courses, Engineering I (grades 9-10) and Current Issues in Science (grades 10-12). Our science teachers have been busy over the past year on various curriculum initiatives attending Mass Stem workshops, MAST (Massachusetts Association of Science Teachers) and MABT (Massachusetts Association of Biology Teachers) conferences.

In Social Studies, we have focused on developing civic-minded community members. Over the past year, our students have developed a Model U.N. Club and have participated in local conferences. Our AP U.S. Government students supported local town elections and MHS teacher Kevin Murphy completed the Massachusetts Historical Society seminar on American Diplomacy. In addition, we hosted several guest speakers including Holocaust survivor Marion Blumenthal, Superior Court Judge Thomas Connors, Stephen Knott, author of *Washington and Hamilton: The Alliance That Forged America*.

Our World Languages and Cultures Department continued to emphasize proficiency-based teaching and learning. Many of these strategies were developed over the summer during R&D workshops. Also, Mandarin has now joined Spanish, French, and Latin as subjects eligible for National Honor Society recognition.

The MHS Wellness Department expanded the transition to skills-based health education, which is now the basis for the 9th and 10th grade wellness courses. Instead of primarily emphasizing knowledge acquisition, students focus on skill development, which will better prepare them to lead healthier lives. The health content will now be paired with critical thinking and meaningful, real-life situations. Students will develop specific, targeted skills necessary for successfully navigating the health-related issues of their generation.

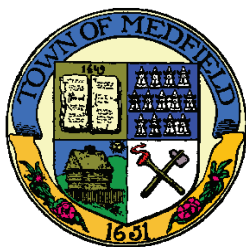
The Math Department is in its initial phase of full alignment with the Massachusetts Mathematics Frameworks (2017). We will continue to align our curriculum at all grades and levels moving forward. Additionally, we are working with our curriculum to support the Next Generation MCAS coming in the spring of 2019.

On behalf of the entire faculty at Medfield High School, I want to sincerely thank the Medfield School Committee and the Medfield community at-large for its continued support.

Respectfully submitted,

Robert Parga, Principal

Commencement
Exercises of
**MEDFIELD
HIGH SCHOOL**



**The Amos Clark
Kingsbury High School
Class of 2017**

Sunday, June 4, 2017

1:00 P.M.

Medfield High School



CLASS OF 2017 OFFICERS

William Dewey, *President*

Nolan Melia, *Vice President*

Catherine Zona, *Secretary*

Davis White, *Treasurer*

Thomas Cadman, *Representative to the School Committee*

Madeline Chamberlain

Bethan Sancher

Class Advisors

ADMINISTRATION

Dr. Jeffrey J. Marsden, *Superintendent*

Robert Parga, *Principal*

Heather M. Mandosa, *Assistant Principal*

Jeffrey D. Sperling, *Assistant Principal*

SCHOOL COMMITTEE

Maryanne K. Sullivan, *Chair*

Timothy Bonfatti

Anna Mae O'Shea Brooke

Christopher Morrison

Jessica Reilly



GRADUATION PROGRAM

PROCESSIONAL	Medfield High School Orchestra & Band
NATIONAL ANTHEM	Lori Barney
WELCOME	William Dewey <i>President, Class of 2017</i>
OPENING REMARKS	Dr. Jeffrey J. Marsden <i>Superintendent of Schools</i>
HONOR ESSAYISTS.	Cameron Young, Lori Barney
MESSAGE TO THE CLASS OF 2017	Timothy Bonfatti <i>Medfield School Committee</i>
SENIOR SPEAKER	Haley Wong
MESSAGE FROM THE PRINCIPAL.	Robert Parga
PRESENTATION OF CLASS GIFT.	Davis White <i>Treasurer, Class of 2017</i>

PRESENTATION OF DIPLOMAS*

Timothy Bonfatti, Maryanne K. Sullivan.	Medfield School Committee
Dr. Jeffrey J. Marsden	Superintendent of Schools
Robert Parga	Principal
Heather M. Mandosa	Assistant Principal
RECESSIONAL.	Medfield High School Orchestra & Band

***PLEASE REFRAIN FROM APPLAUSE UNTIL ALL
GRADUATES HAVE RECEIVED THEIR DIPLOMAS**



CLASS OF 2017

- SARA ELIZABETH ADAMSON
BASHIR PATRICK RONNIE ARMAN
ALLISON CAROL ARTHUR
MELANIE ALYSE BAIME
+ LORI ANN BARNEY
KATHERINE MICHELLE BARRETTE
LEAH GRACE BAUM
THERESA NICOLE BEARDSLEY
BRENDAN GARY BEAUREGARD
ALEXANDRA ANN BECK
NATALIE MARIE BERSHAD
BIANCA LEIGH BISCIOTTI
GAVIN DEAN BOCK
LYNDON BEATTY BOHNERT
MICHELA JEAN BONFATTI
KATIE M. BOURQUE
ZACK HODGSON BRADY
JENNIFER CECILIA BRASSIL
NOAH HARRIS BROWN
WILLIAM DOUGLAS BRYANT
MADELINE EMILY BUSCONE
MARSHALL PHILIPP BUSHNELL
THOMAS NELSON CADMAN
ERIN NICOLE CAHILL
JOHN ARTHUR CAHILL
BRIAN THOMAS CAIN
SAMANTHA ROSE CAIRA
LAUREN ELIZABETH CASIERI
LAURA ELIZABETH CERULLE
NATALIE EVELYN CHADWICK
NATALIE JOAN MARIE CHIN
STEPHEN JAMES CHRISTAKIS
BRANDON PHILIP CHU
ADDISON JAMES CHUNG
ELISA MARIE CIMMINO
CHELSEA MARIE CLOWER
PATRICK WILLIAM COLABELLA
KATHERINE MADELON COMPSO
SEBASTIAN LUDWIG COMPTON
MATEO JOSEPH KEOUGH CONDE
GAGE ALEXANDER CONDON
GAVIN TERRENCE CONNOLLY
MATTHEW GEORGE CONROY
ELISSA ANNE CORRIVEAU
JOHN PAUL COSENTINO
BENJAMIN JAMES COUGHLIN
ELIZABETH ANNE COUSINS
DANA LINDSEY CRUICKSHANK
ALEXANDER LYMAN CUNNINGHAM
MAKAYLA JEAN D'AMORE
FRANCESCA ROSE D'ANGELO
NICOLE CATHERINE DEADY
RHIANNA MARIE DELBENE
+ MAXIMILLIAN JOHN DEVAL
TRAVERS JOSEPH DEVLIN
WILLIAM PATRICK DEWEY
+ COLTEN WOOD DIANNI
LILLIAN FLEMING DOCTOROFF
JOHN MCVEIGH DOLAN
MATTHEW JOHN DOLD
CHRISTOPHER PATRICK DONNELLY-GREEN
BETHANY NESKA-MARION DORNIG
CONNOR LIAM DOWLING
DAVID JOSEPH DUGAN
MATTHEW THOMAS DULKIS
LIAM CASEY DURHAM
JACOB RUSSELL ENOS
LAUREN RENEE FERRIER
JOCELYN MARIE FIELDS
RAQUEL DA SILVA FIGUEIREDO
JACK SOMERS FITZGERALD
SEAN WARD FITZGERALD
JAMES FRANCIS FREEMAN
+ HUNTER CHRISTOPHER GAFFNEY
ANDREW DAVIS GARFIELD
KATHRYN ELIZABETH GIORDANO
ZACHARY ALEXANDER GIRARD
CAROLINE ANN GORDON
JEFFREY BRIAN GORDON
MATTHEW ROBERT GOROG
SARAH ANN GRAHAM
TIMOTHY EDWARD GRAHAM
MICAH LEENDERT GRINNELL
+ ERIN ARDEN ANDREWS HALEY
HYESOO HAN
MIA SARA HARKINS
BRIGID ROSE HERN
+ ANTONIA CHIARA HOERNLE
NICHOLAS RYAN HOLMAN
TED KEATING HUNT
LILY ANNE JACKSON
QI JIANG
ALICIA ROSE JIMENEZ
SYDNEY REID JOLINE
+ ANNA PATHIKULANGARA JOSEPH
MATTHEW THOMAS JOSEPH KEADY
KYLE MAKI KEEGAN
MEGAN ALANNA KEITH
+ CATHERINE ELIZABETH ANNE KELEHER
DEVIN MASON KELLEY
MICHAEL ROBERT KENNELLY
+ CAMILLE ELIZABETH KERWIN
CLAYTON GREEN KINCAID
SONIA SOPHIA KRAMER
ALEX C. LAMBERT
+ KATHLEEN MARYELLEN LANZILLA

SYMBOLS OF DISTINCTION

Gold tassel: National Honor Society
Purple/Gold cord: Latin Honor Society
Red/Gold cord: Spanish Honor Society

Multi-colored tassel: Art Honor Society
Red/Blue cord: French Honor Society
Blue/White cord: Student Council

Red cord: Chinese Honor Society

CLASS OF 2017

- NAOMI SHIU-TUNG LAU
 ERIC MATTHEW LAWSON
 REMY CLAIRE LAWSON
 JILL HELEN LEDOGAR
 JARRETT WAI-MING LEE
 + MADELYN MAY LONG
 STEVEN TODD LORANGER
 CARLINE CHRISTINE LYNCH
 BROCK NEMO MANGIACOTTI
 BRENDAN JAMES MANNING
 KYLE DAVID MANTZ
 LEAH ROSE MASON
 TADHG HENRY MATTHEWS
 ALESSANDRO JAVIER MAVIGLIA
 EMMA MARIE MCANDREWS
 JOHN MATTHEW MCCORMICK
 JULIA ANN MCDEVITT
 SAMANTHA ROSE MCEACHERN
 + CHRISTOPHER MICHAEL MCGRORY
 RYAN LYNCH MCHALLAM
 CHRISTINA ELIZABETH MCNEELEY
 LIAM FREDERICK MCNULTY
 + JULIANNE MARLIS MEHRA
 JULIA CHRIS MEISSNER
 NOLAN JOSEPH MELIA
 JOHN MICHAEL MESSINA, JR.
 ANDREAS GEORGE MICHAELIDIS
 BENJAMIN JAMES MULVOY
 CLARE ELIZABETH MURPHY
 MATTEO WILLIAM MUSTO
 + KAITLYN ELIZABETH NAUGHTON
 MARK O'DONNELL NEVINS
 + CHRISTIAN JAMES NEWTON
 ABIGAIL STEFANEY NISBET
 EMMA STEFANEY NISBET
 BRENDAN NOEL O'CALLAGHAN
 KAITLYN EILEEN O'CONNOR
 THOMAS PATRICK O'CONNOR
 LIAM MICHAEL O'HARA
 LIAM JOSEPH O'LEARY
 MADISON MARJORIE O'NEIL
 ELIZABETH ANN OGRINC
 SOPHIA GRACE OUMETTE
 + ANNA ROMANO PAGLIARULO
 + JANE PAN
 SHEALAGH MARY PATRY
 KRISTEN RUTH PETERSON
 + ALLISON MARIE PETTIT
 ANNE SONJA PHIPPS
 AMY ELIZABETH PINTO
 SHENGYI QIAN
 JOHN PAUL QUINN
 SAMANTHA JILL RADOSTA
 GRACE ISABELLE LONGEWAY RANKIN
 + EDEN ROSE RAVECH
 CAITLIN MARIE REARDON
 JULIA FRANCES REDDY
 WILLIAM JAMES REGAN
 ALLYSON SARA REINE
 HAYLEY ELIZABETH ROBARTES
 SEAN RYAN ROBERTSON
 ALEXANDER KLEIN ROLLINS
 JULIA NICOLE RULL
 NATASHA DE LOURDES SALAS
 FAITH YVETTE SAMSON
 LEAH JANET SARRIS
 RYAN ROBERT SCALES
 MATTHEW GEORGE SCHAPIRA
 + SARAH MEGAN SCHROTER
 EDWARD JOSEPH SCIER
 KRISHNA RAKESH SHAH
 REBECCA NICOLE SHAMES
 ZE'EV GEORGE SHAMES
 ELIZA GRACE SHARFF
 RYAN PETER SHIELS
 CHASE SUTHERLAND SINNETT
 JAMES PHILIP SLOWIK
 KEVIN ANDREW SLOWIK
 ALISON LOUISE SMITH
 EVAN ALEXANDER SPRINGER
 EDWARD AUGUSTUS SPRINGETT
 JOHN BENJAMIN STEWART
 DYLAN SHAYNE STREHLKE
 DANIEL ADAM STROMLAND
 QUINN EDWARD SULLIVAN
 AUSTIN JOSEPH SUMRALL
 ALEXANDER WHITE TARALLO
 ZACHARY SEAN TAUSCHER
 GRACE FAULKNER TERRY
 EMILY MARIE THOMPSON
 MICAELA ELIZABETH THOMPSON
 MICHAEL PATRICK TOCCI
 ABIGAIL PAMELA TODD
 TYLER ALFRED TREADWAY
 SARAH ELIZABETH TURNER
 EMMA SYDNEY TWER
 NICOLE GRACE VANCURA
 + MARK BENJAMIN VOLKIN
 JAMES MAXWELL VOSS
 JOHN DAVID WAGENSELLER
 KEVIN JOHN WALSH
 JARED STEPHEN WATSON
 HAILEY JAYNE WEINSTEIN
 NICHOLAS PATRICK WHEELER
 DANIEL PATRICK WHELAN
 DAVIS TURNER WHITE
 OWEN ARMSTRONG WHITE
 HALEY NICOLE WONG
 + HANNAH RAYE WOOLLEY
 + AMANDA XU
 WILLIAM ARTON YANCICH
 + CAMERON CHARLES YOUNG
 CATHERINE ANDREA ZONA
 MEGAN ELIZABETH ZONA
 XINYI ZOU

+RECOGNIZED FOR ACADEMIC EXCELLENCE

MARSHALLS – CLASS OF 2018

CAROLINE ARCARI, *Vice-President*

EMMA ANDERSON, *Treasurer*



AWARDS PRESENTED AT SENIOR RECOGNITION NIGHT June 1, 2017

Daughters of the American Revolution Citizenship Award. Anne Phipps

National Merit Commended Scholars Patrick Colabella, Colten DiIanni,
Erin Haley, Tadhg Matthews, Julianne Mehra, Julia Meissner, Christian Newton,
Amy Pinto, Eden Ravech, Sarah Schroter, Daniel Whelan,
Hannah Woolley, Amanda Xu

National Merit Scholarship Recipients Anna Pagliarulo, Jane Pan

Academic Excellence Awards. Lori Barney, Maximillian Deval,
Colten DiIanni, Hunter Gaffney, Erin Haley, Antonia Hoernle, Anna Joseph,
Catherine Keleher, Camille Kerwin, Kathleen Lanzilla, Madelyn Long,
Christopher McGrory, Julianne Mehra, Kaitlyn Naughton,
Christian Newton, Anna Pagliarulo, Jane Pan, Allison Petit,
Eden Ravech, Sarah Schroter, Mark Volkin, Hannah Woolley,
Amanda Xu, Cameron Young

SCHOLARSHIP RECIPIENTS

Medfield High School Scholar/Athlete Awards. Christopher McGrory,
Anna Pagliarulo

Thomas Reis Sportsmanship Awards Lauren Casieri, Jack Fitzgerald

Medfield Sportsmen Club's Harry S. Sonnenberg Scholarships. . . Raquel Figueiredo,
Brendan Manning

National Honor Society Scholarships. Chelsea Clower, Patrick Colabella,
Maximillian Deval, William Dewey, Colten DiIanni, Lillian Doctoroff, Lauren Ferrier,
Jocelyn Fields, Timothy Graham, Antonia Hoernle, Sydney Joline, Kyle Keegan,
Camille Kerwin, Remy Lawson, Jarrett Lee, Leah Mason, Elizabeth Ogrinc,
Liam O'Hara, Grace Rankin, Sarah Schroter,
Evan Springer, Catherine Zona, Megan Zona

Medfield Teachers Association Book Awards Samantha Caira, Sarah Graham,
Alicia Jimenez

Madelyn L. Grant Scholarships Erin Haley, Amanda Xu

Margaret T. Jenkins Memorial Scholarship. Nicole Deady



SCHOLARSHIP RECIPIENTS (Continued)

Medfield High School PTO Community Service Award Lillian Doctoroff
Medfield High School PTO School Spirit Scholarships . . . Christopher McGrory,
Megan Zona
Medfield High School PTO Excellence Award. Julia Meissner
Medfield Youth Basketball Association
Bob Porack Memorial Scholarships. Jack Fitzgerald,
Megan Zona
Berkshire Hathaway HomeServices Page Realty Scholarship,
in Celebration of the Life of Eric Zorn. Lauren Ferrier
Medfield Lions Club Scholarships. Makayla D'Amore, Jack Fitzgerald
Medfield Employers and Merchants Organization Scholarships . . . Benjamin Coughlin,
Naomi Lau, Michael Tocci
American Legion, Beckwith Post No. 110 Auxiliary Scholarship,
Stephen Hinkley Memorial Award John McCormick
American Legion, Beckwith Post No. 110 Scholarships Zack Brady,
John Cosentino, Jeffrey Gordon, John Messina, Jr., Brendan O'Callaghan
American Legion, Beckwith Post No. 110 Medals. . . . William Dewey, Nolan Melia
Sons of the Legion Scholarship. Ryan Shiels
Medfield Youth Baseball/Softball Scholarships. Benjamin Coughlin,
Elizabeth Cousins, Jarrett Lee, John McCormick, Christopher McGrory
Medfield High School Theatre Society Scholarships. Bethany Dornig,
Alicia Jimenez, Faith Samson
Daniel C. Palermo Spirit of Drama Scholarships . . . Thomas Cadman, Sonia Kramer
David E. Medeiros Theatre Society Memorial Scholarship. Brigid Hern
MHS Theatre Society Award of Distinction. Lori Barney
Medfield Soccer, Inc. Scholarships. Liam McNulty, Grace Terry
Student Council Award Scholarships Kathryn Giordano,
Megan Zona
Student Council Unsung Leadership Awards Hunter Gaffney,
James Voss
Friends of the Library Amy Fiske Creative Writing Scholarship. Jane Pan
Friends of the Library Amy Fiske All School Poetry Award. Jane Pan
Middlesex Savings Bank Scholarship. Sara Adamson
Medfield Music Association Scholarships. Liam O'Hara, Amanda Xu
Lowell Mason Music Education Scholarship. Gavin Connolly
Jeanne M. McCormick Music Award. Daniel Stromland
Music Pillar Award. HyeSoo Han



SCHOLARSHIP RECIPIENTS (Continued)

Christopher Naughton Memorial Scholarship Julianne Mehra
Medfield Police Daniel McCarthy Memorial Scholarship. Megan Keith
Medfield Police Detective Robert E. Naughton
Memorial ScholarshipNatalie Chin
Hannah Adams Scholarships. Rhianna DelBene, John McCormick
Medfield Permanent Firefighters Association Scholarships. . . .Thomas Cadman,
Erin Cahill, Alicia Jimenez, Grace Rankin

Medfield Firefighters Mutual Relief Association Scholarships. . . .Emma Nisbet,
Elizabeth Ogrinc
Eric Michael Perkins Football Scholarships. Christopher Donnelly-Green,
Thomas O'Connor

Medfield Youth Hockey Doug Woodruff Scholarship.Liam O'Hara
Peter Panciocco Youth Hockey Scholarships. Sarah Graham, Liam O'Hara
Don Brown Youth Hockey Scholarships. Sarah Graham, Liam O'Hara
The Thomas Award:
Medfield Girls Hockey/Thomas Family Dental Associates Sarah Graham
Larry Dunn Memorial Scholarship.Anne Phipps
SEPAC Andrea Trasher Scholarships.Sonia Kramer, Alexander Rollins
SEPAC Awards. Mark Nevins, Alison Smith
Medfield High School Reunion Committee Scholarship,
In Memory of Elaine Rawding Taylor. Sydney Joline
Medfield High School Alumni Association Scholarship. Krishna Shah
New 'N Towne of Medfield Scholarships. Travers Devlin, Kathryn Giordano
Medfield Youth Lacrosse Scholarships. Andrew Garfield, Kyle Keegan,
Mark Nevins, John Stewart
Medfield Veterinary Clinic Science ScholarshipsCameron Young, Emma Twer
Peter Kenny Medfield TV Award
for Excellence in Community Media.Krishna Shah
Lord's/William J. Kelly Memorial Scholarship.Abigail Todd
HUB International Agency Scholarship. Edward Springett
Andrea Trasher Memorial Scholarships for Good Citizenship.Lori Barney,
Anne Phipps
The Richard "Doc" Nickerson Memorial Scholarship. James Voss
The Brian W. Lawler Scholarship. Kevin Walsh
Michael McCloud Scholarship.Christopher McGrory
Mitchell Construction Scholarship.Zachary Girard
Sunshine Administrators Scholarship.Christopher Donnelly-Green



CLASS DAY AWARDS Presented on June 2, 2017

ART:

Excellence in Visual Arts Award. Abigail Todd
Scholastic Art Award Sarah Turner
National Art Honor Society Leadership Award. Abigail Todd
Visual Legacy Award. Dana Cruickshank
Stephen Spielberg Video Award. Zachary Tauscher

ENGLISH:

English Award. Julianne Mehra
Yearbook Awards. Leah Baum, Julia McDevitt
Journalism Award. Brendan Beauregard
Literary Magazine Award Anna Joseph
Globe Scholastic Writing Award - Gold Key. Colten DiLanni
Globe Scholastic Writing Awards - Honorable Mention. . . . Emma McAndrews,
Julianne Mehra, Anne Phipps, Michael Tocci

GLOBAL COMPETENCY AWARD: Anne Phipps

HUMANITAS AWARDS: Travers Devlin, Nicholas Wheeler,
Catherine Zona

MATHEMATICS:

American Math Competition Awards. Julia Meissner, Jane Pan
Excellence in Math. Qi Jiang, Julia Meissner, Cameron Young
New England Math League. Amanda Xu, Cameron Young

MUSIC:

John Philip Sousa Band Awards HyeSoo Han, John Wagenseller
Louis Armstrong Awards. Melanie Baime, Gavin Connolly, Nolan Melia,
Liam O'Hara, Daniel Stromland
National Choral Awards Lori Barney, Faith Samson
National Orchestra Awards Dana Cruickshank, Mark Volkin, Amanda Xu

SCIENCE:

Biology. Hannah Woolley
Chemistry. Qi Jiang, Julianne Mehra,
Physics. Qi Jiang, Madelyn Long
Environmental Science. Colten DiLanni
Environmental Studies. Andreas Michaelidis
Anatomy & Physiology. Benjamin Mulvoy, Allison Petit
Society of Women Engineers. Qi Jiang, Jane Pan, Sarah Schroter



CLASS DAY AWARDS (Continued)

SOCIAL STUDIES:

Social Studies Award. Camille Kerwin
Gary Stockbridge Global Citizenship Award. Lily Jackson
Richard DeSorgher Active Citizen Award. Brigid Hern

WELLNESS:

Outstanding Participation. Elisa Cimmino, Travers Devlin,
Nicholas Wheeler
Wellness Warrior Award. Eric Lawson

WORLD LANGUAGES & CULTURES:

French. Julianne Mehra, Cameron Young
Mandarin. Jarrett Lee, Haley Wong
Spanish. Anna Joseph, Melanie Baime
Paul Bruemmer Prize for Excellence in Language. Camille Kerwin,
Hannah Woolley

National Latin Exam:

Latin I, Maxima Cum Laude. Patrick Colabella
Latin III, Magna Cum Laude. Antonia Hoernle
Latin III, Maxima Cum Laude. Hannah Woolley
Latin IV, Cum Laude. Addison Chung, Benjamin Coughlin,
Brigid Hern, Camille Kerwin, Liam McNulty, Amy Pinto, Davis White

Latin IV, Magna Cum Laude. Colten DiIanni

STUDENT GOVERNMENT:

. Katherine Barrette,
Alexandra Beck, Thomas Cadman, William Dewey, Jocelyn Fields,
Jack Fitzgerald, Kathryn Giordano, Matthew Gorog,
Timothy Graham, Naomi Lau, Remy Lawson,
Jarrett Lee, Brock Mangiacotti, Christopher McGrory,
Liam McNulty, Julianne Mehra, Nolan Melia,
Anne Phipps, Hayley Robartes, Krishna Shah,
Davis White, Owen White, Catherine Zona,
Megan Zona



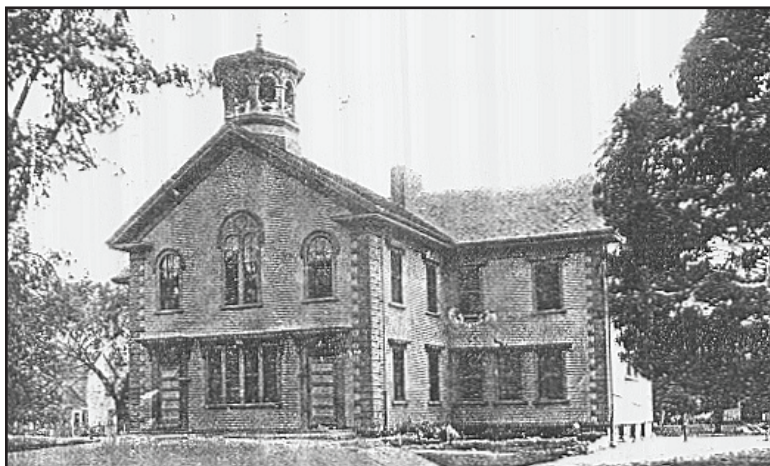
MEDFIELD HIGH SCHOOL 2017 HALL OF EXCELLENCE AWARD



JOSEPH G. JORDAN
Class of 1995

BUSINESS LEADER, INNOVATOR,
PUBLIC SERVANT, POLICY MAKER, PRESIDENTIAL APPOINTEE

Throughout his career, Joseph Jordan has brought an entrepreneurial spirit to his work in both the private and public sectors. As a presidential appointee during the Obama administration, he worked as a senior advisor to lead economic recovery efforts in the Gulf Coast in response to the Deepwater Horizon disaster. As an innovator and policy strategist for the U.S. Small Business Administration, he successfully turned around four years of declining performance and instituted a women-owned small business program. A persuasive and influential communicator, Joseph has helped effect policy change having testified frequently before U.S. Senate and House Committees. Serving as Chairman of the Federal Acquisition Regulatory Council, he oversaw policies and regulations governing 500+ billion dollars in annual government spending. The programs he helped create during this time have saved hundreds of millions of taxpayer dollars. As important as ever, it is the work which he continues today as CEO of FedBid, Inc.



MEDFIELD HIGH SCHOOL CIRCA 1887



AMOS CLARK KINGSBURY HIGH SCHOOL
1961 - 2005



MEDFIELD HIGH SCHOOL
2005-Present

REPORT OF THOMAS A. BLAKE MIDDLE SCHOOL

To the Superintendent of Schools:

On behalf of Thomas A. Blake Middle School, it is my pleasure to submit this Annual Report for the year ending December 31, 2017. All of our work is grounded in the mission for the Blake community and the overarching essential question we have posed, guiding our endeavors...

Essential Question for Blake: How can we cultivate and curate the progression of student learning and growth?

Blake Mission Statement

Blake Middle School believes in a living mission statement, based on the concept that our community seeks and respects knowledge, integrity, character, wisdom, and the willingness to adapt to a continually evolving world.

Guiding Questions:

- Will you account for the goals of the community?
- Will you learn to recognize the indicators of a strong, positive character?
- Will you know how it feels when you do the right thing?
- Will you know how to emulate the admirable traits of your peers?
- Will you know how to be the peer your peers choose to emulate?

The Blake Site Council and staff have worked diligently to establish a thoughtful School Improvement Plan, aligning our goals with the district's 2016-2021 Strategic Plan.

Thomas A. Blake Middle School School Improvement Plan 2016-2018 - Goals

Goal 1 – To artfully design and implement **curriculum** that amplifies all **student learning** through innovation, technology, and skill-building

Goal 2 – To curate teaching practices and **professional growth** to improve clarity, purpose, and service delivery

Goal 3 – To further enhance our climate and culture of **reflection and feedback** for optimal learning, engagement, and experiences

The following provides an update and highlights the many accomplishments that took place at Blake during the 2017 calendar year.

CURRICULUM AND INSTRUCTION HIGHLIGHTS

At Blake, our staff worked on developing engaging units of study to provide an enriching learning environment to both challenge and nurture our students. As noted above the overarching and essential question that has been guiding our work has been, 'How can we cultivate and curate the progression of student learning and growth?' Curriculum was reviewed to ensure that the scope and

sequence of the delivery of content was consistent and aligned, both vertically and horizontally. An ongoing focus area for all teachers at Blake has been the development of common assessments and establishment of common practices at both the department and grade levels.

In conjunction with our increased implementation of mobile devices in our schools, our Administrative Technology Team has been working to strategically plan the most effective ways to continue integrating technology into the classrooms at Blake. The expansion of technology has provided meaningful and purposeful ways to enhance the learning experience and environment for our students, with the hopes of establishing a 'ubiquitous presence' of technology in the day-to-day reality of education. We have established the following as benchmarks or evaluative measures for determining the efficacy of the pilots/initiatives and the devices: organization, access to presentation and learning tools, collaboration in and out of the classroom, communication between student and teacher, and the fluid adaptation with new ways to 'learn and do'. With a commitment to continued growth with feedback, we are assessing progress through classroom observations, professional development, informal and formal feedback from parents and students, and staff input. Our assessment cycle will continue as we build upon the foundation that has been laid with our 1:1 iPad program for all students. We are committed to providing an equitable learning experience for our students and appreciate the shared commitment and investment in the education of our students. Our Google Apps for Education (GAPE) platform/domain has enhanced our students' ability to access, collaborate, and share what they have been learning in school. This thoughtful integration of technology has provided opportunities for interactive and individualized learning projects and experiences such as the employment of Little Bits to teach waves and model digital signals in sixth grade, 'light up poetry' in English, Purpose video project in 7th grade, solar oven design thinking project, comparative anatomy dissection, utilizing the Makerspace for the Creature Feature project, live essay writing with the use of Google Drive, connecting via social media with authors, Renaissance Round Table project, and interactive classroom discussions.

While these technological advances have offered many potential benefits to our curriculum and education here at Blake, at the heart of our work we have remained mindful that they do not 'replace' or serve as a substitute for excellent teaching. Our goal and efforts have been centered on the belief that they serve as a vehicle to enhance the practices that have been in place. A key component of our work with all of our students has been our Digital Citizenry curricula - the modeling of the responsible use and implementation of technology, always keeping in mind the ethical and safety issues that are inherent in these endeavors. Students have also followed the same curriculum frameworks and common core Blake curricula.

We have continued to work closely with staff at both the high school and elementary schools to align and coordinate both programming and curricula. We have built upon our systems that are in place for an increased amount of communication and coordination amongst the administration, staff, and students. This work has taken place at the staff, department, and grade levels. One of our more significant curriculum endeavors has been the progress made towards a more effective formalized system of feedback on student learning and growth, specifically Standards Based Reporting. Building off of our 'pioneers' in 6th grade Science from two years ago, teachers across all disciplines and grade levels have been piloting in a measured fashion this system of breaking down and providing feedback on Learning Skills and Content Standards. Pilots have taken place in 7th grade science, 7th grade math, 8th grade math, wellness, 6th and 7th grade world language, and 6th grade art. In the 2018 school year we will be expanding these pilots in a thoughtful and meaningful manner across grade levels and disciplines. The World Language department's focus on the proficiency-based curriculum for all students has dovetailed nicely with the standards based approach to instruction and feedback. Our Wellness department has implemented the new skills-based health curriculum in grades 6-8 and is piloting the national standards-based physical education curricula. With the generosity of MCPE, the wellness department is utilizing 62 heart rate monitors, allowing students to have timely and personalized feedback. The restructuring of the 6th grade MARS class into a project-based learning Explorations model allowed for an exploratory and inquiry approach for all students, incorporating a cross-discipline unit and tiered reading skills. With the addition of two new Reading specialists at Blake in the fall of 2016, we enhanced our programming and RTI (Response to Intervention) for all students. This work is in conjunction with our Student Support Team.

Our teachers work to establish common assessments, protocols, and procedures and articulate them both horizontally and vertically. Based on feedback from staff and families, we have looked closely as an 8th grade team with our content specialists and the 9th grade team to examine practices to bridge programming and identify areas of inconsistency to allow for a smooth transition from the middle school to the high school. As a school we are looking closely at project-based learning experiences as well as the implementation of digital portfolios to demonstrate and highlight student work and progress. These digital portfolios will showcase three student assignments, essays, and reflections for each grade. This will be a significant area of focus for 2018 and beyond. In conjunction with our work with digital portfolios, we hope to explore a model of student-led conferences. Our mathematics and English departments have made significant progress aligning the curriculum with the Common Core standards. The grades 6-12 English Language Arts vertical team on writing has undergone a curriculum review and realignment based on the revised DESE ELA Frameworks. Our science department has worked closely to align and realign the curricula with the new science and engineering standards - they are in year two of

implementation. One goal for 2017 was to reexamine our expectations and incentives for the summer reading program to better align with our curricula and philosophy. We shifted from an incentive-based model and broadened the choices and options for all students. Feedback from staff, students, and families has been positive and we look forward to improving it each year.

At the classroom level, we have adjusted and revised our curricula to better address the varying needs of our students, align curricula, and enhance the learning experience. The focus here is on expanding authentic learning opportunities for all students. Some examples in 6th grade include: exploring SBR in English and math, mathematics professional development with Shephali Fox, cross-curricular universe project with art and science, sketchbook initiative for grade 6 art (thanks to support of MCPE), Explorations grant writing and classroom redesign, and Josee Vachon's performance for world language. Some examples in 7th grade include: new PBL units in science, new units in English (*The Giver*, *The Race to Save the Lord God Bird*), mathematics professional development with Shephali Fox, Roman military presentation in social studies, Grupo Fantasia presentation in world language, book club initiative in SSR, and hands-on and presentation projects. Some examples in 8th grade include: Intro to Engineering Lego Mindstorm rotation (thanks to MCPE grant), *12 Angry Men* as a new book in English, Mexican music and dance class visits, addition of TECH plus class, and mathematics professional development with Shephali Fox. Students in our ACCESS program have been engaged in life-skills development, incorporating community outings and connections with the greater student/staff community at Blake. Building off of the work of our World Language/Cultures and Guidance departments, our Mathematics and Science departments have both taken the step to establish departmental blogs and our goal is to expand this work to other departments in 2018. These blogs have given a voice to each department member and helped to publish the good work that is taking place.

As we look to expand our students' familiarity and understanding of computer science, the entire Blake community once again participated in The Hour of Code during Computer Science Education Week in December. The skill and practice of coding is increasingly important for our students as we work to enhance their problem-solving and analytical skills in the fields of science, engineering, mathematics, and technology. Along similar lines we are looking to maintain a strong emphasis on STEM and STEAM, bringing Medfield High School alumni in STEM fields to talk with our 8th grade students. Our art department has also worked to put a strong emphasis on collaborative learning opportunities, redesigning the Art Plus classes for both 6th and 8th grade, designing murals for the school.

We are continually examining the physical environs at Blake to stay current and match the needs of our students, keeping in mind the ideas that 'geography affects culture'. As such, the 'geography' of the Blake Library Media Center continued its transformation to a 'Learning Commons' or 'Collaboratory', enhancing our school's culture of learning. The bookshelves have been rearranged, leaving us with a more open and flowing room, and the open spaces have been filled with newly purchased chairs, tables and desks that are easily arranged for various educational purposes. Desks on wheels allow classes to move into small groups for the first part of a period then into an open circle for a full class discussion. Upholstered comfortable chairs, clustered nook-like around small tables, will also encourage creative collaboration. Most of the new furniture also features USB ports for iPad charging as well. Significant thanks go to MCPE and Blake CSA for their strong support of this initiative over the past few years.

We held our 20th annual Career Day in the spring for our 8th grade students. The day kicked off with keynote speaker Christi Barney and her focus was on the career path she took and the importance of finding ways to give back to your local community as well. A special thank you to all of our volunteer speakers who provided a window into their careers and vocational paths: Christi Barney, Kathy Boole, Michael Boudreau, Amanda Carnes, Mark Dondero, Robert Franks, Jonathan Gray, David Gross, Carl Gustafson, Mary Holt-Wilson, Michelle Manganello, Laurie Mills, Christy Murphy, Michael Parzianello, Dave Pucci, and Kelly Reilly. Taking this idea forward for other disciplines and grade levels, we need to make sure that we are continually looking and providing the structures for authentic learning, growing, and true 'experiencing' to happen - they do not need to be 4-day trips, presentations, or large 'bells and whistles' experiences; they can happen in our classrooms each day. Our 6th grade students were treated to Shakespeare Now's performance of *A Midsummer Night's Dream* as part of the Explorations/English curriculum. Other highlights included Grupo Fantasia and La Piñata, two performances hosted by our World Language and Cultures department.

Adjustments have been made to offer appropriate challenges for all learners and improve student achievement. As a school we have been looking to improve our Student Support Team structure, engage with the SEL Task Force, and expand our work with Standards Based Reporting. Our Special Education department has been looking closely at models of support, including learning center, servicing, different models of support, schedule options, and transitions from Blake to Medfield High School. Efforts across the grade levels include: 1:1 conferencing in science classes, Grade 6 science skill reflections and goal setting in digital portfolios, enhanced support in Explorations, 20% time incorporated across various disciplines, perch models in 7th grade science (thanks to support of MCPE), clubs and after-school activities for all students, and continued work with digital portfolios.

Our staff scheduled a number of off-site experiences to provide our students with opportunities to learn outside of the traditional classroom environment. These experiences are rooted in our Blake curriculum and provide avenues for learning and team building that enhance our lessons. Our 6th grade students took their science learning outside of the classroom on a geological tour of Medfield. They also took a trip to the Peabody Essex Museum as part of their social studies curriculum. Our 7th grade students spent a week at the Nature's Classroom facility in Silver Bay, New York and took their annual trip to the North Shore Theater in the Round to watch the Charles Dickens classic, *A Christmas Carol*. The 7th grade also had a visit from an expert on Egyptian mummification. Our 8th grade students ventured down the Charles River as a culmination of their study of water samples. Our 8th grade students ended their year with an engaging trip to New York City and Washington, D.C.

Our Guidance department has worked closely to support students and families. Blake Middle School Guidance Counselors presented the SOS Signs of Suicide Prevention Program to all 7th grade students. This is the only school-based suicide prevention program selected by The Substance Abuse and Mental Health Services Administration for its National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The goals of the program are to help our students understand that depression is a treatable illness, and help them assess whether or not they may have symptoms consistent with depression; to explain that suicide is a preventable tragedy that can occur as a result of untreated depression; to provide students training in how to identify serious depression and potential suicidality in a friend; and to impress upon our students that they can help themselves or a friend by taking a simple step of talking to a responsible adult about their concerns.

Our School Adjustment Counselor, Russ Becker, has provided additional lessons to the Group Guidance Classes to incorporate Social Emotional Learning competencies. The 6th Grade Group Guidance classes learned about anxiety and the utilization of coping strategies to work through anxious situations. The students in the 7th grade Group Guidance class discussed how to properly support a friend who is going through emotional distress. Mr. Becker visited the 8th grade Group Guidance class and presented a lesson on resilience and the core concepts of how to build resilience in teenagers.

We have continued our efforts to recognize students at the cluster level, for both academic and effort-based achievements. Two aspects we have continued have been the 'principal's notes of recognition' on interim reports and report cards and postcards from teachers for students on a more regular basis. A goal we are always working towards is to examine our programming in an effort to assure that we are honoring and celebrating the emerging adolescent. Some of these

efforts in this regard include our drama productions, student/staff volleyball tournament, student/staff basketball game, Greek Week, intramural programming, and our enhanced Advisory program. For 2018 we are looking to closely examine the work we did in 2017 to revise and review our Advisory program and structure to better support our students.

STATEWIDE ASSESSMENTS

Our students have continued to perform well on the state standardized tests. The following table includes scores for Blake compared to the state for Next-Generation MCAS and MCAS. These are the percentages of students in the Meeting/Exceeding Expectations for Next-Generation MCAS and Advanced/Proficient for MCAS:

Grade	Blake ELA Next- Gen MCAS	MA ELA	Blake Math Next- Gen MCAS	MA Math	Blake Sci/Tech MCAS	MA Sci/Tech MCAS
6	74%	51%	74%	50%	NA	
7	70%	50%	77%	47%		
8	69%	49%	60%	48%	56 %	40%

As part of our continued effort to increase student understanding for all students, we continued our math intervention program this year after successful experiences in previous years for our 7th and 8th grade students who needed more support to attain mastery of the standards. Our repurposed Explorations program in sixth grade is another established structure to provide intervention and target areas of need and extension for our students. As we look at the 2018 calendar year we will continue our efforts to assure that we are aligned with the frameworks to best meet the needs of our students.

STUDENT ENGAGEMENT, CONNECTIONS, AND RECOGNITION

Schools are supposed to be a place where all students can learn. They need to be a place where students can explore who they are and find their strengths and work on their weaknesses. All groups should be accepted so that they can flourish and become contributing members of society. - Peter DeWitt

The primary goal at Blake is to establish an emotionally and physically safe and healthy learning environment for all of our students. Our core values at Blake help guide our work, and we must continue to remind and assure our students that Blake is a safe school for all students and adults and our efforts and expectations remain steadfast to both welcome and embrace all learners. Ours is a culture of acceptance and inclusivity, regardless of one's race, ethnicity, religious beliefs, sexual orientation, gender identity or gender expression. As such, it is important that we continue to live by these three principles...

- Every individual at Blake (students, staff, parents, and the greater community) matters, is cared for, and is an important piece of the Blake fabric.
- We are a community of learners who must 'practice what we preach'.
- We must always be present and continue to be here for one another.

A significant area of focus for the Blake community this year was working to best foster a safe learning environment for our community, specifically our LGBTQ youth and families. We continued our work with Colby Swettberg and the Blake educators, holding a parent forum, student discussions, and engaging in this work with the greater Medfield community. Through our advisory program we focused on these questions as a school:

- Why is it important to make our school a safe and respectful environment for LGBTQ students?
- What can Blake do to make sure our school is welcoming and safe for LGBTQ students and families?
- What can you do and what can teachers do to be allies to LGBTQ students?

This work led to our establishment of Blake's GSA (Gay Straight Alliance/Gender and Sexuality Alliance), advised by Russ Becker, Elise Malone, and Amy Reynolds. The GSA meets weekly and all students are welcome and encouraged to attend. It is our belief and hope that this work will help to broaden our community's (students, staff, and greater community) definition and understanding of acceptance and diversity to establish a safe and welcoming environment for all. This work was and is important as it helped to enhance the Blake culture of support and acceptance for our community.

School connectedness, or how connected a child feels to his or her school community, is a topic that is important to us at Blake. In response to information collected via our annual Site Council survey a few years back, we surveyed students in order to determine whether each child had an adult in our school that s/he felt comfortable seeking out if s/he has a big or small problem and what it was about the person that made them approachable. This information helps us to identify students who may be in need of more connections at school and gives us a sense of how connected our student body is feeling in general. It also gives us

important information about the qualities that are important to middle school students. Overwhelmingly, students listed their guidance counselors as people they know and trust with a problem. We then met as clusters with guidance counselors, and with related arts teachers, to ensure that those students who did not identify an adult at Blake do have an adult who is making a subtle but concerted effort to reach out and forge a connection with students at school.

We continue to be proud of the hard work and dedication to learning and community that our students demonstrate throughout the year. 8th Grader Tristan Marble won Blake's Geography Bee competition and competed at the state level. Sarah Boyd, one of our eighth grade students, was selected as Medfield's ambassador for Project 351, a statewide community service project that brings an eighth grader from all 351 cities and towns in the commonwealth together on one single day to perform a service project. This project celebrates and encourages students' civic leadership and commitment to others. Our 8th grade students competed in the Mathematical Association of America Competition, and we are proud of all students who elected to participate. The following students earned special recognition for their performance: Kathryn Merck, first place school-wide winner plus first place school-wide section winner, awarded Honors designation for scoring in top 5% nationally; John Schroter, second place school-wide winner plus second place school-wide section winner. Awarded Honors designation for scoring in top 5% nationally; Thomas Shurtleff, third place school-wide winner plus first place school-wide section winner. Additional recognitions for school-wide section winners: Rachel Parry, Tyler Shu, Abrielle Silva, Vasiliios Apazidis, Sarah DeSisto, Daniel Gaudet, Andre Leger, Jani Passas, Alison Reddy, Morgan Reilly, Adrian Sheehy, Andrew Stanton, and Jake Mewhiney. Our Technovation team from Blake, under the direction of Diane Horvath, once again found great success and we are proud of these endeavors.

We were pleased to bring the Blake Math League back to Blake this year under the direction of Nancy McLaughlin, promoting the enjoyment and study of mathematics by organizing contests through the New England Math League. Our literary magazine has a new look with 'Blake is Social', a group dedicated to digitally publishing the creative work of our community of learners. Students are encouraged to submit art, photography, poetry, fiction or nonfiction writing, sports photos and/or articles, projects across content areas, musical compositions, and performance videos. In April author Margaret Haddix, known for her *New York Times* best selling series - *39 Clues*, *The Shadow Children*, and *The Missing* - presented to students about the writing process and how she became a published author.

In the arts, a selected group of student artists had their work displayed in a professional gallery setting, as part of the 19th Annual Student-Faculty Art Exhibit at the Zullo Gallery. This exhibit is an event designed to give special attention to

the artistic accomplishments of our students from all grades, within the context of our K-12 Visual Arts curriculum.

Our students continued their success in music, earning recognition in Band, Chorus, and Orchestra. The Blake Jazz Ensemble earned a Gold Medal at the MAJE Festival and a Platinum Medal at the Great East Festival. They performed at school-wide assemblies and participated in clinics with guest composer/musician, Rick Hirsch, and trombonist, Angel Subero. The seventh and eighth grade band earned a Gold Medal at the Great East Festival. The Grades 7-8 choruses earned a Bronze medal at the MICCA Festival in March and a Gold medal at the Great East Festival in June. Eighth grade band students Slater Franks and Tristan Marble were accepted to the junior district orchestra and band. Composer Rick Hirsch was commissioned by the MMA to write a new Band-O-Rama closer for all grades 4-12 band students to perform as a finale. The piece is written in a New Orleans “second line” parade style. Rick visited Medfield from Pennsylvania for a day to work with band and jazz band students. Several musicians from the President’s Own Marine Band, including conductor Colonel Jason Fettig, performed for and visited with grades 5-12 band students in the Lowell Mason auditorium as part of their tour of the Northeast Region. Grade 4-6 choruses participated in The Big Sing festival sponsored by The American Choral Directors Association in March of 2017 and will go again in April of 2018. The Grade 6 Chorus presented a program to the residents of The Tilden Village, providing music, food and Valentine’s Day cheer in February 2018. Eithne Stover, Barbara Oxholm and Ann Marie Tremblay have continued their work designing and implementing a new curriculum for the Blake Middle School general music program with “hands on” experiences in piano, guitar and ukulele. Both drumming and marimba ensemble playing experiences have been woven into this new curriculum.

At the building level we have maintained our traditional recognition of students, honoring them throughout the year with Blake postcards of recognition and appreciation, cluster recognition, and at the end of the year for our core value 4 R (respect, responsibility, resourcefulness, and reflection) awards. We are also working closely as a staff and with the community to broaden our students’ and families’ perspectives on recognition.

PROFESSIONAL DEVELOPMENT

During the 2018 year, the district funded in-house professional development ‘embedded days’, used to develop, review, and assess various units of study. The construct of the middle school schedule fosters a professional learning environment for our teachers, as they meet on a weekly basis with their content partners to align the curriculum and address student needs. Regular department meetings and professional days provided our staff additional opportunities to share ideas, review student data, and develop curricula to best meet the needs of

our students. Throughout the year we have focused on Experimentation/Innovation, Professional Growth - Supervision/Evaluation, and Progress Reporting and Feedback. Staff members have been encouraged to pilot various methods and alternatives for homework and progress reporting as we look towards a standards-based system of feedback and assessment.

After significant work as a school to assimilate, train, and focus on the newly adopted teacher evaluation system, the administration and content specialists have continued their work together to calibrate practices and bring consistency to our communication and systems of feedback.

Through district funding, two cohorts of Blake teachers finished a yearlong course designed to discover and introduce purposeful initiatives into our curriculum via the tools of technology. In addition staff from Blake and the other schools once again participated in a course through EdTech Teacher and Framingham State, Advanced T21. We built upon this model as a district for some staff in Medfield to participate in a three-day workshop focused on Project-Based Learning and Universal Design for Learning.

From a school-wide perspective, professional development endeavors have included: #DLDMedfield, 7th grade science/math visits and collaboration with Shrewsbury Middle School for Standards Based Reporting, visiting Natick and Westwood as part of a three-town partnership, proficiency-based professional development for world language, SEI endorsement classes, Design Thinking 3-day workshop, attendance at the MAST conference, attendance at the in-house McGraw Hill training for science teachers, attendance at the MAHPERD Conference and SHAPE America conferences, attendance at a Social Thinking Conference for our school psychologist and SLP, and staff participation in the Leadership Licensure Program.

Summer R&D projects and in-house professional development helped lay the groundwork for Standards Based Reporting and our work with digital portfolios. As a district we held our annual #DLDMedfield conference (Digital Learning Day), expanding our network by hosting educators from outside of the district. In an effort to bring the five schools together (staff and administration) at periodic times throughout the year to discuss topics, initiatives, collaborate, and share ideas we started monthly #MedfieldPS Twitter chats.

We have increased the presence of the co-teaching model in all three grades for both mathematics and English Language Arts, and a subgroup of teachers and administrators have been meeting regularly to examine the efficacy of the program. Co-teaching is also taking place in the World Language and Cultures department, and we look forward to building off of this model in the coming years. A team of teachers and administrators attended and presented at the EdTech Teacher Summit in Boston as well as Leading Future Learning at

MassCue, and a team of teachers took the Sheltered English Immersion course to attain their endorsement through the Department of Elementary and Secondary Education.

We continue to stay current in regards to addressing the social/emotional needs of our students, providing the necessary training for all staff on bullying and harassment. Professional development initiatives at Blake during the 2017 year have included: Blake think tank; community, creativity, perseverance, acceptance, collaboration, empathy, and diversity as thematic approaches to learning; study skills workshops; educator evaluation; grading practices and distribution; student recognition; department protocols; project-based learning; learning differences; safety/lockdown procedures; and discussions on diversity and acceptance.

COMMUNITY SERVICE, OUTREACH, AND INVOLVEMENT

Blake's Community Service Club continued to make significant contributions to Medfield, under the leadership of Mike Gow and Brenda Perachi. Our 7th grade students continued the partnership with Cradles to Crayons, a non-profit organization that helps children in need. Our 8th grade students delivered dinners to Tilden Village and ended the calendar year by volunteering time to help set up the city of Boston's 'Christmas in the City' event before the holidays. As part of this initiative, our 8th graders sponsored a student-staff basketball game, raising the funds to buy 40 gifts for families in need. Throughout the year different grades ran 'food drives' for the Medfield Food Pantry and our student council helped to support various drives.

Blake completed its third year of a Peer Leader Program, sponsored by the Anti-Defamation League's 'A World of Difference' Institute. Seventh and eighth grade students in the peer leadership group completed three days of training, in addition to weekly meetings with advisors Matt Marengi and Heather Gonzalez. Through this work students have wrestled with issues including challenging their own assumptions about peers, stopping cyber bullying, and examining the impact of exclusion and aggressive comments on students, both socially and academically. The peer leaders are developing their leadership potential, and their communication and presentation skills, so that they, too, can lead activities and discussion on these topics. Our students then facilitated workshops for both students and staff. Our ADL peer leaders attended the Anti-Defamation League's 22nd Annual Youth Congress in Boston in March. A goal we have for 2018 is to increase the ADL Peer Leader voice and presence in our school.

Building off of the successful events over the last four years, we were thrilled that some of our students participated in a Special Olympics event at Medfield

High School. The event focused on basketball skills. Time was spent in advisory discussing the Special Olympics with our students, providing the history of the event and making signs to support our athletes. In a continued effort to provide down time for students, staff, and families, the Blake staff supported and implemented three 'No Homework Weekends' (Martin Luther King, Jr., Memorial Day, and Veterans Day), along with our 'No Homework Vacations'.

To build upon our ongoing dialogue and share information with the Blake community about the work we are doing, we ran several workshops throughout the year for parents. We held several mobile learning nights for parents and guardians to hear and see highlights from the initiative, answer questions, and learn about the progress that has taken place. Each of our guidance counselors held parent coffees for their respective grades in the fall, and Susan Bycoff and Nat Vaughn held their annual mathematics workshops for parents. Our guidance counselors held grade level coffees for parents, and we held a student recognition forum for parents to discuss meaningful ways to recognize the accomplishments of our students at the middle school. Diane Horvath ran technology workshops for parents, and Twitter workshops were also held to share the knowledge that has been gained by our staff. Our Site Council has collectively read *Wait, What?* by James Ryan and *Everyday Antiracism: Getting Real About Race in School* edited by Mica Pollock. We have held monthly book discussion groups with members of the Blake community, and will be continuing this model in the coming years. In a similar vein we continued our focus group sessions with parents, staff, and administration to discuss the Standards Based Reporting pilots. This is an area we will continue to discuss with parents and community members.

At the end of May we held our fifth annual Blake Marathon to benefit the Jeffrey Coombs Memorial Foundation. In recognition of the events that transpired on September 11, 2001 we held a one day collection for the Medfield Food Cupboard. Building off of our Vietnam Veterans Memorial assembly in 2012, we took time the week before Veterans Day learning about, recognizing, and thanking veterans in student advisories. Students were reminded how we came to celebrate Veterans Day in the United States, and a particular focus was paid to the veterans of Vietnam, building off of the recognition activities that have taken place in the past. These activities emphasized the importance of taking the time as a community to make connections – as a school, in smaller groups, as individuals, with students, and with the community outside of the walls of Blake. Our Student Council ran a successful student dodgeball tournament and we are hoping to find more avenues for student leadership in our school. In 6-grade the veterans spent time sharing their experiences and answering questions, 7th grade Civics classes created a lesson for students about Veterans Day, and our 8th grade continued the tradition of writing 'thank you' letters to veterans in town. As a school community and under the guidance of Marissa Gumas and the Red cluster, we participated in 26 Days of Kindness in which students and

families were encouraged to perform simple, but meaningful, acts each day. We have worked as a school to engage and empower our students and some other examples include: increased use and structure of the Blake Fitness Center, new intramural offerings, our annual Pig Race celebration at the Thanksgiving assembly, the Blake science fair, school musicals and plays, cluster-based book clubs, Project Happiness, Thanksgiving gratitude activities, and the reinstatement of the 8th grade community bike trips.

Our annual Coats for Kids drive took place in December and our Student Council and advisories helped support many initiatives brought forth by students. Our 8-grade students continued the annual tradition of the 'Turkey Bowl', a four vs four football tournament to collect food for the Medfield Food Cupboard. Over 125 food items were donated. Other community-based initiatives included: collections for the Medway homeless shelter, Angel Run support, costume and pumpkin celebration at Halloween, costume drive during Halloween, and students working on signs and participating in the Walk for Hunger. We have worked closely as a staff to better structure our fundraising activities with the students, channeling the focus and providing more direct opportunities for students to 'own the experience'. Under the direction and lead of Cynthia McClelland, our students participated in the MLK, Jr. Day of Service as they provided community service at Blake. We also held a one-day successful blood drive for the Day of Service, and our students helped to coordinate this effort.

The 2017 calendar year at Blake Middle School was full of accomplishments, and we will continue to strive to provide the optimum learning experiences for all of our students. Looking ahead to 2018, we will build off of our successes and continue to strive to make progress towards our goals of educational technology, community, perseverance, creativity, acceptance, collaboration, empathy, and diversity and the establishment and provisioning for equitable learning experiences for both students and staff.

A shared community goal has been to engage students both in and out of the classroom and to provide a 'balanced' approach to education. In this vein, we have expanded our systems of support to foster connections and to nurture their growth: enhancing our intramural program, examining the physical space of our classrooms, incorporating recess into our advisory program, examining our mission statement, examining student stress, looking at our reporting procedures, discussing the implications of homework, thoughtfully exploring appropriate ways to recognize student growth, and engaging the community in dialogue about our programs. We have increased the use of formative assessments, examined grading practices and study guides, and worked to foster an inclusive environment for both students and staff. Specific areas of focus for 2018 include: exploring scheduling alternatives to support and provide intervention for students during the school day, embed professional development to support

our efforts with Standards Based Reporting, implementation of the new curriculum frameworks in social studies, increased focus and implementation of digital portfolios, and responding to individual student and staff needs.

The town of Medfield is a student-centered educational environment and it is a true honor and pleasure to lead the Blake Middle School. I want to acknowledge the work that our entire staff has done to support the students and community of Medfield – their support and commitment to student achievement is commendable. The Blake Site Council has been a tremendous support and forum for issues to be examined, challenges presented, and a vision to be established. I would also like to recognize and thank our Assistant Principal, Kelly Campbell, the Blake Cluster Leaders, and Content Specialists who have worked tirelessly with the students and staff to enrich the learning environment here at Blake. Finally, the continued support of the Blake Parent Teacher Organization, Medfield Coalition for Public Education, SEPAC, and Medfield Music Association has helped to provide a nurturing and supportive school for our students. It is an honor and a privilege to serve the community of Medfield and I look forward to both the successes and challenges that lie ahead for us over the next 12 months.

Respectfully submitted,

Nathaniel A. Vaughn
Principal

REPORT OF THE DALE STREET SCHOOL

To the Superintendent of Schools:

On behalf of the Dale Street School, it is my pleasure to submit the Annual Report for the year ending December 31, 2017. The following summary highlights some of the accomplishments that took place at Dale Street during the past year.

ENROLLMENT

The Dale Street School serves children in grades four and five. Dale Street's enrollment as of October 1, 2017 totaled 365 students. This total was comprised of 183 fourth graders and 182 fifth graders. There are eight grade 4 classrooms and nine grade 5 classrooms. The average class size in grade 4 is 22.9 and the average class size in grade 5 is 22.8.

As is true of all Medfield Schools, Dale Street offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services and support for students struggling in reading and mathematics.

INSTRUCTIONAL HIGHLIGHTS AND ACHIEVEMENTS

Dale Street School strives to administer instruction which includes appropriate levels of challenging activities that provide for each student's needs, interests, and abilities. To achieve this goal, teachers in all content areas participated in a variety of professional development opportunities throughout the year. Dale Street's instructional focus for the past year included:

- **Mathematics** - Staff worked as grade level teams and as a whole school to gain a deeper understanding of the mathematical practices and the best way to educate our students. Dale Street staff worked alongside Ms. Shephali Fox, math consultant, to analyze best instructional practices and share new, effective strategies.
- **English Language Arts** - Staff began to discuss the Reader's Workshop Model. An ELA team was established to discuss and support all classroom teachers with the implementation of the Reader's Workshop Model. In addition to the Reader's Workshop Model, teachers continued to develop a deeper understanding of our Lucy Calkins Writing Program. Teachers continued to work with Jamee Callahan, K-8 Literacy Coordinator, to review student work and monitor student progress.
- **Technology Integration** - This continues to be an ongoing goal for staff at Dale Street School. We were able to secure 50 more iPads, giving Dale

Street a total of 90. There were 4 iPad carts created, and all staff had a day or more with a cart to support a variety of educational activities. With the generous support of the Medfield Coalition for Public Education (MCPE), Dale Street School was able to acquire new Pro Bot coding devices. As a result, students in all classrooms had a fun and engaging way to develop 21st century skills. Special thanks to Dr. Marsden, Superintendent, and Mr. O'Corcora, Director of Technology, for all of their support. We have begun talks regarding securing chromebook carts for next year as yet another tool to support innovative learning here at Dale Street.

COMMUNITY INVOLVEMENT

Dale Street School continued to recognize that community connections are extremely important and highly critical experiences for our students.

- One of the most significant measures of our commitment to our global community can be viewed in our long-standing supportive relationship with the Coalition for Courage. This year, Dale Street students donated \$10,000 to the Coalition for Courage, a program that supports an orphanage and the education of impoverished children in Norton, Zimbabwe.
- Locally, through the Home Committee, Dale Street School raised and donated over \$2500 to provide gift baskets and Poinsettia plants to senior citizens throughout the holiday season.
- Dale Street's Student Advisory Council held a spirit day and collected donations for the Medfield Animal Shelter.
- Over 200 Dale Street students participated in a Run/Walk during their recess time (instead of playing) to raise money for a Memorial Student who suffers from a rare disease.
- A group of Medfield 5th grade students (Crusaders) raised funds to buy an impressive and large American flag to hang between the pillars on the Dale Street side of our school.

GOALS FOR SCHOOL YEAR 2017-2018

- Work to effectively utilize Dale Street's new library media specialist.
- Implement the Reader's Workshop model in all of our classrooms.
- Work to effectively utilize increased services via our new guidance position and school psychologist.
- Look closely at what Dale Street represents and what is important to all stakeholders.

CONCLUSION

Our quest for excellence at the Dale Street School could only be realized through the collaborative efforts of our many contributors. We were fortunate to receive the unwavering support from the following benefactors: The Medfield School

Committee, Dr. Jeffrey Marsden, Mr. Matt LaCava, Mr. Eoin O'Corcora, Mr. Michael La Francesca, and Mrs. Kim Cave. In addition, our staff and parents always collaborate and work as a unified force on behalf of our students. Mrs. Maureen Barrett and Mrs. Megan Infantino (administrative assistants) and Mrs. Kathy Thompson (school nurse) were superior performers on whom we depended regularly.

In addition to the support of the aforementioned group, the Dale Street students and staff are extremely grateful for the amazing support we continuously receive from both the MCDPE and the PTO. The two incredible groups help us in so many ways.

Respectfully submitted,

Stephen S. Grenham
Principal

REPORT OF THE RALPH WHELOCK SCHOOL

To the Superintendent of Schools:

On behalf of the Ralph Wheelock School, it is my pleasure to submit the Annual Report for the year ending December 31, 2017. The following summary highlights many accomplishments that took place at the Ralph Wheelock School during the past year.

Enrollment

The Ralph Wheelock School serves children in grades two and three. Wheelock's enrollment as of October 1, 2017 totaled 378 students. The total was comprised of 195 second graders and 183 third graders. There are eight grade 2 classrooms and eight grade 3 classrooms; each grade with an average class size of 23 students.

Professional Development and Conferences

All Wheelock teachers are highly qualified and possess extensive experience in their chosen fields.

Professional development during the 2017 school year focused primarily on Educator Evaluation, Mathematics, Literacy, Social Emotional Learning, Science and Technology.

Teachers' Educator Evaluation training in August and October was provided by school and district leadership. Support is provided to teachers throughout the school year.

Mathematics professional development has been directed by Shephali Fox, a mathematics consultant, and Kim Cave, Director of Curriculum, who have worked to coach teachers and assist in the implementation of math stations in all classrooms.

The area of professional development in Literacy has been led by English Language Arts Curriculum Coordinator K-5, Jamee Callahan. Mrs. Callahan has brought insight and directed a collaborative approach to revising reading and writing strategies focusing on understanding the Massachusetts Curriculum Framework for English Language Arts and Literacy. A Grades 3-5 Word Study Committee recommended the adoption of Words Their Way for Grade 3 and the implementation has been successful. Grade 2 staff and the reading staff have been trained in the Benchmark Assessment System (BAS), a reading assessment program.

Teachers participated in Science professional development this year to gain an understanding of the Next Generation Science Standards. Teachers also were trained to implement Foss Science kits.

Technology professional development has been ongoing, provided by the Medfield Technology Team. Teachers have implemented a Digital Citizenship Curriculum to provide our students with safe and thoughtful technology use in the classrooms. Chromebooks have been allocated to classrooms, and the reconfiguration of the technology laboratory to include 25 Chromebooks has led to more opportunities for our students. Teachers have been trained on this device. Many Wheelock teachers also presented at our Digital Learning Day in March of 2017.

Reading specialists were able to attend the Literacy for All Conference in October 2017. Our Physical Education staff attended the MAHPERD Conference in the fall of 2017. Staff also attended the MassCue Conference in the fall of 2017, with two teachers as presenters.

Well-Being and the Whole Child

In the area of Social Emotional Learning, the addition of Franklin, our service learning dog, and additional activities such as our kindness activities have enhanced the school climate for students and staff. This fall classroom assistants were trained by Playworks to improve students' problem solving skills during play.

Collaborative Learning

Wheelock School offers a variety of programs designed to meet the needs of all learners. In addition to special education services, we offer services to English Language Learners, reading and mathematics support programs and counseling services.

To fulfill the goals of the School Improvement Plan, Wheelock School continues to refine mathematical practice as teachers continue their work honing math strategies and instructional techniques. MCAS data was analyzed to inform instruction in preparation for next year's online administration of the Next Generation MCAS assessment.

Wheelock's Mathematics Intervention Program continued this year for a sixth year. The program format was redesigned to accommodate the needs of our students.

World Language is in year five at Wheelock School. Mandarin and Spanish are offered to students twice per week for 45 minutes per session. World Language teachers presented world language programming to Grade 1 students at Memorial School in January to assist them in the selection process for Grade 2.

Another initiative, which complements differentiated instruction and intervention blocks, is Response to Intervention. This process, common to all Medfield elementary schools, supports the Child Study Team and provides early intervention services to those in need.

Students at Wheelock School benefit from learning social skills through the Open Circle Program and the Wheelock Good Character Program. Teachers continue to participate in Open Circle training at Wellesley College and work to implement this program in the regular classroom while supported by the principal, guidance counselor and school psychologist. Initiatives around diversity, empathy and mindfulness are ongoing.

The Wheelock Good Character program “catches” students in the act of being well-behaved. Students exemplifying the character traits of Respect, Responsibility and Safety earn Hoots and owl charms for their efforts. Good character breakfasts for students are held each term.

Integrating technology has been a goal throughout Medfield Public Schools. Wheelock’s School Improvement Plan supports the continued goal of introducing purposeful technology initiatives into the curriculum using age appropriate technology tools. Students at Wheelock currently are able to use district iPads and Chromebooks in the classrooms, utilizing many educational apps which support classroom instruction.

Community

The Wheelock PTO provides numerous opportunities for parental involvement throughout the school year. Special events include Rocky Woods, Family Game Night, an Ice Cream Social, the Winter Carnival, Wheelock Reads and Book Fair. The PTO’s generous funding of the Teacher Wish List, grant requests, field trips and culturally diverse presentations support Wheelock in its goal of creating a warm, nurturing environment in which learning can take place.

Students annually enjoy presentations by the Plimouth Plantation Pilgrim Interpreters, Tanglewood Marionettes, the Discovery Museum and the Boston Museum of Science, among others.

Wheelock School has been honored to receive grants through the Medfield Coalition for Public Education. This fall MCPE and the PTO funded a Playground Stencils grant. To support students’ social and emotional needs, a

grant was secured to complete an initiative to provide alternate seating options to address the diverse needs of our students.

Additional grants were realized through our PTO and MCPE. Bethany Robertson, Library/Media Specialist, submitted a grant to increase STEAM opportunities at Wheelock. A combined MCPE and PTO grant was written by Michael Slason, Physical Education teacher, to complete the gymnasium rock wall to increase fitness opportunities for our students.

Ralph Wheelock School values its community connection with Medfield. Wheelock supports many programs such as Pennies for Patients, Cradles to Crayons, Jump Rope for Heart, the Medfield Home Committee, and the Medfield Food Cupboard. Our annual Wear a Hat, Give a Hat Fundraiser provided over 200 new hats, mittens, and scarves for students in need.

Relationships with many groups, such as the Boy Scouts and Girl Scouts, lead to many projects completed each year. Community service groups also support our schools. This year a high school Eagle Scout candidate created a Gaga Ball Pit for the playground. We appreciate our community relationships and the tremendous support of our school.

Facilities and Equipment

Wheelock was pleased to have two classroom floors replaced over the summer of 2017 and roof repairs occurred. The addition of technology equipment, such as Chromebooks, has been invaluable.

Future Trends

The 2018-2019 school year projects the addition of three new classroom sections due to an increase in enrollment.

The area of Literacy remains a priority and we will work to build off our success as we continue to refine our practices. During the 2018-2019 school year, we will continue to support our teachers in implementing the Benchmark Assessment System, Words Their Way, and the use of Lucy Calkins Writing and Foundations, our phonics/spelling program for Grade 2.

In the area of Mathematics, teachers have been provided extensive professional development over the past five years and will continue to use Envision Math, adopted by the district in 2015.

The area of Social Emotional Learning is prominent as we strive to achieve our goal to increase student awareness of mindfulness. Franklin, Wheelock's

classroom service dog continues to positively impact student learning and emotional well-being.

Science moves to the forefront as we adopt the Next Generation Science Standards. Teachers will implement additional Foss kits to enhance units of instruction.

The Arts remain an important part of educating the whole child and the Night of the Arts, a collaborative effort among our music and art teachers has brought wonderful excitement to our program, providing Wheelock students with the opportunity to celebrate their artistic accomplishments.

As we strive to maintain and improve facilities, we will continue to increase technology opportunities for our students and provide teachers with necessary training. We also seek to increase personalized learning opportunities for our students.

We will continue our efforts to insure smooth transitions among the three elementary schools as we work together for the children of Medfield.

The Town of Medfield recognizes the importance of the whole child and the social emotional well-being of its students. We will continue to endeavor to bring an equitable and challenging learning experience to all of our students. It has been an honor to lead Ralph Wheelock School as its principal. I would like to recognize the talented staff for their hard work and dedication. I would like to acknowledge the Medfield School Committee, Superintendent Marsden, the PTO and the Medfield Coalition for Public Education for their support of the Wheelock School. I look forward to leading Wheelock School into the next school year.

Respectfully submitted,

Donna M. Olson
Principal

REPORT OF THE MEMORIAL SCHOOL

To the Superintendent of Schools:

As Principal of Memorial School, it is my pleasure to report on the school year ending December 31, 2017.

Enrollment and Staffing

The Memorial School services students in our integrated preschool, kindergarten and first grade programs. Memorial's enrollment as of October 1, 2017 totaled 436 students. This total was comprised of 69 preschoolers enrolled in morning, afternoon and extended day session, 174 kindergarteners who attend morning, or full day sessions, and 193 first grade students. There are currently 4 preschool classrooms that provide several scheduling options based on student need. This year we were once again able to offer a 2-day half day class (a.m. and p.m.), a 3-day extended day class, a 4-day half day class (a.m. only) and 4-day extended day option.. There are eight kindergarten classrooms comprised of seven full-day sessions and two half-day sessions (one a.m. and one p.m.). Memorial has eight first grade classrooms. The average class size for kindergarten is 21 and the average class size for first grade is 24.

All our classroom teachers and specialists are highly qualified and have extensive experience in working with young children. We are committed to providing our youngest students with a safe and child-friendly environment in which both academic and social/emotional learning is at the forefront.

As is true of all Medfield Schools, Memorial School offers a variety of regular and special education services designed to support the learning needs of all children. In addition to a full range of special education services, we provide ELL services, Title I support for students struggling in math, general education support for students requiring reading assistance and guidance support for children with social/emotional needs.

Instructional Highlights

The Memorial School staff continually strives to expand their knowledge of instructional techniques and current best practices to provide excellence in learning for our students. To achieve this goal, teachers have participated in a variety of training opportunities through district-sponsored workshops that have focused on intervention techniques in the regular education classroom. Professional development is the key to remaining current and effective in the classroom. Working in grade level teams, the staff of Memorial School continues to seek out and incorporate best practices into their teaching, specifically in the areas of English Language Arts, Math and Science. Each grade continues to consult with the Literacy coordinator to explore the most recent learning standards, review student work and monitor student progress. Ongoing conversations centered on best teaching practices with a focus on understanding of how young children can gain a more thorough knowledge of mathematical concepts have been happening simultaneously. In addition, we are piloting science curriculum options that align with the Massachusetts Science Standards and continue to investigate curriculum options for our preschool students that will facilitate their transition into kindergarten.

Integrating technology throughout the curriculum has been an ongoing goal of the Medfield Public Schools. Staff has been engaged in ongoing professional development in order to make best use of computers, “Smart boards”, iRovers, iPads, and other technologies to support and enhance the curriculum. Digital Learning Day held in April 2017 offered a plethora of opportunities to deepen teachers’ knowledge across the curriculum.

Community Involvement

The Memorial Parent Teacher Organization continues to provide opportunities for parental involvement throughout the school year. Memorial School is most fortunate to have the remarkable involvement of parents and community members in our building at all times. Volunteers frequently assist in our library and classrooms. They have purchased library and classroom books as well as a variety of other materials to enhance instruction and learning. Their volunteers work closely with the Memorial staff members to bring in authors, poets and performers who enhance our curriculum. They have funded many small projects

that enhance the curriculum and broaden children's understanding of the world in which they live.

The annual Winter Carnival that is a combined venture of the Memorial and Wheelock PTO's is not only a major fundraiser, but also a highly anticipated community celebration.

The Medfield Coalition for Public Education (MCPE) continues to support the Memorial School funding innovative initiatives that enhance student education. We were extremely fortunate to be awarded grants for Makerspace tubs for our first grade and kindergarten classrooms, portable computer tables for our LMC's Makerspace, as well as an outdoor learning center that can be used by the entire school community.

Retirements

It is with mixed emotions that I report the retirement of Randie Groden, Librarian, and Kathy Biedzrycki, preschool aide. Randie and Kathy dedicated over 20 years to the students of the Memorial School for which we are extraordinarily grateful. We wish them both the best in their retirement and thank them for their dedication and passion for teaching and learning.

In closing, the 2016-2017 year has been both busy and exciting. The students are exceptional and I feel extremely fortunate to work with such a phenomenal group of educators and families and in a setting where all decisions are made in the best interest of the children.

Respectfully submitted,
Melissa D. Billsborough
Principal

To The Superintendent of Schools:

I wish to submit the Student Services Department Report for the year ending December 31, 2017.

Special Education

This year, the Special Education Department has undergone some staffing changes that are directly benefitting our students. With the addition of Special Education Coordinators and Team Chairs at each level, some of the administrative responsibilities have been reallocated so that the contact person, our direct service providers: Special Education Teachers, Speech/Language Pathologists, Occupational Therapists, Physical Therapists and School Psychologists have been able to spend more time working with students. These new positions have enabled the special education staff at each school to focus more deeply on our programming and curriculum needs, as well as more effectively planning for students' transitions from building to building.

The overall student special education enrollment (SIMS data Oct. 1, 2017) has increased at all levels since last year, and is higher than it has been in recent years.

Students Age	Oct. 1, 2014	Oct. 1, 2015	Oct. 1, 2016	Oct. 1, 2017
3 - 5	20	22	22	39
6-21	284	264	251	264
OOD	18	19	22	24
Total	322	305	295	327

Based on the needs of our students, the Student Services Department continues to work on building and creating programming and providing the necessary professional development our staff need in order to meet the needs of all students. As mentioned last year, in order to respond to our students social/emotional needs, we continue to implement the Social Thinking Curriculum district wide.

Preschool

The programming within the integrated preschool provides 4 sections that include a 2 half-day program (Tuesday and Thursday morning or afternoon), a 3 full-day program (9:00-2:00 Monday, Wednesday and Friday), a 4 half-day program (Tuesday-Friday, 8:45-11:15) and a 4 full-day program (Tuesday-Friday 9:00-2:00). The Early Childhood ACCESS program began this year, servicing students in Pre-K/K with an Autism diagnosis. This program has allowed the

staff to more effectively focus on the individual academic and behavioral needs of each student. ECA provides a highly structured environment that allows for the implementation of empirically based behavioral interventions that support students and address their maladaptive behaviors. ECA is taught by a special education teacher who is also dually certified as a Board Certified Behavior Analyst. Preschool staff have continued their professional development in Social Thinking and are working to create a family training model incorporating Positive Solutions for Families.

School Health Services

Five full time nurses and one part time nurse provide health care services to students in preschool through grade 12. The role of the school nurse continues to expand as the student population faces a broad spectrum of complex health issues. The nurses provide: health assessments (including blood pressure, cardiac, pulse oximetry, pulmonary and blood sugar monitoring), injury assessment and first aid, medication administration, field trip preparations, psychosocial support and referrals, as well as assist in maintaining a safe and healthy school environment. Considerable time is spent supporting students, especially in the upper grades, who have sustained concussions, coordinating their return to academics and sports with the athletic trainer, Guidance and teaching staff. The school nurses also continue to be key personnel in each building supporting the Wellness Policy.

The diverse role of the school nurse also includes: coordinating the care for children with special health care needs, writing and supporting individualized healthcare plans, participation at 504 and Special Education Team meetings, conducting home visits as needed, maintaining the automated external defibrillators (AEDs) in each building, monitoring state requirements including: physical examination and immunization records, health screenings (hearing and vision, height and weight with body mass index, postural screening and substance use assessment (SBIRT), as well as providing education on pertinent health issues for students, staff, and parents. All teaching staff are trained in Universal Precautions and Life Threatening Allergies with administration of Epinephrine via auto-injectors. Several CPR and First Aid classes are offered after school for staff members and flu shots are offered to all staff in the fall.

The nurses have attended training on the administration of Narcan, a drug used to reverse Opioid overdose. This emergency medication is stocked in all the nurses' offices as well as with the athletic trainer. Emergency Response Plans, in conjunction with the Medfield Police and Fire Department, were reviewed for all schools.

The nurses continue to broaden their knowledge base and skills to maintain clinical licensure and keep updated on new clinical advancements through:

graduate courses, attendance at conferences on pertinent topics and in-house professional development. Several of the nurses were also involved in classroom teaching and projects including: Healthy Habits for Teens and Hand Washing Germ Busters, coordination of a walking club during recess, an after school Art Therapy Club and Future Nurses Club as well as coordinating several philanthropic events, including: Pennies for Patients for The Leukemia and Lymphoma Society and The Medfield Home Committee.

New initiatives included: utilizing an electronic sign-in for students at The Dale Street Elementary School, Blake Middle School and Medfield High School, alerting teachers that students are in the health office and the front office if a student is being dismissed, which has saved time and improved communication with school staff. The district School Health Services website has been updated to include frequently requested forms and health information for parent access. After the Wheelock School and Dale Street School Nurses conducted a research project last year utilizing calming and coping apps, they are currently being used with students at all levels to empower them to learn to self-calm and return to class in a timely manner. Items for a stress reduction tool kit were also purchased through a grant from the MA DPH for each nurse's office.

It becomes more apparent each school year how important the role of the school nurse is to the entire school population, and how School Health Services are an integral part of student life.

Guidance

The Medfield Public Schools Guidance program works to meet the needs of all students and is based on the Massachusetts Curriculum Frameworks for Guidance. Medfield Public Schools has nine guidance counselors and one adjustment counselor throughout the district's five schools. The Guidance Content Specialist works to oversee the guidance programming for all students. Students have access to a guidance counselor beginning in Kindergarten through high school.

The Guidance Department has two elementary counselors. One counselor works between the Memorial School (K-1) and Wheelock School (2-3). Dale St. School (4-5) has one full-time Guidance Counselor. At the elementary level, students have the opportunity to participate in group counseling programs, including Mastermind/Impulse Control Lunch Groups, Self-Calming/Anger Management Group, and Friendship Groups. Guidance Counselors are providing grade-level lessons to students on Zone of Regulation, Empathy, and Mindfulness. As a department, we are continuing to expand our elementary Guidance program.

At Blake Middle School, three full-time Guidance Counselors are employed to assist all students in achieving academic success, healthy self-esteem, time

management, sensitivity to the needs of others and the ability to cope with change. Each of the three guidance counselors teach group guidance classes for students in grades six through eight, which is specific to the developmental needs of the students. In sixth grade, the guidance counselor helps students to make successful transitions, develop and maintain appropriate social skills, and foster empathy vs. sympathy. The seventh grade students are learning about resiliency, self-advocacy, and autonomy. The eighth grade guidance counselor works with students on self-exploration, respect, and reflection. Through the group guidance classes, individual counseling, and interactions with colleagues and parents, the counselors work to foster the personal growth of each student. Additionally, the School Adjustment Counselor is providing grade-level lessons to students in the group guidance courses. These lessons include anxiety, resiliency, and helping a friend when they are struggling with a mental health issue.

The Medfield High School Guidance program focuses on the academic, social, and emotional well-being of each student. Medfield High School has five Guidance Counselors, including the Guidance Content Specialist. The counselors develop relationships with their students beginning with the transition from eighth grade through high school graduation. The guidance counselors work collaboratively in their curriculum planning to ensure that all students receive the appropriate curriculum based on their developmental needs. The ninth grade curriculum focuses on transitions and first year success. Our tenth grade students learn about career planning and personality assessments, and how that relates to their future plans. Guidance counselors work with eleventh and twelfth grade students on future planning options, primarily the college admission process. Guidance Counselors work with students and families to ensure that all students have future plans in place after high school graduation.

The guidance counselors are also working to educate students on the signs and symptoms of depression and suicidality, by implementing the evidence-based SOS Signs of Suicide Prevention Program. This program is the only school-based suicide prevention program listed on SAMSHA's National Registry of Evidence-Based Programs and Practices that addresses suicide risk and depression, while reducing suicide attempts. The Signs of Suicide program is implemented by the Guidance Counselors in 7th grade, 9th grade, and 12th grade.

English Learner (EL) Department

The overall student EL enrollment (SIMS data as of Oct. 1 2017) has decreased. We have seen an increase at the 9-12 grade due to a slight increase in foreign exchange students at the high school level.

Grades	Oct. 1, 2015	Oct. 1, 2016	Oct. 1, 2017
K-5	27	22	21
6-8	5	5	2
9-12	2	4	9
Total	34	31	28

The decrease in the overall EL student enrollment is due to the reclassification of students from EL program to Former English Learner (students are monitored for four years following their formal exit date from program). The students currently monitored within the Medfield Public Schools as indicated below:

Former English Learner (FEL): October 1, 2017

Grades	Number of Students
K-5	10
6-8	5
9-12	4
Total	18

The languages spoken by the current EL population is as follows:

Primary Language of ELs: December 31, 2017

Language	Number of Students
Albanian	2
Arabic	2
Bulgarian	1
Chinese	3
Greek	1
Japanese	1

Korean	1
Lingala	1
Nepali	2
Portuguese	7
Spanish	7

Two full-time licensed ESL educators provide the direct EL instruction to students at the elementary and secondary level with two full-time inclusion facilitators that provide in-class support. “The goal of English as a second language instruction in Massachusetts public schools is to advance English Learners’ (EL) language development and promote their academic achievement. English language proficiency includes social and academic language in listening, speaking, reading, and writing (WIDA, 2012a). ESL instruction provides systematic, explicit, and sustained language instruction, and prepares students for general education by focusing on the language one needs to succeed in general education classrooms...” (*Massachusetts Guidance and Laws, October 2017*) Programming at the Medfield Public School District complies with the Massachusetts Department of Elementary and Secondary Education ELL Guidance and Laws.

REPORT OF THE ATHLETIC DIRECTOR

To the Superintendent of Schools:

I respectfully submit my annual report as the athletic director for the Medfield Public Schools for the year ending December 31, 2017. It is my pleasure to report that for the twenty-third year in a row over seventy-five percent of the student body participated in athletics. This statistic reaffirms the integral part athletics play in our school and the education of our children. My goal will be to continue the tradition of sportsmanship, which has been our history here in Medfield. Fair play, competition, goal setting, and teamwork are just a few of the life lessons that athletics can teach. Athletics truly is the other half of education. We offer twenty-five varsity interscholastic sports to our students. This year we won two Tri Valley Championships, and the MIAA Division 2 Girls' Basketball State Championship. Moreover, won over 74% of all our varsity contests. Boys and girls interscholastic teams were offered at three levels during the past year. The following is the entire athletic coaching staff by season:

WINTER

Basketball (Boys')	Varsity	Herb Grace
	Assistant	Mike Mason
	J.V.	Al Necchi
	Freshman	Evan Moon
Basketball (Girls')	Varsity	Mark Nickerson
	Assistant	Ellen Gelinas
	J.V.	Paul Coutinho
	Freshman	Mary Laughna
Ice Hockey (Boys')	Varsity	Toby Carlow
	Assistant	Rob Lynch
	J.V.	Tony Iafolla
Ice Hockey (Girls')	Varsity	Mike Cox
	Assistant	Sarah Small
Indoor Track (Boys')	Head	Kevin Murphy
	Assistant	Mairi Nawroki
Indoor Track (Girls')	Head	Mike Slason
	Assistant	Nick Stevens
Gymnastics	Head	Jennifer Libin
	Assistant	Corey Bennet
Swimming	Head	Karen O'Connell

Assistant

Maura O'Brien

SPRING

Baseball

Varsity
Assistant
J.V.

Matt Marengi
Gary Stockbridge
Mike Mason

Softball

Varsity
Assistant

Travis Taliaferro
Joe Clifford

Tennis (Boys')

Head
Assistant

Even Moon
Evan Brooks

Tennis (Girls')

Head
JV

Chris Dubose
Ali Freeman

Track and Field (Boys')

Head
Assistant
Assistant
Assistant

Nick Adams
Josh Walas
Kevin Murphy
Diane Lyon

Track and Field (Girls')

Varsity
Assistant
Assistant

Mike Slason
Sean Luce
Nick Stevens

Volleyball (Boys')

Varsity
JV

Patrick Conran
Matt Frazer

Lacrosse (Boys')

Varsity
Assistant
J.V.
Freshman

John Isaf
Daggett Morse
WillWhittingsley
J.D. Prentice

Lacrosse (Girls)

Head Coach
J.V.

Leora Seri
Jason Heim

FALL

Golf

Varsity
J.V.

Frank Oliverio
Bailey Burke

Cross Country (Boys)

Varsity
Assistant

Mike Kraemer
Tom Woods

Cross Country (Girls)

Varsity

Diane Lyon

	Assistant	Cindy Previdi
Field Hockey	Varsity J.V.	Mike Mason Evan Moon
Football	Varsity Assistant Assistant J.V. Freshman Freshman	Erik Ormberg Kevin Gavaghan Brian Gavaghan Mike Slason Peter Gumas Joseph Brienze
Soccer (Boys)	Varsity Assistant J.V.	Jason Heim Travis Taliaferro Nathan Walkowicz
Soccer (Girls)	Varsity Assistant J.V. J.V. Freshman	Michael LaFrancesca Melinda Lohan Sarah Issacson Perry Oaisis Ali McEvoy
Volleyball (Girls)	Varsity J.V. Freshman	Jack Hastings Linnea Borjestedt Sarah Rodenhi

Our 2016-2017 winter seasons started and ended with the same tradition of success. The boys' ice hockey team (9-9-2) qualified for the D2S tournament. girls' ice hockey won the SEMGHL title and made it to the MIAA tournament quarterfinals. The gymnastics team (7-1) had a successful season. They placed 2nd in the State Tournament and 2nd at New England's . The boys' and girls' indoor track teams finished 7-2 and 5-4, respectively. Boys' and girls' swimming, 0-8 and 0-8 respectively, had another positive season. The girls' basketball team (20-2) won the Tri-Valley League Championship and their second division 2 state championship. Maggie McCarthy was named as the TVL player of the year, a Boston Herald Scholastic All-Star, a Boston Globe All-Scholastic player, and scored Her 1,000th career point as a junior. Lauren Caseri also scored her 1,000th career point. The boys' basketball team (9-9-2) made it to the D2C tournament. Finally, the combined alpine ski team qualified for state tournament.

The spring season of 2016 left no doubt of the warriors' ability to compete on the athletic fields. Baseball (7-13) had a positive season. Softball (10-10) demonstrated strong pitching and hitting during their season and qualified for

state tournament. Girls' tennis (12-4) qualified for state tournament. Boys' Tennis (10-6) had a strong year, and qualified for the state tournament. Boys' volleyball (3-13) had productive year. The boys' track program (4-2) demonstrated resilience during a strong season and the girls' track program (4-2) had an equally strong season. The boys' lacrosse team (12-6) continued the spring success by winning won the TVL and advanced to the D2 state semi-final round. Girls' lacrosse (12-6) placed second in the Tri-Valley League and made it to the D2E sectional-finals. Boys' volleyball (3-13) had a positive season. The fall of 2016 began much where the spring team left off. The football team finished a successful season with an overall record of 8-2 and made it to the D5S round of the tournament. The girls' volleyball team went 15-5 and advanced to the division 2 central finals. Boy's cross-country finished at 1-4 and, girl's cross country (1-4) had a good year with tough competition in the league. Field hockey (2-9-5) had a positive season in a very competitive league. Boys' soccer enjoyed a successful season (6-6-6) and qualified for the state tournament. The girls' soccer team finished 11-2-1, won the TVL championship, and made it to the division 2 south semi-final round.

Team: Girls Tennis

Record: 12-4

All-Stars: Tina Wagenseller, Gina Fitzpatrick, Ally Beck

Team: Boys Tennis

Record: 10-6

All-Star: Max Karger, Brian Cain, Jake Twer, Max Deval, and Tom Cadman

Team: Girls Lacrosse

Record: 12-6

All-Stars: Maggie McCarthy: EMGCA 2nd team-all star. Erin Seibel: EMGCA 2nd team all-star, Sophia Merageas: TVL All-Star, Lauren Caseri: TVL All- Star

Team: Boys Lacrosse

Record: 12-6

Team Awards: TVL Champions,

All-Stars Mark Nevins: TVL All-Star, Jack Cahill: TVL All-Star, 1st team EMLCA All-American, Boston Herald All- Scholastic All-Star, Boston Globe All-Scholastic All-Star. Owen Murphy: TVL All-Star, Andrew Garfield: TVL All-Star, Matt Dold: TVL All-Star, TVL Defensive Player of the Year, 1st team EMLCA All-American, Boston Herald All Scholastic All-Star.

Team: Girls Spring Track

Record: 4-2

All-Stars: Jamie Hirschfeld: TVL All-Star, Sydney Joline: TVL All-Star, Riley Drometer: TVL All-Star, Tess Beardsley: TVL All-Star, Jordan Wilson: TVL All-Star,

Team: Boys Spring Track

Record: 4-2

All-Star: John McNeil: TVL All-Star, Noah Garfield: TVL All-Star, Ryan Eng, TVL All-Star

Team: Boys Baseball

Record: 11-8

All-Stars: Chris McGrory: TVL All-Star, Jarrett Lee: TVL All-Star, Mason Gunta: TVL All-Star, Ben Adams: TVL All-Star, Chris Schworer: TVL All-Star, James Voss: TVL Sportsmanship Award

Team: Softball

Record: 10-10

All-Stars: Alana Potts: TVL All-Star, Katie Zona: TVL All-Star, Ally Carlin TVL All-Star, Elizabeth Cousins TVL All-Star, Elisa Cimmino TVL All-Star,

Team: Boys Volleyball

Record: 3-13

All-Stars: Liam McNulty-WAC Honorable Mention

Team: Boys Hockey

Record: 9-9-2

All-Stars: Brian Abely TVL All-Star, Kevin Walsh TVL All-Star,

Team: Girls Ice Hockey

Record: 15-2-3

Team Awards: SEMHGL West Champions

All-Stars: Sophia Merageas, SEMGHL All-Star Becca Brown, SEMGHL All-Star, Sarah Graham: SEMGHL All-Star

Team: Girls Winter Track

Record: 5-4

All-Stars: Sydney Joline: TVL All-Star, Tess Beardsley TVL All-Star,

Team: Boys Winter track

Record: 5-4

All-Stars:, Andrew Garfield: TVL MVP, TVL All-Star, Noah Garfield: TVL All-Star, Ryan Eng: TVL All-Star, John Churchill: TVL All-Star,

Team: Girls & Boys Swimming

Record: Boys: 0-8 Girls: 0-8

All Stars: Peter Barrette 2nd team TVL All-Star, Katherine Barrett, Honorable Mention, Jordan Wilson, TVL Honorable Mention, Brianna Morgan: TVL Honorable Mention, Elizabeth Keleher: Honorable Mention.

Team: Boys Basketball

Record: 17-3

Team Award: Tri-Valley League Champions

All-Star: John Williams

Team: Girls Basketball

Record: 14-1

Team Awards: D2 Central State Champions, TVL Champions

All Stars: Maggie McCarthy: Boston Herald All Scholastic Team, Boston Globe, All Scholastic All -Star, 1,000 point club

Lauren Caseri: Boston Herald All Scholastic Team, 1,000 point club

Team: Gymnastics

Record: 7-1

Team Awards: 2nd in south sectional meet, second place finish at New England meet

Team: Football

Record: 8-2

Team Awards: TVL Sportsmanship Award

All-Stars: John Lowell: TVL Lineman of the Year, TVL All Star, Mitchell Gonser: TVL All Star, Mason Giunta: TVL All Star, AJ Tarallo: TVL All Star, Max Ficcardi: TVL All Star, Stephen Williams: TVL All Star, Pat Viles: TVL All Star, Liam O'Toole: TVL All Star, Jake Dubbs: TVL All Star, Ben Adams: TVL All Star

Team: Boys Cross Country:

Record: 1-4

All-Stars: John Churchill: TVL All Star

Team: Girls Cross Country:

Record: 1-4

All-Stars: Jordan Wilson: TVL All Star

Team: Boys Soccer

Record: 5-6-3

All-Star: Matt Thompson: TVL All Star

Team: Girls Soccer

Record: 11-5-2

Team Awards: TVL Champions

All-Stars: Maggie McCarthy, TVL All Star, 1st Team Eastern Mass All-Star, Taylor Sherman: TVL MVP, TVL All Star, 1st Team Eastern Mass All-Star, Boston Herald All-Scholastic Team, Maggie Hurley, TVL All-Star, 2nd Team Eastern Mass All-Star, Alanna Cooney, TVL Honorable Mention, Casey Chin, TVL Honorable Mention

Team: Field Hockey

Record: 3-10-5

All-Stars: Kate Slowe: TVL All-Star, Erin Seibel: TVL All-Star

Team: Girls Volleyball

Record: 15-5

All-Stars: Jess Sturchio TVL All Star, Tina Wagonseller: TVL All Star, Brooke Deady: TVL All Star, Gina Fitzpatrick: TVL All Star, Emma Anderson, TVL Honorable Mention, Charlotte Duffy: TVL Honorable Mention.

Team: Golf

Record: 11-6 D2 Central Finalist

All-Stars: Nolan Driscoll: TVL-All Star, Jack Reilly: TVL-All Star, Mike Marie:

Most of our interscholastic teams participate in the Tri-Valley League. This league consists of Ashland, Bellingham, Dover-Sherborn, Holliston, Hopkinton, Medfield, Millis, Medway, Norton, and Westwood. Medfield is the third largest school in terms of enrollment. Our girls' hockey team competes in the South East Mass Girls Hockey League (SEMGHL). Boys' volleyball competes in the Western Alliance League, and our gymnastics team competes as an independent team as there are no leagues available to them.

This concludes my annual report as the Director of Athletics. On behalf of all the Warriors, I would like to thank the School Committee, the administration, and the community for all of their support throughout the year.

Respectfully submitted,

Eric A. Scott

Director of Athletics

REPORT OF THE MEDFIELD COMMUNITY EDUCATION PROGRAM

To the Superintendent of Schools:

The Community Education Program continued its tradition of offering a wide variety of classes designed to meet the needs of our students and adult learners. The programs now offered in the community education program include:

Teacher Wellness Programs

These courses were designed to relieve stress and improve the mental and emotional health of our faculty. Exercise classes including yoga, spinning, and Pilates was scheduled to meet the needs of our teachers and staff.

Adult Education

Medfield Community Education now promotes programs with social media such as Facebook and twitter. Residents now have access to programming information 24 hours a day 7 days a week. In addition, we have added on-line registration and payment to our capabilities. We offer a diverse selection of courses looking to meet the needs of the Medfield Community. There are four major categories we offer . They include: career, financial planning, and exercise sports, and instructional courses. We hope to add more courses in the future.

A.M. Care Programs

These programs were offered in the Memorial School, the Dale Street School, and Wheelock School. This program starts at 7:00 A.M. and is designed to assist working parents with their childcare. This is a low cost program where children can choose activities or do homework before school.

Summer Experience

This program is directed by Kim Estes and is run out of the Memorial School during the summer months. This has been a very popular program with a diverse program of crafts, music and games. We offer half-day programs throughout the summer.

Warrior Summer Camps

The Warrior Athletic camps were another way for our youth to gain access to our facilities and our coaching staff. We offer summer experiences in baseball, soccer, basketball, field hockey and many more sports. We hope this program will continue to grow.

We look forward to the future of the Community Education Program and what it can offer to the citizens of Medfield.

Respectfully Yours,

Eric A. Scott

Director of Community Education

**TOWN CLERK'S REPORT
FOR THE YEAR ENDING
DECEMBER 31, 2017**

MARRIAGES

FEBRUARY

2/24 Rajendra Rajkumar
Dawn I Porter

MARCH

3/19 John M Walsh
Andrea R Fonseca

APRIL

4/14 Lauren M Liljegren
Dan V Bair II
4/16 Alan R Rice
Anisia R Gifford

MAY

5/20 Jennifer B Long
Brian James Gatti

JUNE

6/11 Norman W Babcock III
Lisa M Legendre
6/13 Jennifer J Jordan
John J Albrecht
6/17 Charles F Feeley III
Sarah R Silbert

JULY

7/23 John M Barker
Renee A Duhaime
7/29 Frances J Kingsbury
Juan Jose Rocha Salgado

AUGUST

8/5 Zachary B Squiers
Erin E O'Donnell
8/12 Evan R Moon
Kaitlyn K St Germain
8/18 Kevin J Tormasi
Caroline M Corbett

SEPTEMBER

9/9 Courtney F McDermott
Matthew S Gill

OCTOBER

10/8 Melissa K Norton
Nathan R Walkowicz
10/14 Elliot Kim
Christine L Jones

NOVEMBER

11/5 Shelby H Alinsky
Jonathan P B Lees
11/8 Cathleen J Carrabis
Scott A Solomon

DEATHS

JANUARY

1/5 Charles J McLean, Jr
1/8 John V McTernan
1/11 Ellen M Karagianis
1/14 Daniel C Hinkley, Jr
1/15 Jane McGlame
1/18 Mary A Lafond
1/21 Russell G Noseworthy
1/26 Mary L Nowak
1/29 Robert A Bernstein
1/31 Karen McCabe

FEBRUARY

2/5 Kevin J Forde
2/5 Daniel O'Halloran
2/8 Doris H Waugh
2/11 Antanette C Notarangelo
2/23 Keith D Guy
2/23 Patrick F Pini

MARCH

3/2 Kathleen M Rose-Fabis
3/7 Thomas E Nolan, Jr
3/10 Daniel J Mullaney
3/13 Nancy L Turner
3/14 William J Leader

APRIL

4/7 Julia Anszperger
4/9 Sandra H Russell
4/20 John E Phelan
4/24 Timothy O'Donovan
4/2/ DeFiore, Mary
4/30 Antoinette M Ciancarelli
4/30 William Antonopoulos

MAY

5/7 Mary Clancy
5/10 Linda J Potter

5/17 John H Dennison
5/18 Suzanne Pickard
5/30 Janice Coffin

JUNE

6/1 Margaret M Dewar
6/3 Audrey M Tighe
6/5 Hubert L Stephens
6/8 Robert C Adams, Sr
6/17 Barbara J McCarthy
6/26 Phyllis G Mascaro
6/30 Eileen Shackley
6/30 Joan Nugent

JULY

7/3 Edward P Caprarella, Sr
7/12 Jean P Anselme
7/14 Alice R Coyle
7/24 Paul Cavanaugh
7/26 Verna M Berry

AUGUST

8/2 Sue T Targett
8/3 Mark L McCusker
8/3 Renee E O'Connor
8/6 Gerard Zitoli
8/7 Dorothy L Johnson
8/8 Joan R Goddard
8/10 Milton P Shaw
8/12 John Downing
8/13 Joseph C Grant
8/14 Harry T Mitchell, III
8/15 Harriet A Desmond
8/17 Mary S Brehm
8/18 Robert H Waters
8/19 Thomas E Beardsley
8/24 Eileen T Naegelin
8/27 Sourene Papazian

SEPTEMBER

9/11 Maureen A Lyons

OCTOBER

10/9 Beverley Mahabir
10/9 Lucille F Murphy
10/12 Arthur J Morell
10/13 Catherine A Dipesa
10/14 John P O'Toole
10/15 Hazel M Richardson
10/20 Sylvester P Lamberg
10/23 Elizabeth L Weaver
10/29 Walter J Walsh

NOVEMBER

11/21 Pablo Reyes
11/29 Raphael A Mariani
11/28 James A Tobia

DECEMBER

12/2 Carl J Mellea
12/6 Anna Marecek
12/12 Shawn D Waterhouse
12/14 Edith M Caraviello
12/16 Nancy J Nagler
12/17 Dorothy Vietze
12/17 Frances C Mellea
12/21 Olga K Fisk

TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN ELECTION
MARCH 27, 2017

Norfolk, ss

To the Constables of the Town of Medfield in Said County, Greetings:

In the Name of the Commonwealth, you are directed to notify and warn the Inhabitants of the Town of Medfield, qualified to vote in elections and in town affairs, to meet at the Center at Medfield on Ice House Road in said Medfield on **MONDAY, THE TWENTY-SEVENTH** day of March, A.D. 2017 at 6:00 o'clock A.M., then and there to act on the following purpose:

To choose all Town Officers required to be elected annually by ballot, viz:

One Moderator and one Member of the Housing Authority for One year

One Assessor for Two Years

One Selectmen, One Assessor, Two School Committee Members, Two Library Trustees, Two Park Commissioners and One Trust Fund Commissioner for Three years.

One Member of the Planning Board and One Member of the Housing Authority for five years.

**Marijuana Not Medically Prescribed (Recreational): Ballot
Question**

1. Shall the Town amend the Code of the Town of Medfield Chapter 175 Marijuana and Tetrahydrocannabinol by adding a new Section 175-3 as follows:

Section 175-3 Marijuana, Not Medically Prescribed, Prohibited. Consistent with MGL Ch. 94G, Section 3(a)(2), all types of marijuana establishments as defined in MGL Ch. 94G, Section 1(j), to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, are prohibited with the Town of Medfield.

Yes []

No []

The polls will open at 6:00 o'clock A.M. and shall be closed at 8:00 o'clock P.M.

And you are directed to serve this Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of holding said Town Election.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Election aforesaid. Given unto our hands this 7th day of March, Two Thousand and seventeen.

Mark L Fisher, Chair, /s/

Osler Peterson, /s/

Michael Marcucci, /s/

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places, seven days before the date of the elections, as within directed.

Constable: Patrick Keleher

Date: March 8, 2017

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC

Town Clerk

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN ELECTION
MARCH 27, 2017**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Emmy Mitchell

TELLERS: Ruth Glew, Bev Bennotti, Jean Edmiston, Janet Casey, Kathy Leader, Richard DeSorgher, Cheryl Dunlea, Linda Harrington, Al Brenton, Claire Shaw, Joanne Surette, Jane Timmerman, Dorothy Frewald, Patricia Byrne and Linda Kimball

The polls were closed at 8:00 P.M.

The total vote was 2291. There are 8,839 registered voters, 26% of voters voting.

	<u>PRECINCT</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
MODERATOR (one yr) VOTE FOR ONE					
Scott McDermott	466	494	465	464	1899
Write In	4	4	3	3	14
Blanks	98	97	76	117	388
					2291
SELECTMEN (three yrs) VOTE FOR ONE					
Michael E Pastore	129	154	149	144	576
Steven R Caskey	112	135	129	159	535
Gustave H Murby, Sr	301	274	240	240	1055
Write In	2	1	1	1	5
Blanks	24	31	25	40	120
					2291

ASSESSOR (two yrs) VOTE FOR ONE					
Jeffrey J Skerry	433	458	423	414	1728
Write In	12	12	13	11	48
Blanks	123	125	108	159	515
					2291
ASSESSOR (three yrs) VOTE FOR ONE					
Kenneth Manning	31	44	41	60	176
Write In	10	9	61	3	83
Blanks	41	53	102	63	259
					2291
SCHOOL COMMITTEE (three yrs) VOTE FOR NOT MORE THAN TWO					
Jennifer R O'Shea	181	185	186	233	785
Jessica M. Reilly	301	309	280	269	1159
Anna Mae O'Shea Brooke	346	440	354	352	1492
Write In	3	2	1	2	8
Blanks	305	254	267	312	1138
					4582

LIBRARY TRUSTEE (three yrs) VOTE FOR NOT MORE THAN TWO					
Lauren C. Feeney	343	351	344	341	1379
Colleen M Sullivan	353	394	318	346	1411
David R Brousell	119	85	106	107	417
Write In	1	0	0	1	2
Blanks	320	360	320	373	1373
					4582
PLANNING BOARD (five yrs) VOTE FOR ONE					
Teresa James	450	463	438	436	1787
Write In	1	2	1	1	5
Blanks	117	130	105	147	499
					2291

PARK COMMISSIONER (three yrs) VOTE FOR					
NOT MORE THAN TWO					
Michael T Parks	415	441	419	432	1707
Kirsten Young	420	428	390	401	1639
Write In	4	0	0	1	5
Blanks	297	321	279	334	1231
					4582
HOUSING AUTHORITY (one yr) VOTE FOR					
ONE					
Eldred Whyte	438	443	427	432	1740
Write In	2	1	4	0	7
Blanks	128	151	113	152	544
					2291
HOUSING AUTHORITY (five yrs) VOTE FOR					
ONE					
Eileen F DeSorgher	471	488	452	469	1880
Write In	2	2	1	0	5
Blanks	95	105	91	115	406
					2291
TRUST FUND COMMISSIONER (three yrs)					
VOTE FOR ONE					
H Tracy Mitchell	17	23	15	11	66
Eric Lussier			6		6
Write In	5	15	4	9	33
Blanks	546	557	519	564	2186
					2291
QUESTION 1 – Recreational Marijuana					
Yes	44	483	423	473	1823
No	111	98	103	97	409
Blanks	13	14	18	14	59
					2291

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/

TOWN CLERK

March 29, 2017

TOWN OF MEDFIELD
WARRANT FOR THE ANNUAL TOWN MEETING
2017

On Monday, the twenty-fourth day of April, A.D., 2017 commencing at 7:30 p.m., the following Articles will be acted on in the Amos Clark Kingsbury High School gymnasium, located at 88R South Street in said Medfield, viz.

Article 2. To see if the Town will vote to accept the reports of the several Town Officers for the past year.

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 3. To see if the Town will vote to accept the following named sums as Perpetual Trust Funds for the care of lots in the Vine Lake Cemetery, the interest thereof as may be necessary for said care, viz.

Perpetual Care 2016

<u>Name</u>	<u>Amount</u>
Sullivan, Robert E.	\$600
Wilhelmi, Nancy	\$750
McNulty, James	\$3,000
Kennally, Paul	\$3,000
Baacke, Eric	\$1,500
Baker, Frederik P.	\$3,000
Nagle, James F.	\$3,000
Cote, Norman J.	\$750
O'Donovan, Margaret M.	\$3,000
Snipas, Norma R.	\$3,000
Bratsos, Peter C.	\$750

Tempel, Barbara S.	\$3,000
Palladino, Peter	\$750
Priest, Lisa M.	\$3,000
Anselme, J. P.	\$750
Anselme, J. P.	\$1,500
Perrone, Roberta	\$1,500
Scecina, Margaret	\$3,000
O'Rourke, JoAnn	\$600
Thompson, Diana	\$1,200
MacLean, Mary	\$1,500
Godin, Elizabeth M.	\$3,000
Orvedahl, Donna S.	\$1,500
Total	43,650

or do or act anything in relation thereto.

(Cemetery Commissioners)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 4. To see if the Town will vote to amend the Code of the Town of Medfield by adding a new Chapter 117, to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, §53E½, as follows:

CHAPTER 117 DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This bylaw establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some

of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, §53E½.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw/ordinance without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen.
3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer of appropriations made for its use.

5. Authorized Revolving Funds.

5.1 Fire Alarm Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Fire Alarm Revolving Fund authorized for use by the Fire Department.
- (2) Revenues. The Town Accountant shall establish the Fire Alarm Revolving Fund as a separate account and credit to the fund all of the charged and received by the Fire Department in connection with fire alarm inspection and maintenance.
- (3) Purposes and Expenditures. During each fiscal year, the Fire Chief may incur liabilities against and spend monies from the Fire Alarm Revolving Fund for fire alarm maintenance, equipment or supplies.
- (4) Fiscal Years. The Fire Alarm Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.2 Ambulance Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Ambulance Revolving Fund authorized for use by the Fire Department.
- (2) Revenues. The Town Accountant shall establish the Ambulance Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Fire Department in connection with operation of Town ambulance service.
- (3) Purposes and Expenditures. During each fiscal year, the Fire Chief may incur liabilities against and spend monies from the Ambulance Revolving Fund for purchase and/or debt service on Town ambulance(s).

- (4) Fiscal Years. The Ambulance Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.3 Advanced Life Support Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Advanced Life Support Revolving Fund authorized for use by the Fire Department.
- (2) Revenues. The Town Accountant shall establish the Advanced Life Support Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Fire Department in connection with Town ambulance service.
- (3) Purposes and Expenditures. During each fiscal year, the Fire Chief may incur liabilities against and spend monies from the Advanced Life Support Revolving Fund for payments for advanced life support service in connection with Town ambulance service.
- (4) Fiscal Years. The Advanced Life Support Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.4 Community Gardens Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Community Gardens Revolving Fund authorized for use by the Medfield Community Gardens Program.
- (2) Revenues. The Town Accountant shall establish the Community Gardens Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received

by the Town in connection with Medfield Community Gardens Program.

- (3) Purposes and Expenditures. During each fiscal year, the Town Administrator may incur liabilities against and spend monies from the Community Gardens Revolving Fund for operation of Medfield Community Gardens Program.
- (4) Fiscal Years. The Community Gardens Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.5 CENTER at Medfield Building Maintenance Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the CENTER at Medfield Building Maintenance Revolving Fund authorized for use by the Council on Aging.
- (2) Revenues. The Town Accountant shall establish the CENTER at Medfield Building Maintenance Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be credited to the fund charged and received by the Council on Aging in connection with rental or use of CENTER at Medfield.
- (3) Purposes and Expenditures. During each fiscal year, the COA Director may incur liabilities against and spend monies from the CENTER at Medfield Building Maintenance Revolving Fund for building maintenance and repair in connection with operation of the CENTER at Medfield.
- (4) Fiscal Years. The CENTER at Medfield Building Maintenance Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.6 Library Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Library Revolving Fund authorized for use by the Library Trustees.
- (2) Revenues. The Town Accountant shall establish the Library Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Library photocopier printer services, rental or use of library space, payment for lost or damaged books or materials.
- (3) Purposes and Expenditures. During each fiscal year, the Library Director may incur liabilities against and spend monies from the Library Revolving Fund for purchase of equipment, furniture, books or other materials in connection with operation of library.
- (4) Fiscal Years. The Library Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.7 Respite Care Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Respite Care Revolving Fund authorized for use by the Council on Aging.
- (2) Revenues. The Town Accountant shall establish the Respite Care Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Council on Aging Respite Care Program operation of the Respite Care Program.

- (3) Purposes and Expenditures. During each fiscal year, the COA Director may incur liabilities against and spend monies from the Respite Care Revolving Fund for operation of Respite Care Program in connection with Respite Care Program.
- (4) Fiscal Years. The Respite Care Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.8 Transfer Station Recycling Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Transfer Station Recycling Revolving Fund authorized for use by the Transfer Station and Recycling Committee.
- (2) Revenues. The Town Accountant shall establish the Transfer Station Recycling Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Town's recycling and SWAP programs in connection with recycling and SWAP programs at the Transfer Station.
- (3) Purposes and Expenditures. During each fiscal year, the Director of Public Works may incur liabilities against and spend monies from the Transfer Station Recycling Revolving Fund for operation in connection with recycling and SWAP programs at the Transfer Station.
- (4) Fiscal Years. The Transfer Station Recycling Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

5.9 Former State Hospital Property Revolving Fund.

- (1) Fund Name. There shall be a separate fund called the Former State Hospital Property Revolving Fund authorized for use by the Town Facilities Department.
- (2) Revenues. The Town Accountant shall establish the Former State Hospital Property Revolving Fund as a separate account and credit to the fund all of the fees, charges or other receipts to be charged and received by the Town in connection with rental or use of the property.
- (3) Purposes and Expenditures. During each fiscal year, the Facilities Director may incur liabilities against and spend monies from the Former State Hospital Property Revolving Fund for property maintenance, repair and/or security.
- (4) Fiscal Years. The Former State Hospital Property Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

or do or act anything in relation thereto.

(Board of Selectmen)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 5. To see if the Town will vote to authorize the followings sums to be expended without appropriation from the following revolving funds, established under and governed by General Laws Chapter 44, §53E½.

Fire Alarm Revolving Fund	\$32,000
Ambulance Revolving Fund	\$70,000
Advance Life Support Revolving Fund	\$75,000
Community Gardens Revolving Fund	\$1,500
CENTER at Medfield Building Maintenance	\$30,000

Revolving Fund	
Library Revolving Fund	\$5,000
Respite Care Revolving Fund	\$125,000
Transfer Station Recycling Revolving Fund	\$10,000
Former State Hospital Property Revolving Fund	\$10,000
Total Authorized Expenditures	\$358,500

or do or act anything in relation thereto.

(Board of Selectmen)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 6. To see if the Town will accept the provisions of Mass G.L., chapter 80, Section 13B, Sewer Betterment Deferral and Recovery Agreements for Seniors, or do or act anything in relation thereto.

(Board of Assessors)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 7. To see if the Town will vote to increase the maximum individual annual payment under the senior tax work-off program, authorized by General Laws, Chapter 59, Section 5K from \$500 to \$1,000, or do or act anything in relation thereto.

(Council on Aging)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 8. To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Mass G.L., Chapter 44, Section 20, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project

costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, or do or act anything in relation thereto.

(Treasurer/Collector)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 9. To see of the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of paying a FY16 unpaid medical bill of the Police Department in the amount of \$1,495, or do or act anything in relation thereto.

(Chief of Police)

VOTED: That \$1,495 be appropriated for the purpose of paying a fy16 medical bill incurred by the Medfield Police Department and that to meet said appropriation \$1,495 be raised on the FY18 tax levy. **PASSED BY 4/5 MAJORITY 4/24/2017**

Article 10. To see if the Town will vote to appropriate an additional sum of money to the FY17 Reserve Fund, 01-997-2, or do or act anything in relation thereto.

(Warrant Committee)

VOTED: TO DISMISS – UNANIMOUS (consent calendar 4/24/2017)

Article 11. To see if the Town will vote to fix the salary and compensation of the following elected officers: Moderator, Town Clerk, Selectmen, Assessors, School Committee, Trustees of the Public Library, Park and Recreation Commissioners, Planning Board, Housing Authority and Trust Fund Commissioners, or do or act anything in relation thereto.

Officer	Present Salary	Warrant Committee Recommends
Town Clerk	\$68,000	\$71,000
Selectmen, Chairman	\$900	\$900
Selectmen, Clerk	\$900	\$900
Selectmen, Third Member	\$900	\$900
Assessors, Chairman	\$900	\$900
Assessors, Clerk	\$900	\$900
Assessors, Third Member	\$900	\$900
Moderator	0	0
Housing Authority	0	0
School Committee	0	0
Library Trustees	0	0
Planning Board	0	0
Park and Recreation Commissioner	0	0
Trust Fund Commissioners	0	0

(Board of Selectmen)

VOTED: That Article 11, fixing the salary and compensation of elected officers be voted as set out in the warrant. **MOTION CARRIES 4/24/2017**

Article 12. To see if the Town will vote to amend the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS

AND PAY SCHEDULE, effective July 1, 2017, as set out in the warrant, or do or act anything in relation thereto.

(Personnel Board)

PERSONNEL ADMINISTRATION PLAN
CLASSIFICATION OF POSITIONS AND PAY SCHEDULE

Police Department as per Contract

Sergeant	Step 1	Step 2	Step 3
7/1/2016	\$1,306.59	\$1,347.00	\$1,395.34
<i>bi weekly</i>	\$2,613.18	\$2,693.99	\$2,790.68
7/1/2017	\$1,332.72	\$1,373.94	\$1,423.25
<i>bi weekly</i>	\$2,665.45	\$2,747.87	\$2,846.49
7/1/2018	\$1,359.38	\$1,401.42	\$1,451.71
<i>bi weekly</i>	\$2,718.76	\$2,802.83	\$2,903.42

Police Officer	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2016	\$1,006.94	\$1,038.09	\$1,070.19	\$1,103.28	\$1,137.39	\$1,172.58
<i>bi weekly</i>	\$2,013.88	\$2,076.19	\$2,140.37	\$2,206.55	\$2,274.78	\$2,345.15
7/1/2017	\$1,027.08	\$1,058.86	\$1,091.59	\$1,125.34	\$1,160.14	\$1,196.03
<i>bi weekly</i>	\$2,054.15	\$2,117.71	\$2,183.18	\$2,250.68	\$2,320.28	\$2,392.06
7/1/2018	\$1,047.62	\$1,080.03	\$1,113.42	\$1,147.85	\$1,183.34	\$1,219.95
<i>bi weekly</i>	\$2,095.24	\$2,160.07	\$2,226.84	\$2,295.70	\$2,366.69	\$2,439.90

Dispatcher	Step 1	Step 2	Step 3	Step 4	Step 5
7/1/2016	\$692.67	\$731.23	\$768.12	\$807.18	\$852.73
<i>bi weekly</i>	\$1,385.35	\$1,462.45	\$1,536.24	\$1,614.37	\$1,705.45
7/1/2017	\$706.53	\$745.85	\$783.48	\$823.33	\$869.78
<i>bi weekly</i>	\$1,413.05	\$1,491.70	\$1,566.97	\$1,646.65	\$1,739.56
7/1/2018	\$720.66	\$760.77	\$799.15	\$839.79	\$887.18
<i>bi weekly</i>	\$1,441.31	\$1,521.54	\$1,598.31	\$1,679.59	\$1,774.35

Specialist Range

7/1/2016	\$625.31	to	\$3,575.74	Annual Stipend
7/1/2017	\$637.82	to	\$3,647.25	Annual Stipend
7/1/2018	\$650.58	to	\$3,720.20	Annual Stipend

Fire Department as per Contract

FIREFIGHTER/EMT

FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
7/1/2014	22.53	23.22	23.88	24.63	25.35	26.14	26.90	27.69
7/1/2015	22.98	23.69	24.36	25.12	25.86	26.66	27.44	28.25
7/1/2016	23.44	24.16	24.85	25.62	26.38	27.20	27.98	28.81

LIEUTENANT/FF/EMT

LT/FF/EMT	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7/1/2014	27.20	28.01	28.71	29.43	30.31	31.22
7/1/2015	27.20	28.01	28.71	29.43	30.31	31.22
7/1/2016	27.20	28.01	28.71	29.43	30.31	31.22

Public Safety Positions

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Call FF/EMT	\$24.14	\$24.88	\$25.60	\$26.37	\$27.16	\$28.00	\$28.82	\$29.69

	Step 1	Step 2	Step 3	Step 4	Step 5
	Step 6	Step 7	Step 8	Step 9	
Animal Control Officer/Inspector	\$21.91	\$22.55	\$23.16	\$23.84	\$24.51
* Based on a 40-hour workweek	\$25.21	\$25.93	\$26.66	\$27.40	
Assistant Animal Control Officer	\$2,183	\$2,386	\$2,587	\$2,788	\$2,995
*Annual Stipend	\$3,197	\$3,399	\$3,640		

Managerial Positions

	Minimum	Midpoint	Maximum
Grade 1	51,831.00	58,310.00	64,789.00
Children's Librarian			
Technical Services Librarian			
Young Adult Librarian			
Outreach Social Worker			
Conservation Agent			
Circulation Supervisor			
Grade 2	57,014.00	64,141.00	71,268.00
Administrative Asst. to the Selectmen/ Town Administrator			
Assistant Town Accountant			
Adult Services/Technology Senior Librarian			
Director of Youth Outreach			
Grade 3	62,716.00	70,555.00	78,394.00
IT Coordinator			
Grade 4	68,988.00	77,611.00	86,234.00
Council on Aging Director			
Park and Recreation Director			
Town Planner			
Building Commissioner			
Grade 5	77,266.00	86,924.00	96,582.00
Principal Assessor			
Library Director			
Grade 6	86,538.00	97,355.00	108,172.00
Town Accountant			
Treasurer			

	Minimum	Midpoint	Maximum
Grade 7	96,923.00	109,038.00	121,153.00

Asst. Town Administrator

Grade 8	102,351.00	122,821.00	143,291.00
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Fire Chief
Police Chief
Director of Public Works

Hourly Paid Positions

	1	2	3	4	5	6	7	8	9
Grade 20	16.48	16.95	17.43	17.93	18.44	18.97	19.51	20.07	20.64
Grade 30	18.13	18.65	19.18	19.73	20.29	20.87	21.46	22.07	22.70
Grade 40	19.94	20.51	21.09	21.69	22.31	22.95	23.60	24.27	24.96
Grade 50	21.93	22.56	23.20	23.86	24.54	25.24	25.96	26.70	27.46
Grade 60	24.12	24.81	25.52	26.25	27.00	27.77	28.56	29.37	30.21
Grade 70	26.29	27.08	27.89	28.73	29.59	30.48	31.39	32.33	33.30
Grade 80	28.39	29.24	30.12	31.02	31.95	32.91	33.90	34.92	35.97
Grade 90	30.66	31.58	32.53	33.51	34.52	35.56	36.63	37.73	38.86

Grade 20

Police Matron
Traffic Supervisor

Grade 30

Office Assistant
Library Technician
Laborer
Mini Bus Driver
Truck Driver
Transportation Coordinator

Grade 40

Senior Library Technician
Administrative Assistant I
Groundskeeper I
Maintenance Technician
Mechanic
Asst Adult Services/Technology
Librarian

Grade 50

Payroll Administrator
Administrative Assistant II
Volunteer Coordinator
Elder Outreach Worker
Equipment Operator
Water Technician

Grade 60

Administrative Assistant III
Park and Recreation
Coordinator

Grade 70

Heavy Equipment Operator
Groundskeeper II
Water/WWTP Operator
Tree Warden
Lead Mechanic

Grade 80

Crew Chief

Grade 90

Highway Supervisor
Water Supervisor
WWTP Supervisor

SPECIAL RATE/FEE POSITIONS- PART TIME/TEMPORARY

Veterans Agent	\$27,860
Sealer of Weights and Measures	\$2,695
Registrar	\$200
Police Intern	
Library Page	\$11-\$14
Police- Private Special Detail	\$33.72
Tree Climber	\$22.07

FIRE

Deputy Chief	\$4,064
Captain	\$2,438
Lieutenant	\$1,951
EMS Coordinator	\$1,896
Fire Alarm Superintendent	\$846

INSPECTORS

Inspector of Buildings	\$31.59
Local Inspector of Buildings	\$819
Gas and Plumbing Inspector	\$1,682
Assistant Gas and Plumbing Inspector	\$308
Wiring Inspector	\$2,776
Assistant Wiring Inspector	\$819
Zoning Enforcement Officer	\$31.59
Street Inspector	\$16.68

PARK AND RECREATION

Program Director	\$15,449	to	\$19,007
Swim Pond Director	\$6,435	to	\$9,120
Swim Pond Assistant Director	\$4,294	to	\$6,083
Swim Team Coach/Guard	\$3,577	to	\$5,016
Assistant Coach/Guard	\$2,292	to	\$4,106
Water Safety Instructor	\$2,721	to	\$4,106

Lifeguard	\$2,589	to	\$3,803
Swim Pond Badge Checker	\$860	to	\$1,369
Swim Pond Maintenance	\$1,005	to	\$1,369
Swim Pond Set-up Workers	\$717	to	\$3,040
Camp Director	\$2,862	to	\$5,820
Camp Specialists	\$1,435	to	\$5,760
Counselors	\$1,148	to	\$3,041
Jr. Counselor	\$289	to	\$912
Tennis Director	\$4,294	to	\$6,083
Tennis Instructor	\$860	to	\$1,523
Trainee	\$11.00		

VOTED: that the PERSONNEL ADMINISTRATION PLAN and CLASSIFICATION OF POSITIONS AND PAY SCHEDULE be voted as set out in the warrant, to take effect as of July 1, 2017. **CARRIES UNANIMOUS 4/24/2017**

Article 13. To see if the Town will vote to raise and appropriate and/or transfer from available funds, sums of money requested by the Selectmen or any other Town Officer, Board, Commission or Committee to defray operating expenses of the Town for the fiscal year commencing July 1, 2017, or such other sums as the Town may determine, as required by General Laws, Chapter 41, Section 108, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: To approve all budget items not held **PASSED BY 2/3 VOTE 4/24/2017**

MOTION TO AMEND: Increase Town Clerk & Election Registration Salaries by \$6,134.00 for a new total of \$82,227 and Increase Town Clerk & Election Registrations Operations by \$5332.00 for a new total of

\$21,982. New total budget of \$104,209. **CARRIES BY 2/3 VOTE 4/24/2017**

MOTION TO AMEND: To increase Veterans' Salaries to \$51,831.
MOTION DID NOT PASS BY 2/3 VOTE 4/24/2017

VOTED: To appropriate \$60,470,133 to defray the operating expenses of the Town for the fiscal year commencing July1, 2017 be appropriated as set out in the warrant and/or as amended on the floor of the Town Meeting and that to meet said appropriation the following sums be raised on the fiscal 18 tax levy and/or transferred from other available funds as follows:

Cemetery Perpetual Care Interest	\$20,000
Water Enterprise Fund	\$1,942,715
Sewer Enterprise Fund	\$1,650,745
Pension Reserve Fund	\$75,000
Free Cash	\$-0-
Sewer Betterment Stabilization Fund	\$400,000
Bond Premium Sawmill Brook	\$1,042
Bond Premium June '07 Issue	\$3,357
Bond Premium Red Gate Farm	\$2,408
Bond Premium HS Field Renovation	\$3,000
Bond Premium Solar Array	\$3,683
Use of School Property Revolving	\$30,000
MWPAT Title V Septic Loan Receipts	\$4,100
MA schl bldg. Authority BAN Int reimb	\$44,501
MSBA grant to Offset School Debt	\$1,183,535
Sub-total Other Revenue Source	\$5,364,086
Fy18 Tax Levy	\$55,106,047
Total Appropriation	\$60,470,133

MOTION CARRIES UNANIMOUS 4/24/2017

Article 14. To see if the Town will vote to raise and appropriate from the Fiscal 2018 Tax levy and or transfer from available funds and/or borrow for Capital Expenditures, including the following:

**FY18 CAPITAL BUDGET
RECOMMENDATIONS**

<u>DEPARTMENT</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>RECOMMEND</u>
Facilities Dept	Town Common Gazebo Roof	\$18,000	\$18,000
	Town Hall Fire Suppression System	\$12,000	\$0
	Town Hall Roof Repair	\$22,000	\$22,000
	<i>District Wide</i> Roof repairs	\$40,000	\$40,000
	<i>District Wide</i> HVAC/Plumbing	\$60,000	\$55,000
	<i>Wheelock</i> Floor tile replacement	\$30,000	\$30,000
	<i>District Wide</i> Security	\$20,000	\$20,000
Fire Department	Rescue Tool Upgrade	\$35,500	\$0
Town Clerk	Shelving system for Town Hall Safe	\$16,000	\$0
Library	Lower Level Carpeting Replacement	\$30,000	\$0
	Repair of Main Entrance Portico Concrete/Brick Base	\$20,000	\$20,000
Council on Aging	Repainting of outside trim/structures	\$12,000	\$13,800
	Sand and Refinish Large function hall floor	\$7,000	\$7,000

Conservation Commission	Land Acquisition and Management	50,000	5,000
Police Department	Cruiser Replacement	\$47,700	\$47,700
Public Works	2018 Mack CHU613 Tractor	\$127,000	\$127,000
	2016 John Deere 5085E Utility Tractor with Flail Mower	\$112,000	\$0
	Marathon RJ325, 3 yard Stationary Compactor	\$22,000	\$0
	Resurface Subdivisions	\$40,000	\$30,000
	Street sign replacement program	\$10,000	\$0
Park and Recreation	2016 Ford F250 Super Duty XL	\$30,123	\$30,123
	Little Wonder 29HP Briggs Vanguard Leaf Loader with Trailer	\$7,000	\$7,000
Total Requests		\$768,323	\$472,623

To be funded by:

Tax Levy	\$362,806
Park and Rec Revolving Funds	\$37,123
Unexpended Appropriation Funds	\$72,694
ATM 2006 Article 29 (BOS)	\$3,000
ATM 2012 Article 12 (BOS)	\$666
ATM 2013 Article 18 (BOS)	\$1,798
ATM 2014 Article 18 (BOS)	\$8,000
ATM 2012 Article 16 (School)	\$1,545

ATM 2015 Article 16 (School)	\$1,083
ATM 2015 Article 16 (School)	\$25,500
ATM 2016 Article 17 (School)	\$15,000
STM 2009 Article 7 (Public Buildings)	\$600
ATM 2014 Article 18 (Police)	\$7,860
ATM 2016 Article 17 (Police)	\$792
ATM 2014 Article 18 (Fire)	\$1,565
ATM 2015 Article 16 (Fire)	\$285
ATM 2016 Article 17 (COA)	\$5,000

(Capital Budget Committee)

MOTION TO AMEND: To include Marathan RJ325, 3 yard Stationary Compactor for \$22,000 in Capital Budget. MOTION DOES NOT CARRY 4/24/2017

VOTED: That the Town Appropriate \$472,623 to fund the fy18 Capital budget, as set out in the warrant and/or as amended and to meet said appropriation the following sums be transferred from available funds and/or raised on the FY18 tax levy as follows:

Park & Recreation Revolving Funds

\$37,123

Unexpended Appropriation Funds (as set out in The Warrant Report)

\$72,694

Fy18 Tax Levy

\$362,806

TOTAL \$472,623

MOTION CARRIES 4/24/2017

Article 15. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring, training, and equipping Firefighter/EMT employees with Advanced Life Support (ALS) certification and/or contracting with a private firm to provide such ALS services, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ operating override in accordance with General Laws, Chapter 59, Section 21C, or do or act anything in relation thereto.

(Fire Chief and Board of Selectmen)

MOVE: Move that the Town appropriate \$500,000 for the purpose of providing Advanced Life Support services, said sum to be raised on the fy18 tax levy, and that the Board of Selectmen be authorized to expend said funds, provided that the appropriation authorized under this article be contingent upon approval of a so-called Proposition 2 ½ operating override in accordance with General Laws, Chapter 59, Section 21C.
THIS ARTICLE DID NOT CARRY 4/24/2017

Article 16. General Bylaw – Establishment of Municipal Affordable Housing Trust

To see if the Town will vote to accept M.G.L. c.44, §55C, and establish a Municipal Affordable Housing Trust Fund to be known as the Medfield Affordable Housing Trust Fund (“the Trust”), whose purpose shall be to provide for the creation and preservation of affordable and community housing for the benefit of low and moderate income households, and further to amend the Code of the Town of Medfield by inserting a new chapter to be entitled “Chapter 15 Medfield Affordable Housing Trust Fund,” as follows:

CHAPTER 15 - MEDFIELD AFFORDABLE HOUSING TRUST FUND

15-1. Authority/Establishment – Pursuant to the authority of General Laws Chapter 44, Section 55C, there is hereby created a local municipal

affordable housing Trust fund to be known as the Medfield Affordable Housing Trust Fund (hereinafter: “the Trust”)

15-2. Purpose – The purpose of the Trust shall be to provide for the preservation and creation of affordable and community housing in the Town of Medfield for the benefit of low and moderate income households.

15-3. COMPOSITION - There shall be a Board of Trustees of the Medfield Affordable Housing Trust Fund, composed of one ex officio non-voting member and seven voting members. The Town Administrator or the Town Administrator’s designee shall serve as the ex officio member. The voting members shall include: a member of the Board of Selectmen (chosen by the Board of Selectmen), a member of the Affordable Housing Committee (chosen by the Affordable Housing Committee), and five members appointed by the Board of Selectmen. The Board of Selectmen shall request nominations from the Planning Board and the Warrant Committee and shall consider any such nominations. The at large members shall be residents who would bring to the Trust relevant experience in the fields of real estate, housing, banking, finance, law, architecture, social services, or other applicable areas of professional expertise. The Board of Selectmen shall appoint the Trustees for terms not to exceed two years, except that three of the initial Trustee appointments shall be for a term of one year, so as to allow staggered terms. Said Trustees may be re-appointed at the discretion of the Board of Selectmen. Vacancies shall be filled by the Board of Selectmen for the remainder of the unexpired term. Any member of the Board of Trustees may be removed by the Board of Selectmen for cause after the opportunity of a hearing.

15-4. DECLARATION OF TRUST - The Trustees are hereby authorized to execute a Declaration of Trust and Certificate of Trust for the Medfield Affordable Housing Trust Fund, to be recorded with the

Norfolk County Registry of Deeds and filed with the Norfolk Registry District of the Land Court.

15-5. POWERS - The powers of the Board of Trustees, all of which shall be carried on in furtherance of the purposes set forth in M.G.L. c. 44, §55C and inclusive of any future amendments to that section, and shall include the following:

a. to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any ordinance or by-law or any general or special law or any other source, including money from chapter 44B; provided, however, that any such money received from chapter 44B shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of that chapter when expended by the Trust, and such funds shall be accounted for separately by the Trust; and provided further, that at the end of each fiscal year, the Trust shall ensure that all expenditures of funds received from said chapter 44B are reported to the community preservation committee of the city or town for inclusion in the community preservation initiatives report, form CP-3, to the department of revenue;

b. to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;

c. to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;

d. to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements, and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;

e. to employ advisors and agents, such as consultants, accountants, appraisers and lawyers, full-time or part-time staff, and to contract for administrative and support goods and services, as the Board deems necessary;

f. to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;

g. to apportion receipts and charges between incomes and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation, depletion or otherwise;

h. to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;

i. to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;

j. to carry property for accounting purposes other than acquisition date values;

k. with Town Meeting approval, to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral;

l. to make distributions or divisions of principal in kind;

m. to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Board may deem appropriate;

n. to manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;

o. to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate; and

p. to extend the time for payment of any obligation to the Trust.

q. to take any other action relative thereto.

15-6. ACTS OF TRUSTEES - A majority of Trustees may exercise any or all of the powers of the Trustees hereunder, unless otherwise provided, and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate. Any borrowing by the Trust shall require the prior approval of the Medfield Town Meeting.

15-7. FUNDS PAID TO THE TRUST - Notwithstanding any general or special law to the contrary, all monies paid to the Trust in accordance with any zoning by-law, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and to be expended these funds need not be further appropriated. All moneys remaining in the Trust at the end of the fiscal year, whether or not expended by the Board within one (1) year of the date they were appropriated into the Trust, remain Trust property.

15-8. MEETINGS/QUORUM - Meetings of the Board shall be held on a regular basis. Special meetings may be called by the Chairperson or two (2) Trustees. A Trust is a governmental body for purposes of M.G.L. c.30A, §18-25, the Open Meeting Law; notice of any meeting of the Trust Fund shall be filed with the Town Clerk and posted in accordance with the Open Meeting Law. A majority of the number of authorized Trustees shall constitute a quorum and shall also be required to approve any motion.

15-9. CUSTODIAN OF FUNDS - The Treasurer/Collector shall be the custodian of the Trust Fund's funds and shall maintain separate accounts and records for such funds. Any income or proceeds received from the investment of funds shall be credited to and become part of the Trust Fund. In accordance with M.G.L. c. 44, §55C, the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices or take any other action relative thereto. Upon receipt of the audit by the Board of Trustees, a copy shall be provided forthwith to the Board of Selectmen.

15-10. LIABILITY - Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town, except in the manner specifically authorized herein. The Trust is a public employer and the members of the Board are public employees for the purposes of

MGL, c. 268A. The Trust shall be deemed a municipal agency and the Trustees special municipal employees, for purposes of M.G.L., c. 268A.

- 15-11. TAXES - The Trust is exempt from M.G.L. c. 59 and 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth of Massachusetts or any political subdivision thereof.
- 15-12. GOVERNMENTAL BODY - The Trust is a governmental body for purposes of the Open Meeting Law, M.G.L. c.30A, §18-25.
- 15-13. BOARD OF THE TOWN - The Trust is a board of the Town of Medfield for the purposes of M.G.L. c.30B and Section 15A of c. 40; but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the Town shall be exempt from said M.G.L. c. 30B.
- 15-14. COMPENSATION OF TRUSTEES - Trustees shall not receive a salary, stipend, bonus or other means of compensation for their service as a Trustee, nor shall they be eligible for any benefits from the Town of Medfield. Trustees may be compensated for reasonable out-of-pocket expenses for travel and other Trust-related expenses. All such out-of-pocket expenses shall be fully documented with receipts for expenses prior to payment by the Trust.
- 15-15. AMENDMENTS - The provisions of this Trust can only be amended by a vote of the Medfield Town Meeting.
- 15-16. DURATION OF THE TRUST- This Trust shall be of indefinite duration until terminated by a vote of the Medfield Town Meeting. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town of Medfield and held by the Board of Selectmen for

affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Board of Selectmen, sell all or any portion of the Trust property and distribute the net proceeds thereof to the Town of Medfield. The powers of the Trustees shall continue until the affairs of the Trust are concluded. Once the Medfield Town Meeting has voted to terminate the Trust, the Board of Selectmen shall have the power to approve all financial transactions made on behalf of the Trust, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town accept Mass G.L., Chapter 44, Section 55C, and establish a municipal affordable housing trust fund, to be known as the Medfield Affordable Housing Trust Fund and amend the Code of the Town of Medfield to add a new Chapter: Chapter 15 Medfield Affordable Housing Trust Fund , to read as set forth in the Warrant. **MOTION PASSES 4/24/17**

Article 17. To see if the Town will vote to appropriate One Million dollars (\$1,000,000), and determine in what manner said sum shall be raised for the purposes of acquiring public land and/or public property, designing and/or constructing affordable public housing within the Town, and for the payment of all other costs incidental and related thereto, said sum to be transferred to the Medfield Affordable Housing Trust Fund for said purposes; and to authorize the treasurer/Collector, with the approval of the board of Selectmen, to borrow in accordance with the provisions of M.G.L., c.44, s.7(1) or any other enabling statute as may be appropriate, and to authorize the' Medfield Affordable Housing Trust Fund to expend said funds, to enter into contracts with federal, state and/or private parties, and to apply for and accept federal, state and/or private grants to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2

½ debt exclusion, on accordance with M/G.L. c.59, s.21C, or do or act anything in relation thereto.

(Board of Selectmen/Citizens Petition)

VOTED: To appropriate One Million dollars (\$1,000,000), and determine in what manner said sum shall be raised for the purposes of acquiring public land and/or public property, designing and/or constructing affordable public housing within the Town, and for the payment of all other costs incidental and related thereto, said sum to be transferred to the Medfield Affordable Housing Trust Fund for said purposes; and to authorize the treasurer/Collector, with the approval of the board of Selectmen, to borrow in accordance with the provisions of M.G.L., c.44, s.7(1) or any other enabling statute as may be appropriate, and to authorize the Medfield Affordable Housing Trust Fund to expend said funds, to enter into contracts with federal, state and/or private parties, and to apply for and accept federal, state and/or private grants to accomplish said purposes, provided that all appropriations authorized under this article be contingent upon approval of a so-called Proposition 2 ½ debt exclusion, on accordance with M/G.L. c.59, s.21C.

PASSED BY 2/3 VOTE 4/24/17

Article 18. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of providing ongoing maintenance and security at the site of the former state hospital, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town appropriate \$100,000, said sum to be raised on the fy18 tax levy, for the purpose of providing ongoing maintenance and security at the site of the former state hospital. **MOTION CARRIES 4/24/17**

Article 19. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of hiring consultants, engineers, and/or attorneys to assist the Town with ongoing preparation of a master plan for reuse of the former hospital and surrounding areas and to advise the Town on matters concerning the site's disposition, reuse and environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town appropriate \$100,000, said sum to be raised on the fy18 tax levy, for the purpose of hiring consultants, engineers, and/or attorneys to assist the Town with ongoing preparation of a master plan for reuse of the former hospital and surrounding areas and to advise the Town on matters concerning the site's disposition, reuse and environmental remediation, said funds to be expended under the direction of the Board of Selectmen, with the understanding that the Board of Selectmen may authorize any other Town board, commission, committee or department to expend a portion of said funds for such purposes. **MOTION CARRIES**
4/24/2017

Article 20. To hear the report of the Senior Housing Study Committee, appointed under Article 38 of the 2016 Annual Town Meeting, and to see if the Town will appropriate a sum of money and determine how said sum shall be raised for the purpose of delineating the wetlands on and about a parcel of land identified on the Board of Assessors Map 64, Lot 1, consisting of approximately 9.7 acres to determine its suitability as a site for senior housing, or do or act anything in relation thereto.

(Senior Housing Study Committee)

VOTED TO DISMISS – UNANIMOUS (consent calendar 4/24/2017)

Article 21. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised for the purpose of making improvements to the downtown, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town appropriate \$15,000., said sum to be raised on the fy18 tax levy, for the purpose of making improvements to the downtown, said sum to be expended under the direction of the Board of Selectmen. **PASSED 4/24/2017**

Article 22. To see if the Town will vote to appropriate a sum of money and determine in what manner said sum shall be raised, for the purpose of preparing a Downtown Phase II Parking Study, said funds to be expended under the direction of the Economic Development Committee, and that said Committee be authorized to engage consultants, to apply for and accept grants, loans and/or gifts from the state and/or federal government and/or private entities, and to enter into contracts with such, or do or act anything in relation thereto.

(Economic Development Committee)

VOTED TO DISMISS – UNANIMOUS (consent calendar 4/24/2017)

Article 23. To see if the Town will vote to appropriate \$10,000 for the purpose of making repairs and improvements to the Dwight-Derby House, said sum to be expended under the direction of the Facilities Manager, in consultation with the Friends of the Dwight-Derby House, Inc., or do or act anything in relation thereto.

(Citizen Petition)

VOTED TO DISMISS – UNANIMOUS (consent calendar 4/24/2017)

Article 24. To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease with the Massachusetts Department of Transportation and/or the Massachusetts Bay Transportation Authority on an unused rail bed running from Ice House Road to the Dover town line and to appropriate a sum of money for the purpose of purchasing environmental liability insurance and/or constructing a rail trail on said rail bed, or do or act anything in relation thereto.

(Medfield Rail Trail Study Committee)

VOTED TO DISMISS – UNANIMOUS (consent calendar 4/24/2017)

Article 25. To see if the Town will vote to purchase the existing street lights, brackets and other associated fixtures and equipment located in the public ways of the Town from Boston Edison, and/or Eversource, or their successor entities and to appropriate a sum of money for said purchase and for the purchase and installation of LED streetlights, said lights, brackets and other associated fixtures and equipment, to be owned and maintained by the Town of Medfield, and further, to authorize the Board of Selectmen to enter into a contract/contracts, and to accept grants, loans or gifts from, state, federal and/or private parties to accomplish said purposes and to effectuate the transfer of ownership, of do or act anything in relation thereto.

(Medfield Energy Committee)

VOTED: That the Town appropriate \$67,626, said sum to be raised on the fy18 tax levy, to purchase the existing street lights, brackets and other associated fixtures and equipment located in the public ways of the Town from Boston Edison, and/or Eversource, or their successor entities and to pay for the purchase and installation of LED streetlights, said lights,

brackets and other associated fixtures and equipment, to be owned and maintained by the Town of Medfield, and further, to authorize the Board of Selectmen to enter into a contract/contracts and to accept grants, loans or gifts from private contractors, state, federal and or private parties to accomplish said purposes and to effectuate the transfer of ownership.

PASSED 4/24/2017

Article 26. To see if the Town will appropriate the sum of \$5,000 for the purpose of trapping beavers and removing beaver dams and structures throughout the Town, said sum to be expended under the jurisdiction of the Town Administrator, or do or act anything in relation thereto.

(Town Administrator)

VOTED: that the Town appropriate \$5,000, said sum to be raised on the fy18 tax levy, for the purpose of trapping beavers and removing beaver dams and lodges throughout the Town, said sum to be expended under the jurisdiction of the Town Administrator. **MOTION CARRIED 4/24/2017**

Article 27. To see if the Town will vote to name the bridge crossing Mill Brook at Elm Street the “Colonel Douglas C. MacKeachie Bridge”, to appropriate a sum of money to fund a sign designating this bridge as such and to fund appropriate ceremonies in recognition of the occasion, or do or act anything in relation thereto.

(Committee to Study Memorials)

VOTED: That the Town name the bridge crossing Mill Brook at Elm Street the “Colonel Douglas C. MacKeachie Bridge, and appropriate \$500 to fund a sign designating this bridge as such and to fund appropriate ceremonies in recognition of the occasion. **PASSED UNANIMOUS 4/24/2017**

Article 28. To see if the Town will vote to transfer \$158,287 from sewer betterments paid-in-advance to the Sewer Stabilization Fund, established under Article 31 of the 2004 ATM in accordance with the provisions of

General Laws, Chapter 40, Section 5B, as amended by Chapter 46 of the Acts of 2003, or do or act anything in relation thereto.

(Town Accountant)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 29. To see if the Town will vote to appropriate \$50,000 from the Ambulance Revolving Fund, to the General Fund Stabilization Fund to reimburse that fund for a temporary loan from said Stabilization Fund in FY17 to cover the purchase of a replacement ambulance for the Medfield Fire Department, or do or act anything in relation thereto.

(Town Administrator)

VOTED: That the Town appropriate \$50,000 from the Ambulance Revolving Fund, to the General Fund Stabilization Fund to reimburse that fund for a temporary loan from said Stabilization Fund in fy17 to cover the purchase of a replacement ambulance for the Medfield Fire Department. **PASSED UNANIMOUS 4/24/2017**

Article 30. To see if the Town will vote to transfer \$41,299 from the FY17 County Retirement Contribution Budget, account 01-911-2, to the Other Post Employment Benefits (OPEB) Trust, fund 81-001, and appropriate to said Trust from the FY18 tax levy, free cash or other sources, such other sum(s), as the Town deems appropriate for the purpose of setting aside monies to cover the unfunded retiree health insurance costs, or do or act anything in relation thereto.

(Town Administrator)

VOTED: That the Town appropriate \$400,000 to the Other Post-Employment Benefits (OPEB) Trust, fund 81-001, said sum to be raised by transferring \$41,299 from the fy17 County Retirement Contribution Budget, account 01-911-2, \$7,154 from the Water Enterprise Fund,

\$33,400 from the Sewer Enterprise Fund, \$200,000 from Free Cash and by raising \$118,147 on the fy18 tax levy, for the purpose of setting aside monies to cover the unfunded retiree health insurance costs. **PASSED UNANIMOUS 4/24/2017**

Article 31. To see if the Town will vote to accept a public right-of-way over a portion of the following street: Vinald Road, between Mitchell Street and Cottage Street, as laid out by the Board of Selectmen and also, as shown on a plan captioned “Plan of Land Medfield, Mass. Scale 1” = 40’ Dated: January 20, 2016 Carlson Survey Company 261 Union Street Millis, Mass. 02054” recorded at Norfolk County Registry of Deeds in Plan Book 652 at Page 16 and to authorize the Board of Selectmen to acquire by grant, eminent domain or otherwise, such rights, titles and easements, including drainage easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Planning Board)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 32. To see if the Town will vote to accept as public ways all or a portion of the following streets:

Quarry Road Extension from Station 8+88.09 to Station
16+97.87
Erik Road Extension from Station 0+00.0 to Station
9+00.00

as laid out by the Board of Selectmen and as shown on a plan referred to in the Order of Layout on file with the Town Clerk’s Office and to authorize the Board of Selectmen to acquire by deed, grant, eminent domain or otherwise, such rights, titles and easements, including open space, access, drainage and trail easements, as may be necessary to accomplish such purposes, or do or act anything in relation thereto.

(Board of Selectmen)

It was so VOTED UNANIMOUS (consent calendar 4/24/2017)

Article 33. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 270 Water Article I Water Conservation by striking the existing article in its entirety and replacing it, as follows:

Article I Water Conservation: Water Use Restriction and Ban

§270-1 Authority.

§270-2 Purpose.

§270-3 Application and Exemptions.

§270-4 Definitions.

§270-9 Public Notification of State of Water Supply Conservation or Water Ban; Notification of DEP.

§270-10 Termination of State of Water Supply Conservation; Notice.

§270-11 State of Water Supply Emergency; Compliance with DEP Orders.

§270-12 Posting of Notice of Private Irrigation Wells.

§270-13 Penalties for Violation(s).

§270-14 Enforcement Authority.

§270-1 Authority.

This article is adopted by the Town of Medfield under its police powers to protect public health, safety and welfare and implements the Town's authority to regulate, limit and prohibit water use. This article also implements the Town's authority under M.G.L. c. 40, §41A, conditioned upon a declaration of Water Supply Emergency issued by the Department of Environmental Protection.

§270-2 Purpose.

The purpose of this article is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or Water Ban by providing for enforcement of any duly-imposed prohibitions, restrictions, requirements, provisions or conditions imposed by the Town or by the Department of Environmental Protection.

§270-3 Application and Exemptions.

Water Supply Conservation measures apply to public water supply users only.

Commercial agricultural users shall be exempt from all provisions of this article. The Town of Medfield is exempt from all provisions of this article to extent required to protect public assets.

§270-4 Definitions.

For the purpose of this article, the following terms shall have the meanings indicated:

MEDFIELD WATER SUPPLY

The system of Town-owned wells and pipes used to distribute drinking water and provide fire protection as well as all sources for said water, including subsurface aquifer(s).

PERSON

Any individual, corporation, trust, partnership or association, or other entity located in Medfield and who is connected to the Medfield Water Supply.

STATE OF WATER SUPPLY CONSERVATION

A State of Water Supply Conservation declared by the Town pursuant to §270-5 of this article.

WATER BAN

A state of elevated water restrictions declared by the Town pursuant to §270-7 of this article.

§270-5 Declaration of State of Water Supply Conservation.

As required by the Town's Water Management Act Permit, the Board of Selectmen, upon recommendation of the Board of Water and Sewerage, shall declare a State of Water Supply Conservation no later than the first Monday in June through at the earliest the second Monday in September each year. Outdoor water use restrictions outlines in §270-6 shall be applicable to all water users of the public water system regardless of any

person's responsibility for paying water bills for water used at any particular facility. The Board of Selectmen may extend the State of Water Supply Conservation if they determine that a shortage of water exists, or may reasonably be determined to be imminent, and that conservation measures are appropriate to ensure the safe and adequate supply of water to all water consumers.

§270-6 State of Water Supply Conservation Restricted Water Uses.

A declaration of a State of Water Conservation shall include, but not be limited to, one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the public supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under §270-9.

- A. One day per week outdoor watering. Outdoor watering using sprinklers or automated irrigation systems is restricted to one day.
- B. Outdoor watering hours. Outdoor watering is prohibited between the hours of 9 a.m. to 5 p.m.

§270-7 Declaration of Water Ban.

If the Board of Selectmen, upon recommendation of the Board of Water and Sewerage, make a specific finding that the shortage of water exists because of a clear and imminent threat to the aquifer(s) underlying Medfield, such threats to include severe drought or environmental pollution, the Board of Selectmen may elevate the State of Water Supply Conservation to a Water Ban: either partial or total. The applicable restrictions, conditions or requirements shall be included in the public notice required under §270-9.

§270-8 Water Ban Restricted Water Uses.

A declaration of a partial Water Ban may include, but not be limited to, one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the public supply. The

applicable restrictions, conditions or requirements shall be included in the public notice required under §270-9.

- A. Prohibition on the use of sprinklers and automatic sprinkler systems .
- B. Limitation on outdoor watering to handheld watering of vegetable and flower gardens.
- C. Prohibition on handwashing of exterior building surfaces, parking lots, sidewalks, driveways and patios.
- D. Prohibition on washing of vehicles, except in commercial car washes.
- E. Mandatory water use reductions by commercial/industrial users.

A declaration of a total water ban may include a total ban on outdoor water use, with or without stated exceptions; the applicable restrictions, conditions or requirements shall be included in the public notice required under §270-9.

§270-9 Public Notification of State of Water Supply Conservation or Water Ban; Notification of DEP.

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation or Water Ban shall be published on the official Town of Medfield website, or by such other means reasonably calculated to reach and inform users of water of the state of water supply conservation. Any restriction imposed under §270-6 or §270-8 shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

§270-10 Termination of State of Water Supply Conservation or Water Ban; Notice.

A state of Water Supply Conservation or Water Ban may be terminated by the Board of Selectmen, upon recommendation of the Board of Water and Sewerage, upon their determination that the water supply shortage no longer exists. Public notification of the termination of a State of Water Supply Conservation or Water Ban shall be given in the manner provided in §270-9.

§270-11 State of Water Supply Emergency; Compliance with DEP Orders.

If the Department of Environment Protection declares a State of Water Supply Emergency under M.G.L. c. 21G, §15-17, no person shall violate any provision, restriction, requirement or condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

§270-12 Posting of Notice of Private Irrigation Wells.

Persons who have private wells for lawn irrigation must prominently display signs visible to the public that include the following phrase “PRIVATE WELL WATER IN USE”. Signs must be displayed whenever the irrigation system is in use. False posting is prohibited.

§270-13 Penalties for Violation(s).

Any violation of this bylaw shall subject the violator to a fine as follows:

- (1) First violation (within calendar year): a written warning.
- (2) Second violation: a fine of \$50.
- (3) Every violation thereafter: a fine of \$200.

Each day that a violation continues shall constitute a new and separate offense.

§270-14 Enforcement Authority.

The Board of Selectmen and their designee(s), Director of Public Works and his designee(s), Medfield Police Department, Building Commissioner, Conservation Agent, and Board of Health Agent shall each have authority to enforce the provisions of this bylaw, and to authorize the Town Clerk to renumber, re-letter, and/or to take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

(Board of Selectmen and Board of Water and Sewerage)

VOTED: That the Town amend the Code of the Town of Medfield Chapter 270 Water Article I Water Conservation by striking the existing article in its entirety and replacing it, as set out in the Warrant. **PASSED UNANIMOUS 4/24/2017**

Article 34 To see if the Town will vote to amend the Code of the Town of Medfield, Division 2: Regulations, 270 Water, by adding a new Article II Public Water Supply System and a new Section 270-15 Water Department Access, thereunder, as follows:

Article II Public Water Supply System

Section 270-15 Water Department Access. As provided in G.L. Chapter 165, Section 11D, a water customer shall provide access to the Water Department during regular business hours and, in the event of an emergency, at all other times, to permit Water Department employees or contractors to inspect, test, repair and/or replace the water service or any component thereof or the water meter for the premises. In the event of a water customer's failure to provide access, the Director of Public Works or his designee shall transmit a written request for access to the customer, specifying the purpose and date(s) and time(s); if the water customer fails to provide access at the requested date(s) and time(s); or within thirty(30)

days following receipt of the written request, whichever is later, then the water customer shall be liable for a fine of twenty-five dollars per day for each day thereafter, until the water customer provides the requested access. This provision may be enforced by the Director of Public Works or his/her designee, and to authorize the Town Clerk to renumber, re-letter, and/or to take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do or act anything in relation thereto.

(Board of Water and Sewerage and Board of Selectmen)

VOTED: That the Town amend the Code of the Town of Medfield, Division 2: Regulations, 270 Water, by adding a new Article II Public Water Supply System and a new Section 270-15 Water Department Access, thereunder, as set out in the Warrant. **PASSED UNANIMOUS 4/24/2017**

Article 35. To see if the Town will vote to appropriate a sum of money, said sum to be transferred from the Water Enterprise Fund, Unreserved Fund Balance, for the purpose of hiring an engineering firm to conduct studies and/or design an Iron/Manganese Treatment/Removal facility for wells three (3), four (4) and/or five (5) of the Town's water supply system, or do or act anything in relation thereto.

(Board of Water and Sewerage)

VOTED: That if the Town appropriate \$275,000, said sum to be transferred from the Water Enterprise Fund, Unreserved Fund Balance, for the purpose of hiring an engineering firm to conduct studies and/or design an Iron/Manganese Treatment/Removal facility for wells three (3), four (4) and/or five (5) of the Town's water supply system. **PASSED UNANIMOUS 4/24/2017**

Article 36. To see if the Town will vote to authorize the Board of Selectmen to lease space to private wireless providers on the new Town

water tower on the site of the former state hospital property for the location of wireless facilities, or do or act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town authorize the Board of Selectmen to lease space to private wireless providers on the new Town water tower on the site of the former state hospital property for the location of wireless facilities.

PASSED UNANIMOUS 4/24/2017

Article 37. To see if the Town will vote to amend the Code of the Town of Medfield to add a new chapter 235, Stormwater Management, as follows:

Chapter 235: Stormwater Management

Article I: General Provisions

§235-1 Purpose.

The purpose of this bylaw is to establish minimum requirements and controls to protect and safeguard the environment, natural resources, general health, safety, and welfare of the public residing in watersheds within the Town's jurisdiction from the adverse impacts of soil erosion, sedimentation, and stormwater runoff. This section seeks to meet that purpose through the following objectives:

- A. To eliminate or reduce the adverse effects of soil erosion and sedimentation
- B. To minimize stormwater runoff from any development;
- C. To minimize nonpoint source pollution caused by stormwater runoff from development;
- D. To provide for groundwater recharge where appropriate; and
- E. To ensure controls are in place to respond to objectives in Subsections A and B and that these controls are properly operated and maintained.

§235-2 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

AGRICULTURE: The normal maintenance or improvement of land in agricultural or aquacultural use as defined by the Massachusetts Wetlands Protection Act and its implementing regulations.

APPLICANT: A property owner or agent of a property owner who has filed an application.

BUILDING: An independent structure having a roof supported by columns or walls, resting on its own foundations and designed for the shelter, housing or enclosure of persons, animals, chattel or property of any kind.

DETENTION: The temporary storage of stormwater runoff in a stormwater management facility with the goals of controlling peak discharge rates and providing gravity settling of pollutants.

DETENTION FACILITY: A detention basin or alternative structure designed for the purpose of temporary storage of stream flow or surface runoff and gradual release of stored water at controlled rates.

DEVELOPER: A person who undertakes land disturbance activities.

DIRECTOR: The Director of Medfield Department of Public Works, or his designee.

EASEMENT: A legal right granted by a landowner to a third party grantee allowing the use of private land for stormwater management purposes.

IMPERVIOUS COVER: Those surfaces that cannot effectively infiltrate rainfall (e.g., building rooftops, pavement, sidewalks, driveways, etc.).

INFILTRATION: The flow of water from the ground surface down into the soil.

INFILTRATION FACILITY: Any structure or device designed to infiltrate retained water to the ground. These facilities may be above grade or below grade.

LAND DISTURBANCE ACTIVITY: Any activity that changes the volume or peak flow discharge rate of rainfall runoff from the land surface, including: grading, digging, cuffing, scraping, excavating of soil, placement of fill materials, paving construction, substantial removal of vegetation, any activity which bares soil or rock or involves the diversion or piping of any natural or man-made watercourse.

LANDOWNER/OWNER: The legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding propriety rights in the land.

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Medfield.

NONPOINT SOURCE POLLUTION: Pollution from any source other than from any discernible, confined, and discrete conduit or waterway, and shall include, but not be limited to, pollutants from

agricultural, mining, construction, subsurface disposal and urban runoff sources.

RECHARGE: The replenishment of water to aquifers.

REDEVELOPMENT: Any construction, alteration, or improvement exceeding one acre in area where existing land use is high-density commercial, industrial, institutional or multi-family residential.

RESOURCE AREA: Any area protected under the Massachusetts Wetlands Protection Act, Massachusetts Rivers Act, or Medfield Conservation Commission regulations.

SOIL EROSION AND SEDIMENT CONTROL PLAN: A plan required to be submitted as part of this bylaw as detailed in Article II, § 235-12.

START OF CONSTRUCTION: The first land-disturbing activity associated with a development, including but not limited to land preparation such as clearing, grading and filling; installation of streets and walkways; excavation for basements, footings, piers, or foundations; erection of temporary forms; and installation of accessory buildings such as garages.

STORMWATER MANAGEMENT PLAN: A plan required to be submitted as part of this bylaw as detailed in Article III, § 235-15.

STORMWATER RUNOFF: Water resulting from precipitation that flows overland.

STORMWATER TREATMENT PRACTICES: Measures, either structural or nonstructural, that are determined to be the most effective, practical means of preventing or reducing point source or nonpoint source pollution inputs to stormwater runoff and water bodies.

WATERCOURSE: Any body of water, including, but not limited to, lakes, ponds, rivers and streams.

WATERWAY: A channel, either natural or man-made, that directs surface runoff to a watercourse or to the public storm drain.

§235-3 Applicability.

This bylaw shall apply to all activities that result in a land disturbance activity of one or more acres of land or that will disturb less than one acre of land but is part of a larger common plan of development or sale that will ultimately disturb equal to or greater than one acre of land. No person shall perform any activity that results in a land disturbance activity of an acre or more of land without an approved soil erosion and sediment control plan and stormwater management plan. Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Wetland Protection Act Regulation 310 CMR 10.4, are exempt. In addition, as authorized in the Phase II Small MS4 General Permit for Massachusetts, stormwater discharges resulting from the above activities that are subject to jurisdiction under the Wetland Protection Act and demonstrate compliance with the Massachusetts Stormwater Management Policy as reflected in an order of conditions issued by the Town of Medfield Conservation Commission are deemed to be in compliance with this bylaw.

§235-4 Statutory authority.

Chapter 235 is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and the regulations of the Federal Clean Water Act found at 40 CFR 122.34.

§235-5 Responsibility for administration.

The Director shall administer, implement and enforce Chapter 235. Any powers granted to or duties imposed upon the Director may be delegated in writing by the Director to employees or agents.

§235-6 Promulgation of rules and regulations.

The Director may promulgate rules and regulations to effectuate the purpose of Chapter 235. Failure by the Director to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.

§235-7 Inspections; submission of final plans.

A. The Director, or designated agent, shall make inspections as hereinafter required and either shall approve that portion of the work completed or shall notify the owner or person responsible for the implementation of the plan wherein the work fails to comply with the soil erosion and sediment control plan, as described in Article II, § 235-12, or stormwater management plan, as described in Article III, § 235-15, as approved. Plans for grading, stripping, excavating, and filling work bearing civil engineer registered as a Professional Engineer in the Commonwealth of Massachusetts, shall be maintained at the site during the progress of the work. To obtain inspections, the permittee shall notify the Department of Public Works at least two working days before each of the following:

- (1) Installation of sediment and erosion control measures.
- (2) Start of construction.
- (3) Completion of site clearing.
- (4) Completion of rough grading.
- (5) Installation of stormwater controls.

(6) Close of the construction season.

(7) Completion of final landscaping.

- B. The person responsible for the implementation of the plan shall make regular inspections of all control measures in accordance with the inspection schedule outlined on the approved soil erosion and sediment control plan(s). The purpose of such inspections will be to determine the overall effectiveness of the control plan and the need for additional control measures. All inspections shall be documented in written form and submitted to the Department of Public Works at the time interval specified in the approved permit.
- C. The Director, or designated agent, shall enter the property of the applicant as deemed necessary to make regular inspections to ensure the validity of the reports filed as noted above.
- D. The applicant shall submit an "as-built" plan for the stormwater controls after the final construction is completed. The plan must show the final design and specifications of all stormwater management systems and must be prepared by a professional engineer.

§235-8 Project changes.

The permittee, or his or her agent, shall notify the Director in writing of any change or alteration of a land-disturbing activity authorized in either the soil erosion and sediment control plan or the stormwater management plan before any change or alteration occurs. If the Director determines that the change or alteration is significant, based on the design requirements listed in this bylaw and accepted construction practices, the Director

may require that an amended soil erosion and sediment control plan and/or stormwater management plan application be filed. If any change or deviation from these plans occurs during a project, the Director may require the installation of interim measures before approving the change.

§235-9 Fees.

The appropriate application fee as established by the Director must accompany each application. Pursuant to MGL c. 44, § 53G, as amended, applicants shall pay review fees, as determined by the Director, sufficient to cover any expenses connected with any public hearing, review of the soil erosion and sediment control plan, and site inspection.

§235-10 Surety.

Pursuant to MGL c. 44, § 53G ½, as amended, the Director may require the permittee to post a surety before the start of any land disturbance or construction activity. The surety shall be in an amount deemed sufficient by the Director to protect the Town's interests and ensure that the work will be completed in accordance with the permit. If the project is phased, the Director may release part of the surety as each phase is completed in compliance with the permit but the surety may not be fully released until the Director has received the final inspection report and issued a certificate of completion.

§235-11 Enforcement.

The Director, or an authorized employee or agent, shall enforce Chapter 235, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

- A. Suspension of construction or site alteration activity. In the event that the activity at a site violates the

conditions as stated or shown on the approved soil erosion and sediment control plan or stormwater management plan in such a manner as the Director determines to adversely affect the environment, public welfare/health and municipal facilities, then the Director may suspend work until the violation is corrected.

B. Civil relief. If a person violates the provisions of this bylaw or any regulation permit, notice, or order issued thereunder, the Director may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

C. Orders.

(1) The Director, or an authorized employee or agent, may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:

(a) Performance of monitoring, analyses, and reporting;

(b) That unlawful discharges, practices, or operations shall cease and desist; and

(c) Remediation of contamination.

(2) If the enforcing person determines that abatement or remediation of contaminations is required, the order shall set a deadline by which the abatement or remediation must be completed. The order shall also state that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Medfield may, at its option,

undertake the work, and expenses shall be charged to the violator. Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Medfield, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Director within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Director affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in MGL c. 59, § 57, after the 31st day at which the costs first become due.

D. Criminal penalty. Any person, who violates any provision of this bylaw, or any regulation, order or permit issued thereunder, shall be subject to a fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

E. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Director may elect to utilize the noncriminal disposition procedure in accordance with the provisions of MGL c. 40, §21D. The penalty for the first violation shall be \$100. The penalty for the second violation shall be \$200. The penalty for the third violation

shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

F. Appeals. The decision or orders of the Director shall be final. Further relief shall be to a court of competent jurisdiction.

G. Remedies not exclusive. The remedies listed in Chapter 235 are not exclusive of any other remedies available under any applicable federal, state or local law.

Chapter 235: Stormwater Management

Article II: Soil Erosion and Sediment Control

§ 235-12 Soil erosion and sediment control plan.

A soil erosion and sediment control plan at the same scale as the site plan, which meets the design requirements of this bylaw, shall be prepared and submitted to the Department of Public Works. The plan shall include, but not be limited to, the items listed below and, at a minimum, be designed to provide sufficient information to evaluate the effectiveness and acceptability of measures proposed for soil erosion and sediment control during construction to protect the environment, public welfare/health, and municipal facilities and utilities. The following information shall be detailed on the plan:

- A. Name, address and telephone number of owner, civil engineer and person responsible for implementation of the plan.
- B. Property lines.
- C. Location of all existing and proposed building and impervious surfaces.

- D. Location of all existing and proposed stormwater utilities, including structures, pipes, swales and detention basins.
- E. Soil erosion and sediment control provisions including explanation of technical basis used to select the practices chosen to minimize on-site erosion and prevent off-site sediment transport, including provisions to preserve topsoil and limit disturbance.
- F. Design details for both temporary and permanent erosion control structures.
- G. The Director may require any additional information or data deemed appropriate and/or may impose such conditions thereto as may be deemed necessary to ensure compliance with the provisions of this bylaw and regulations for the preservation of public health and safety.
- H. An attached vicinity map showing the location of the site in relationship to the surrounding area's watercourses, water bodies and other significant geographic features, and roads and other significant structures.
- I. Suitable contours for the existing and proposed topography.
- J. A clear and definite delineation of any areas of vegetation or tree disturbance. Note all vegetation that is to be removed and all vegetation that is to be saved.
- K. A clear and definite delineation of any wetlands, natural or artificial water storage detention areas, and existing drainage ditches on the site.
- L. A description of construction and stockpile and/or excess materials removed from the site expected to be stored on-site. The plan shall include a description of controls to reduce pollutants from these materials,

including storage practices to minimize exposure of the materials to stormwater.

- M. A sequence of construction for the development site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, and establishment of permanent vegetation.

§ 235-13 Performance standards.

A construction project shall be considered in conformance with this section if construction means and methods have been effective in preventing soils or other eroded matter from being deposited onto adjacent properties, rights-of ways, public storm drainage system, or wetland or watercourse. The design, testing, installation, and maintenance of soil erosion and sediment control operations and facilities shall adhere to the standards and specifications contained in the Massachusetts Erosion and Sediment Control Guidelines for Urban and Suburban Areas, dated March 1997, reprint 2003, as it may be amended from time to time, and in accordance with the latest version of the current edition of the Massachusetts Stormwater Handbook, and EPA's current Construction General Permit (CGP)

§ 235-14 Review and approval.

- A. A soil erosion and sediment control plan review is triggered by a site development plan and/or a building permit application or other activity that falls within the jurisdiction of this bylaw. Applicants shall be referred by the permit-issuing agency to the Department of Public Works to conduct the soil erosion and sediment control plan review.

Activities that fall within the jurisdiction of this bylaw that do not require a permit from any Town department are not exempt from this provision. In this situation, the applicant must seek a soil erosion and sediment control plan review directly from the Department of Public Works.

B. The Department of Public Works will review each soil erosion and sediment control plan to determine its conformance with the provisions of this bylaw. The Department of Public Works shall, in writing:

(1) Approve the plan as submitted; or

(2) Approve the plan subject to such reasonable conditions as may be necessary to secure substantially the objectives of this regulation, and issue the permit subject to these conditions; or

(3) Disapprove the plan, indicating the reason(s) and procedure for submitting a revised application and/or submission.

C. Approval of the soil erosion and sediment control plan shall remain in effect for a term of one year. After one year, the owner must apply to the Director for an extension, which will be approved at the Director's discretion and in accordance with the Director's requirements.

Chapter 235: Stormwater Management

Article III: Post Construction Stormwater Management

§ 235-15 Stormwater management plan.

A. A stormwater management plan at the same scale as the site plan, which meets the design requirements of this bylaw, shall be prepared by a licensed civil engineer and submitted to the Department of Public Works. The plan shall include, but not be

limited to the items listed below and, at a minimum, be designed to provide sufficient information to evaluate the environmental characteristics of the affected areas, the potential impacts of the proposed development on water resources, and the effectiveness and acceptability of measures proposed for managing stormwater runoff. The applicant shall certify on the drawings that all clearing, grading, drainage, construction, and development shall be conducted in strict accordance with the plan. The minimum information, in addition to the name, address and telephone number of the owner, licensed civil engineer and person responsible for implementation of the plan, submitted for support of a stormwater management plan shall be as follows:

- 1) Locus map.
- 2) Drainage area map showing drainage area and stormwater flow paths.
- 3) Location of existing and proposed utilities.
- 4) Location of all existing and proposed stormwater utilities, including structures, pipes, swales and detention basins.
- 5) Topographic survey showing existing and proposed contours.
- 6) Soils investigation, including borings or test pits, for areas where construction of infiltration practices will occur.
- 7) Description of all watercourses, impoundments, and wetlands on or adjacent to the site or into which stormwater flows.
- 8) Delineation of one-hundred-year floodplains, if applicable.
- 9) Groundwater levels at the time of probable high groundwater elevation (November to April) in areas to be used for stormwater retention, detention, or infiltration.

- 10) Existing and proposed locations, cross sections, and profiles of all brooks, streams, drainage swales and the method of stabilization.
- 11) Location of existing and proposed easements.
- 12) Proposed improvements including location of buildings or other structures, impervious surfaces and storm drainage facilities, if applicable.
- 13) Structural details for all components of the proposed drainage systems and stormwater management facilities.
- 14) Timing schedules and sequences of development including clearing, stripping, rough grading, construction, final grading, and vegetative stabilization.
- 15) Operation and maintenance schedule.
- 16) Notes on drawings specifying materials to be used, construction specifications, and details.
- 17) Location of areas to be cleared of more than 50% of the vegetation.

B. The applicant should review the scope of work of the proposed project with a representative of the Department of Public Works to determine the requirements of the Stormwater Management Plan. The Director may waive any section or all of the Stormwater Management Plan if he or she determines that the activity involved has a de minimus impact on the Town's stormwater management plan.

§ 235-16 Standards.

Control of stormwater runoff shall meet the requirements of the Town of Medfield's Subdivision of Land Stormwater Management Regulations, § 310 Article 5.2.C and performance standards for both flood control and nonpoint source pollution reduction as defined in the Massachusetts Stormwater Management Policy and Handbook, current edition, as amended. All assumptions, methodologies and procedures used to design stormwater treatment practices and stormwater management practices shall accompany the design. All activities, project design, stormwater treatment practices and stormwater management practices should aim to minimize stormwater runoff, maximize infiltration and recharge where appropriate, and minimize pollutants in stormwater runoff.

§ 235-17 Review and approval.

- A. A stormwater management plan review is triggered by a site development plan and/or a building permit application or other activity that falls within the jurisdiction of this bylaw. Applicants shall be referred by the permit-issuing agency to the Department of Public Works to conduct the stormwater management plan review. Activities that fall within the jurisdiction of this bylaw that do not require a permit from any Town department are not exempt from this provision. In this situation, the applicant must seek stormwater management plan review directly from the Director.
- B. The Director will review each stormwater management plan to determine its conformance with the provisions of this bylaw. The Director shall, in writing:
 - (1) Approve the plan as submitted; or
 - (2) Approve the plan subject to such reasonable conditions as may be necessary to secure substantially the objectives of this regulation, and issue the permit subject to these conditions; or

(3) Disapprove the plan, indicating the reason(s) and procedure for submitting a revised application and/or submission.

- C. Approval of the stormwater management plan shall remain in effect for a term of one year. After one year, the owner must apply to the Director for an extension which will be approved at the Director's discretion and in accordance with the Director's requirements.

§ 235-18 Operation and maintenance plans.

An operation and maintenance plan (O&M Plan) is required at the time of application for all projects. The maintenance plan shall be designed to ensure compliance with the permit in all seasons and throughout the life of the system. The Director shall make the final decision of what maintenance option is appropriate in a given situation. The Director will consider natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of stormwater management structures, and potential need for ongoing maintenance activities when making this decision. The O&M Plan shall identify and include all required documents, including, but not limited to, maintenance agreements and stormwater management easements. All documents shall be submitted to Town Counsel for review and must be in a form satisfactory to Town Counsel. The operation and maintenance plan shall remain on file with the Department of Public Works and shall be an ongoing requirement. The O&M Plan shall include:

- A. The name(s) of the owner(s) for all components of the system.
- B. Maintenance agreement(s). The maintenance agreement shall include:
 - (1) The names, addresses, and phone numbers of the person(s) responsible for operation and maintenance.
 - (2) The person(s) responsible for financing maintenance and emergency repairs.

- (3) A maintenance schedule for all drainage structures, including swales and ponds, and the estimated life span of the system.
- (4) A list of easements with the purpose and location of each.
- (5) The signature(s) of the owner(s).
- (6) A provision requiring a documentation submittal to Department of Public Works confirming when maintenance has been satisfactory completed.

C. Stormwater management easement(s).

- (1) Stormwater management easements shall be provided by the property owner(s) as necessary for:
 - (a) Access for facility inspections and maintenance.
 - (b) Preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities, including flood routes for the one-hundred-year storm event.
 - (c) Direct maintenance access by heavy equipment to structures requiring regular cleanout.
- (2) Stormwater management easements are required for all areas used for off-site stormwater control, unless the Director grants a waiver.
- (3) Easements shall be recorded with the County Registry of Deeds or Land Court prior to issuance of a certificate of completion by the Director.

D. Changes to operation and maintenance plans.

- (1) The owner(s) of the stormwater management system must notify the Director of changes in ownership or assignment of financial responsibility.
- (2) The maintenance schedule in the maintenance agreement may be amended to achieve the purposes of this bylaw by mutual agreement of the Director and the responsible parties. Amendments must be in writing and signed by all responsible parties. Responsible parties shall include owner(s), persons with financial

responsibility, and persons with operational responsibility.

and to authorize the Town Clerk to re-number, re-letter, and/or to take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or do act anything in relation thereto.

(Board of Selectmen)

VOTED: That the Town will vote to amend the Code of the Town of Medfield to add a new chapter 235, Stormwater Management, as set out in the Warrant. **PASSED UNANIMOUS 4/24/2017**

Article 38. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 270, Water, by adding a new Article III, Water Pollution Abatement, as follows:

Article III: Water Pollution Abatement

§ 270-16 Purpose.

Increased and contaminated stormwater runoff is a major cause of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater; contamination of drinking water supplies; alteration or destruction of aquatic and wildlife habitat; and flooding.

Regulation of illicit connections and discharges to the municipal storm drain system and watercourses is necessary for the protection of the Town of Medfield's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment.

The objectives of this by-law are:

1. to prevent pollutants from entering the Town of Medfield municipal separate storm sewer system(MS4) or watercourses;
2. to prohibit illicit connections and unauthorized discharges to the MS4 and watercourses;
3. to require the removal of all such illicit connections;
4. to comply with

state and federal statutes and regulations relating to stormwater discharges; and 5. to establish the legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

§ 270-17 Definitions.

For the purposes of this by-law, the following shall mean:

AUTHORIZED ENFORCEMENT AGENCY: The Medfield Department of Public Works, its employees or any agents designated by the Medfield Department of Public Works to enforce this by-law.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

GROUNDWATER: Water beneath the surface of the ground.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system or a watercourse, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system or a watercourse that is not composed entirely of stormwater, except as exempted in Section 3.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Medfield.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

NON-STORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include without limitation:

- (1) paints, varnishes, and solvents;
- (2) oil and other automotive fluids;
- (3) non-hazardous liquid and solid wastes and yard wastes;
- (4) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
- (5) pesticides, herbicides, and fertilizers;

- (6) hazardous materials and wastes; sewage, fecal coliform and pathogens;
- (7) dissolved and particulate metals;
- (8) animal wastes;
- (9) rock, sand, salt, soils;
- (10) construction wastes and residues; and
- (11) noxious or offensive matter of any kind.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

STORMWATER: Runoff from precipitation or snow melt, and surface water runoff and drainage.

SURFACE WATER DISCHARGE PERMIT. A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

§ 270-18 Applicability.

This bylaw shall apply to all water entering the municipal storm drain system or going, directly or indirectly, into a watercourse or waters of the Commonwealth, that will be generated on any developed or undeveloped lands except as explicitly exempted in this bylaw.

§ 270-19 Prohibited Activities And Exemptions.

- A. Illicit discharges. No person shall dump, discharge, spill, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal separate storm sewer system (MS4), onto an impervious surface directly connected to the MS4, or directly or indirectly, into a watercourse or waters of the Commonwealth.
- B. Illicit connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

C. Obstruction of municipal storm drain system. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior consent from the Authorized Enforcement Agency.

D. Exemptions.

(1) Discharge or flow resulting from fire-fighting activities;

(2) The following non-stormwater discharges or flows are exempt from the prohibitions of non-stormwater provided that the source is not a significant contributor of a pollutant to the municipal storm drain system or, directly or indirectly, to a watercourse or waters of the Commonwealth:

- a. Waterline flushing;
- b. Flow from potable water sources, with the exception of landscape irrigation and lawn watering;
- c. Springs;
- d. Natural flow from riparian habitats and wetlands;
- e. Diverted stream flow;
- f. Rising groundwater;
- g. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater (e.g. sump pump), provided that where a pump intake exists inside a structure, the operator seeks a permit from the Authorized Enforcement Agency prior to discharge and thereafter discharges in accordance with the requirements of the permit and applicable laws and regulations to be issued by the Authorized Enforcement Agency;
- h. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air-conditioning condensation;

- i. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
- j. Discharge from street sweeping;
- k. Dye testing, provided verbal notification is given to the Authorized Enforcement Agency prior to the time of the test;
- l. Nonstormwater discharge permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- m. Discharge for which advanced written approval is received from the Authorized Enforcement Agency as necessary to protect public health, safety, welfare or the environment.

§ 270-20 Emergency Suspension Of Storm Drainage System Access.

The Authorized Enforcement Agency may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Authorized Enforcement Agency may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

§ 270-21 Notification of Spills.

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage

system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the Municipal Fire and Police Departments. In the event of a release of nonhazardous material, the reporting person shall notify the Authorized Enforcement Agency no later than the next business day. The reporting person shall provide written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

§ 270-22 Enforcement.

The Authorized Enforcement Agency shall enforce this bylaw, and any associated regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.

A. Civil relief. If a person violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, the Authorized Enforcement Agency may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

B. Orders.

(1) The Authorized Enforcement Agency may issue a written order to enforce the provisions of this bylaw or any regulations thereunder, which may include:

a. Elimination of illicit connections or discharges to the MS4;

- b. Elimination of discharges to the MS4 or, directly or indirectly, into a watercourse or into the waters of the Commonwealth.
 - c. Performance of monitoring, analyses, and reporting;
 - d. That unlawful discharges, practices, or operations shall cease and desist;
 - e. That measures shall be taken to minimize the discharge of pollutants until such time as the illicit connection shall be eliminated; and
 - f. Remediation of contamination in connection therewith.
- (2) If the Authorized Enforcement Agency determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- (3) Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Authorized Enforcement Agency within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Authorized Enforcement Agency affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall

begin to accrue on any unpaid costs at the statutory rate provided in MGL c. 59, § 57 after the 31st day at which the costs first become due.

- C. Criminal penalty. Any person who violates any provision of this bylaw, regulation, order or permit issued thereunder shall be punished by a fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- D. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town may elect to utilize the noncriminal disposition procedure set forth in MGL c. 40, § 21D and Code of the Town of Medfield Chapter I, General I, Article II, § 1-1 of the Town of Medfield General Bylaws, in which case the Authorized Enforcement Agency shall be the enforcing person. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- E. Entry to perform duties under this bylaw. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Authorized Enforcement Agency, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Authorized Enforcement Agency deems reasonably necessary.
- F. Appeals. The decisions or orders of the Authorized Enforcement Agency shall be final. Further relief shall be to a court of competent jurisdiction.

G. Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

§ 270-23 Regulations And Guidance.

Authorized Enforcement Agency may promulgate rules and regulations to effectuate the purposes of this by-Law after conducting a public hearing to receive comments. Such hearing shall be advertised in a newspaper of general local circulation, at least fourteen (14) days prior to the hearing date. Failure by the Authorized Enforcement Agency to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

§ 270-24 Transitional Provisions.

Residential property owners shall have 60 days from the effective date of this bylaw to comply with its provisions provided good cause is shown for the failure to comply with the bylaw during that period.

§ 270-25 Severability.

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

and to authorize the Town Clerk to re-number, re-letter, and/or to take any other action necessary to reformat this new bylaw to fit within the established format of the Code of the Town of Medfield, or to do or act anything relating thereto.

(Board of Selectmen)

VOTED: That the Town amend the Code of the Town of Medfield Chapter 270, Water, by adding a new Article III, Water Pollution

Abatement, as set out in the Warrant. **PASSED UNANIMOUS**
4/24/2017

Article 39. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the following symbol:

SPPB - A use which may be permitted in the district by a special permit from the Planning Board in accordance with appropriate By-Laws.

or do or act anything in relation thereto.

(Planning Board)

VOTED: That the Town amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the following symbol and definition:

SPPB - A use which may be permitted in the district by a special permit from the Planning Board in accordance with appropriate By-Laws.

PASSED BY 2/3 VOTE 4/24/2017

Article 40. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the sections in **bold** as follows:

	Use	A	RE	RT	RS	RU	B	BI	IE
1	Residential								
1.1.	One-family dwelling (See § 300-14.10F)	YES	YES	YES	YES	YES	SP	NO	NO

1.1a.	Accessory dwelling unit in single-family dwelling (See § 300-14.10I)	SP	SP	SP	SP	SP	NO	NO	NO
1.2.	Two-family dwelling (Under § 300-14.10F)	NO	NO	NO	NO	Yes NO	SP	NO	NO
1.2a.	Family apartment [See definition in § 300-2.1 and § 300-14.10I(3)]	SP	SP	SP	SP	YES	SP	NO	NO
<u>1.2b.</u>	<u>Conversion of one-family dwelling to two-family dwelling or a new two-family dwelling (lot coverage is < 15%)</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>
<u>1.2c.</u>	<u>Conversion of one-family dwelling to two-family dwelling or a new two-family dwelling (lot coverage is ≥ 15%)</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>SPPB</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>

or do or act anything in relation thereto.

(Planning Board)

<i>Lot Coverage for Two-Family Dwelling</i>	<i>Permitting Process</i>
<i>0-14.99%</i>	<i>By-Right (building permit only)</i>
<i>15%-24.99%</i>	<i>Special Permit by the Planning Board</i>
<i>25%-30%</i>	<i>Historic Preservation Incentive - Special Permit by the Planning Board</i>
<i>Over 30%</i>	<i>Prohibited</i>

VOTED: That the Town amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, by adding the sections in **bold** as set out in the Warrant. **CARRIES BY 2/3 VOTE**

Article 41. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 3 Table of Height and Bulk Regulations, by adding a new row in **bold** as follows:

300 Attachment 3

Town of Medfield

Table of Height and Bulk Regulations

District	Maximum Height (feet)	Permitted Height (stories)	Maximum Floor Area Ratio Including Accessory Buildings	Maximum Lot Coverage	Multifamily Dwelling Minimum Floor Area (square feet)
A*					

RE	35	2 ½	0.2	10%	Not permitted
RT	35	2 ½	0.25	15%	Not permitted
RS	35	2 ½	0.35	20%	Not permitted
District	Maximum Height (feet)	Permitted Height (stories)	Maximum Floor Area Ratio Including Accessory Buildings	Maximum Lot Coverage	Multifamily Dwelling Minimum Unit Floor Area (square feet)
RU	35	2 ½	0.35	35%	500 450**
<u>RU/</u> <u>Two-Family</u>	<u>35</u>	<u>2 ½</u>	<u>0.35</u>	<u>25%***</u> <u>30%****</u>	<u>Not applicable</u>
B	35	3	0.75	90%	Not permitted
BI	30	2	0.75	90%	Not permitted
IE	35	2	0.5	90%	Not permitted

NOTES

* See § 300-5.5.

** 450 square feet required for public housing for elderly.

*** See § 300-14.15

**** See § 14.15.G, Historic Preservation Incentive for Two-Family Dwellings in the RU District

, or do or act anything in relation thereto.

(Planning Board)

VOTED: That the Town amend the Medfield Town Code Chapter 300 Zoning Attachment 3 Table of Height and Bulk Regulations, by adding the sections in **bold** as set out in the Warrant.

CARRIED BY 2/3 VOTE

Article 42. To see if the Town will vote to amend the Medfield Town Code Article 300 Zoning by adding a new Section 300-14.15 to create requirements for special permits by the Planning Board, as follows:

§300-14.15. Special permits by Planning Board.

Certain uses, structures, or conditions are designated as “SPPB” in the Table of Use Regulations included as an attachment to this bylaw. These uses require a special permit from the Planning Board, which may be obtained only by use of the following procedure.

A. Form of Application.

- (1) Any person desiring to apply for a special permit hereunder shall submit an application in writing to the Planning Board with a copy to the Building Commissioner, the Board of Health, and Town Clerk. Each application shall contain the following information:
 - (a) The full name and address of the applicant.
 - (b) The full name and address of the record owner of the real estate concerning which the special permit is sought if different from the applicant.
 - (c) If the applicant is other than the record owner of the real estate, the nature of the applicant's interest in the real estate (i.e., lease, option to purchase, etc.).
 - (d) The street address and zone for the property concerning which a special permit is sought.
 - (e) A summary of any construction or change which the applicant intends to make to the property if the special permit is granted.

- (f) Zoning Table to show existing and proposed dimensional requirements using methodologies found in the Medfield Zoning Bylaw.
- (g) A site plan showing the boundary lines of the premises and the locations of structures thereon; including parking areas, walkways, patios, decks, accessory structures, utilities, easements, stone walls or other significant features.
- (h) Current stamped plans showing any proposed construction, alterations or renovations of the premises for which the special permit is sought.
- (i) Current stamped engineered plans showing proposed drainage system.
- (j) If the proposed use contemplates removal or disturbance of any earth, topographical plans of the property shall be furnished which show existing and finished ground contours at two-foot intervals.
- (k) A summary of applicant's reasons for seeking the special permit.

(2) The Planning Board may require from any applicant for a special permit such additional information as it may determine to be necessary to determine the effect of the proposed use upon neighboring persons and property, and upon the welfare of the Town.

- B. If no recommendations are received within 35 days after the date on which a copy of the application is submitted to the Building Commissioner and the Board of Health, as required by Subsection A, it shall be deemed lack of their opposition thereto.
- C. Hearing. The Planning Board shall, at the expense of the applicant, give notice of a public hearing as required by the Zoning Act and shall, after publication of said notice, hold a public hearing on the application. The public hearing shall not be held until at least 21 days have elapsed and within 65 days from the date of the filing of the application. The public hearing shall be conducted in

accordance with the rules and procedures prescribed by the Planning Board as required by the Zoning Act.

- D. The Planning Board shall adopt and from time to time amend rules relative to the issuance of special permits and shall file a copy of said rules in the office of the Town Clerk.
- E. After the public hearing required by Subsection C has been concluded, the Planning Board may grant a special permit if it concludes that a special permit is warranted by the application and the evidence produced at the public hearing and if it makes the following specific findings of fact:
 - (1) Overall design is consistent and compatible with the neighborhood, including as to factors of building orientation, scale, and massing.
 - (2) Vehicular traffic flow, access and parking and pedestrian safety are properly addressed such that the proposed use will not result in a public hazard due to substantially increased vehicular traffic or parking in the neighborhood.
 - (3) Drainage, utilities and other infrastructure are adequate or will be upgraded to accommodate development.
 - (4) The proposed use will not have any significant adverse effect upon properties in the neighborhood, including property values.
 - (5) Project will not adversely affect or cause substantial damage to any environmentally significant natural resource, habitat, or feature or, if it will, proposed mitigation, remediation, replication, or compensatory measures are adequate.
 - (6) Number, height, bulk, location and siting of building(s) and structure(s) will not result in abutting properties being deprived of light or fresh air circulation or being exposed to flooding or subjected to excessive noise, odor, light, vibrations, or airborne particulates.
 - (7) Water consumption and sewer use, taking into consideration current and projected future local water supply and demand and wastewater treatment capacity, will not be excessive.

- (8) The Proposed use will not create any hazard to public safety or health in the neighborhood.
 - (9) If public sewerage is not provided, plans for on-site sewage disposal systems are adequate and have been approved by the Board of Health.
- F. New two-family dwellings with a proposed lot coverage equal to or greater than 15% (in the RU zoning district) or the conversion of an existing single family dwelling to a new two-family dwelling with a proposed lot coverage equal to or greater than 15% (in the RU zoning district) shall be permitted subject to the following special criteria:
 - (1) The common party wall shall connect habitable space (an area within a building, typically a residential building, used for living, sleeping, eating or cooking purposes - also called occupiable space. Those areas not considered to meet this definition include storage rooms, garages and utility spaces).
 - (2) There shall be no more than two garage bays (or two interior parking spaces as defined by the Zoning Bylaw) per unit and they should be oriented so that they are in character with the surrounding properties.
 - (3) Each dwelling unit has access to private yard, patio, or other private outdoor space.
 - (4) The Planning Board, in its discretion, may require additional screened buffer zone for the privacy of adjacent properties. Screening can include use of existing trees and plants, new vegetation, fencing, or a combination of these options.
 - (5) Each parking space or driveway serving a two-family dwelling shall be set back at least 10 feet from any side lot line and rear lot line and shall be designated on the site plan.
 - (6) Adequate provisions for snow removal or on-site storage should also be demonstrated.
- G. Historic Preservation Incentive for Two-Family Dwellings in the RU Zoning District – A special permit pursuant to §300-14.15 A - F for a proposed project that preserves a structure that has received a determination from the Medfield Historical Commission that the

structure is a “historically significant structure” (as defined by Town Code Chapter § 150-13, as the same may be amended from time to time) may allow a lot coverage of up to thirty percent (30%) upon finding the property complies with the following criteria:

- (1) As to the existing historic structure, the project:
 - (a) Preserves the primary part of the existing historic structure, particularly that portion which is visible from the street, integral to the historic character of the property and important for its relationship to neighboring structures.
 - (b) Preserves the historic structure’s existing scale, massing, height, setback, orientation, roofline, materials, and architectural details.
 - (c) Maintains the size, type and spacing of existing windows and doors.
 - (d) Maintains any historic outbuildings on the property whenever possible.

It shall be a prerequisite to requesting such increased lot coverage that the applicant shall have submitted to Medfield Historical Commission information relating to the historical features of the structure to enable the Commission to make a determination as to whether such structure is a “historically significant structure”. Where such increased lot coverage is sought, a copy of the Commission’s determination must be included in the applicant’s application for a special permit pursuant to §300-14.15 A – F.

- (2) As to new construction directly related to an existing historic structure, the new construction respects and reflects the scale, massing, roof forms, materials, windows, doors, and other architectural details of the related historic structure.

H. Waivers to special permit criteria for a two-family dwelling - One or more of the special permit criteria specific to two-family dwellings required by Subsection F (1. through 6.) may be waived if, in the

opinion of the Planning Board, based on compelling reasons of safety, aesthetics, or site design and evidence submitted by the applicant at the public hearing, the proposed project can be built without substantial detriment to the neighborhood, the proposed building is compatible with the neighborhood and surrounding properties, and the proposed project is otherwise consistent with the requirements of Subsection E and F of this Section.

Note: waivers granted to one project do not mean future projects may automatically receive the same waivers.

, or do or act anything in relation thereto.

(Planning Board)

VOTED: That if the Town amend the Medfield Town Code Article 300 Zoning by adding a new Section 300-14.15 to create requirements for special permits by the Planning Board, as set out in the Warrant.
MOTION CARRIES BY 2/3 VOTE 4/24/2017

Article 43. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Article 2 Definitions, by striking the existing definition of DWELLING, MULTIFAMILY and replacing it in its entirety with the following definition of DWELLING, MULTIFAMILY shown in **bold** in appropriate alphabetical order:

~~DWELLING, MULTIFAMILY~~

~~A building containing three or more dwelling units.~~

DWELLING, MULTIFAMILY A residential development consisting of three or more dwelling units on one single contiguous parcel, not necessarily contained in one building.

or do or act anything in relation thereto.

(Planning Board)

VOTED: That the Town amend the Medfield Town Code Chapter 300 Zoning Article 2 Definitions, by striking the existing definition of DWELLING, MULTIFAMILY and replacing it in its entirety with the following definition of DWELLING, MULTIFAMILY shown in **bold** in appropriate alphabetical order:

~~DWELLING, MULTIFAMILY~~

~~A building containing three or more dwelling units.~~

DWELLING, MULTIFAMILY A residential development consisting of three or more dwelling units on one single contiguous parcel, not necessarily contained in one building.

CARRIES BY 2/3 VOTE 4/24/2017

Article 44. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, Section 1.4. by striking “PB” and replacing with “SPPB” as shown in **bold**:

	Use	A	RE	RT	RS	RU	B	BI	IE
1	Residential								
1.1.	One-family dwelling (See § 300-14.10F)	YES	YES	YES	YES	YES	SP	NO	NO
1.1a.	Accessory dwelling unit in single-family dwelling (See § 300-14.10I)	SP	SP	SP	SP	SP	NO	NO	NO
1.2.	Two-family dwelling (See §	NO	NO	NO	NO	YES	SP	NO	NO

	300-14.10F)								
1.2a.	Family apartment [See definition in § 300-2.1 and § 300-14.10I(3)]	SP	SP	SP	SP	YES	SP	NO	NO
1.3	Alteration of two- or multi-family dwelling [See § 300-14.10H(2)(h)]	NO	NO	NO	NO	SP	SP	NO	NO
1.4.	Multi-family dwelling, including public housing for the elderly (See § 300-14.13 15 & §300-14.16)	NO	NO	NO	NO	PB SPPB	NO	NO	NO

, or do or act anything in relation thereto.

(Planning Board)

VOTED: That if the Town amend the Medfield Town Code Chapter 300 Zoning Attachment 1 Table of Use Regulations, Section 1.4 by striking “PB” and replacing with “SPPB”, as shown in **bold**, as set out in the warrant. **PASSED BY 2/3 VOTE**

Article 45. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 2 Table of Area Regulations, by striking and adding the language shown in **bold**, as follows:

Minimum Required									
Lots					Yards				
		Area *	Perfe ct						

Zoni ng Distr ict	Use	(squa re feet)	Squa re (feet) **	Front age (feet)	Wid th (feet)	Dep th (feet)	Fro nt (fee t)	Sid e (fee t)	Re ar (fee t)
RU	Multi-family dwelling (three units)	24,000 30,000	200x200	200	200	100	30	20	50
	Lot area per additional unit (4+ units)	6,000 8,000							

, or do or act anything in relation thereto.

(Planning Board)

**MOTION TO AMEND AREA (SQUARE FEET) TO 24,000.
MOTION DOES NOT CARRY 4/24/2017**

VOTED: That if the Town amend the Medfield Town Code Chapter 300 Zoning Attachment 2 Table of Area Regulations by adding in the “Use” column “(4+ units)” and by striking the existing numbers shown in the ”Area” column and replacing them with the numbers set out in the Warrant. **CARRIES BY 2/3 VOTE 4/24/2017**

Article 46. To see if the Town will vote to amend the Medfield Town Code Article 300 Zoning by adding the following Section 300-14.16.as follows:

§300-14.16. Inclusionary Zoning Bylaw

Purpose and Intent: The purpose of this bylaw is to encourage development of new housing that is affordable to low and moderate-income households. At minimum, affordable housing produced through

this regulation should be in compliance with the requirements set forth in M.G.L. c. 40B sect. 20-24 (as the same may be amended from time to time) and other affordable housing programs developed by state, county and local governments. It is intended that the affordable housing units that result from this bylaw/ordinance be considered as Local Action Units, in compliance with the requirements for the same as specified by the Department of Housing and Community Development (DHCD) or successor state agency or regulations.

A. Applicability

1. In all zoning districts, the inclusionary zoning provisions of this section shall apply to the following uses:
 - a. Any project requiring a special permit under Chapter 300 Zoning Attachment 1, Table of Use Regulations, Section 1.4 that results in a net increase of six (6) or more dwelling units, as measured over a ten year time period, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space.

B. Special Permit: The development of any project set forth in Subsection A (above) shall require the grant of a Special Permit from the Planning Board. A Special Permit shall be granted if the proposal meets the requirements of this bylaw. The application procedure for the Special permit shall be as defined in Section 300-14.15 of the Town's zoning bylaw.

C. Mandatory Provision of Affordable Units:

1. As a condition of approval for a Special Permit, the applicant shall contribute to the local stock of affordable unit by providing at least the number of affordable housing units specified below, which affordable housing units must be eligible for inclusion on the Subsidized Housing Inventory. A fractional unit of 0.5 or more shall be rounded up to the next whole unit.

Table of Affordable Units Requirements*	
Total Units in Project	Affordable Units
6-20	15%
21-49	20%
50+	25%
* The construction of affordable units shall be commensurate with the construction of market rate units. Should projects be constructed in phases, each phase shall contain the same proportion of affordable units to market rate units as the overall development.	

2. As a condition of approval for a Special Permit, at least twenty (20) percent of the total number of bedrooms within a development shall be located within affordable units. A fractional bedroom count of 0.5 or more shall be rounded up to the next whole unit.
 3. As a condition for the granting of a Special Permit, all affordable housing units shall be subject to an affordable housing restriction and a regulatory agreement in a form acceptable to the Planning Board. The regulatory agreement shall be consistent with any applicable guidelines issued by the Department of Housing and Community Development, including but not limited to Provisions Applicable to Affordable Housing Units; Maximum Incomes and Selling Prices: Initial Sale; Preservation of Affordability; Restrictions on Resale, and shall ensure that affordable units can be counted toward the Town's Subsidized Housing Inventory. The Special Permit shall not take effect until the restriction, the regulatory agreement and the special permit are recorded at the Registry of Deeds and a copy provided to the Planning Board and the Inspector of Buildings.
- D. Deed Restrictions: All developments with affordable units shall provide deed restrictions on the units in perpetuity. The deed restriction shall be consistent with riders prepared by DHCD, and shall grant the Town the right of first refusal to purchase any ownership units in the event that a qualified purchaser cannot be located. In addition, no certificate of occupancy permit shall be granted for any

development containing affordable units prior to the recording of the deed restriction at the Registry of Deeds.

- E. Local Preference: To the maximum extent permitted by law, including the regulations of DHCD, any special permit granted hereunder shall include a condition that a preference for Medfield residents, Town of Medfield employees, employees of Medfield businesses, and families of students attending Medfield schools shall be included as part of the lottery and marketing plan for the affordable units.
- F. Fees: The applicant shall be responsible for all consultant fees, including engineering, architectural, legal, housing consultant and planning fees, incurred by the Planning Board in connection with the application, review of relevant plans and documents, and ensuring that the affordable units are included on the Town's SHI.
- G. Conflict with Other Bylaws: The provisions of this bylaw shall be considered supplemental of existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw/ordinance, or provisions therein, shall apply.

, or do or act anything in relation thereto.

(Planning Board)

VOTED: That if the Town amend the Medfield Town Code Article 300 Zoning by adding Section 300-14.16. Inclusionary Zoning Bylaw, as set out in the Warrant. **PASSED BY 2/3 VOTE 4/24/2017**

Article 47. To see if the Town will vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 3 Table of Height and Bulk Regulations, by adding three new rows and addition notes as shown in **bold**, as follows: :

Town of Medfield

Table of Height and Bulk Regulations

District	Maximum Height (feet)	Permitted Height (stories)	Maximum Floor Area Ratio Including Accessory Buildings	Maximum Lot Coverage	Multifamily Dwelling Minimum Unit Floor Area (square feet)
A*					
RE	35	2 ½	0.2	10%	Not permitted
RT	35	2 ½	0.25	15%	Not permitted
RS	35	2 ½	0.35	20%	Not permitted
RU <u>Single-Family</u>	35	2 ½	0.35	35% <u>30%</u>	<u>Not applicable</u> 500 450**
<u>RU/Two-Family</u>	<u>35</u>	<u>2 ½</u>	<u>0.35</u>	<u>25%***</u> <u>30%****</u>	<u>Not applicable</u>
RU Multi-Family	35	2 ½	0.35	35%	500 450**

District	Maximum Height (feet)	Permitted Height (stories)	Maximum Floor Area Ratio Including Accessory Buildings	Maximum Lot Coverage	Multifamily Dwelling Minimum Unit Floor Area (square feet)
B	35	3	0.75	90%	Not permitted
BI	30	2	0.75	90%	Not permitted
IE	35	2	0.5	90%	Not permitted

NOTES

* See § 300-5.5.

** 450 square feet required for public housing for elderly.

*** See § 300-14.15

**** See § 14.15.G, Historic Preservation Incentive for Two-Family Dwellings in the RU District

, or do or act anything in relation thereto.

(Planning Board)

<i>Lot Size</i>	<i>35% Lot Coverage</i>	<i>30% Lot Coverage</i>
<i>12,000</i>	<i>4,200</i>	<i>3,600</i>
<i>20,000</i>	<i>7,000</i>	<i>6,000</i>
<i>40,000</i>	<i>14,000</i>	<i>12,000</i>

VOTED: That the Town vote to amend the Medfield Town Code Chapter 300 Zoning Attachment 3 Table of Height and Bulk Regulations by adding the language and numbers set out in the Warrant. **PASSED BY 2/3 VOTE 4/24/2017**

Article 48. To see if the Town will amend the Code of the Town of Medfield, Division 1: Bylaws, Part II General Legislation, Chapter 175.

Marijuana and Tetrahydrocannabinol by adding a new Section 175-3 as follows:

Section 175-3 Marijuana, Not Medically Prescribed, Prohibited.

Consistent with MGL Ch. 94G, Section 3(a)(2), all types of marijuana establishments as defined in GGL Ch. 94G, Section 1(j), to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, are prohibited within the Town of Medfield.

(Board of Selectmen)

VOTED: That if the Town will amend the Code of the Town of Medfield, Division 1: Bylaws, Part II General Legislation, Chapter 175. Marijuana and Tetrahydrocannabinol by adding a new Section 175-3 as set out in the Warrant. **MOTION CARRIES 4/24/2017**

Article 49. To see if the Town will vote to amend the Code of the Town of Medfield Chapter 300 Zoning 300, Attachment 1 Table of Use Regulations by adding a new Section 4.10b as follows:

[illegible]

	marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related business, shall be prohibited within the Town of Medfield.								
--	--	--	--	--	--	--	--	--	--

, or do or act anything in relation thereto.

(Planning Board)

VOTED: That the Town amend the Code of the Town of Medfield Chapter 300 Zoning Attachment 1 Table of Use Regulations by adding a new section 4.10b NON-MEDICAL MARIJUANA ESTABLISHMENTS with the designation “NO” in all zoning districts, as set out in the Warrant. **PASSED BY 2/3 VOTE 4/24/2017**

Article 50. To see if the Town will authorize the Board of Assessors to use a sum of money from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2018, or do or act anything in relation thereto.

(Board of Assessors)

VOTED: That the Town will authorize the Board of Assessors to use \$1,092,000 from free cash in the Treasury for the reduction of the tax rate for the fiscal year 2018. **PASSED 4/24/2017**

And you are directed to serve the Warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, seven days at least before the time of hold said Town Meeting.

Hereof fail not and make due return of this Warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 10th day of April, Two-Thousand and Seventeen.

Osler L Peterson, Chair /s/
Michael T. Marcucci, Clerk /s/
Gustave H Murby, Third Member /s/

BOARD OF SELECTMEN

By virtue of this Warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections and at town meetings, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Colby Roy /s/
Date: April 12, 2017

A TRUE COPY ATTEST:
Carol A. Mayer, CMC /s/
Town Clerk

**RE; Medfield Annual Town Meeting of April 24, 2017 – Zoning.
Warrant Articles 48 and 49.**

**The foregoing amendments to the Zoning By-Laws adopted under
Articles 48 and 49 have been approved by the Attorney General's
Office.**

Carol Mayer, CMMC /s/

Town Clerk, May 1, 2017

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN ELECTION
JUNE 5, 2017**

Norfolk,ss.

To the Constables of the Town of Medfield in said County, Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at the CENTER at Medfield, Ice House Road on MONDAY, JUNE 5, 2017 from 6:00 a.m. to 8:00 p.m. for the following purpose:

PROPOSITION 2 ½ DEBT EXCLUSION QUESTION

Shall the Town of Medfield be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued for the purposes of acquiring public land and/or public property, designing and/or constructing affordable public housing within the Town, and for the payment of all costs incidental and related thereto, the proceeds of said bond to be transferred to the Medfield Affordable Housing Trust Fund for said purposes.

Yes_____

No_____

And you are directed to serve this warrant by posting an attested copy thereof, in the usual place for posting warrants in said Medfield, fourteen days at least before the time of holding said Election.

Hereof fail not and make due return of this warrant with your doings thereon, unto the Town Clerk at the time and place of the Town Meeting aforesaid. Given unto our hands this 16th day of May, two thousand seventeen.

Osler L. Peterson, Chair /s/
Michael T. Marcucci, Clerk /s/
Gustave H. Murby, Third Member /s/
BOARD OF SELECTMEN

By virtue of this warrant, I have notified and warned the Inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purposes named, by posting attested copies of the same at five public places seven days before the date of the elections as within directed.

Constable: Robert flaherty
Date: May 22, 2017

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC
Town Clerk

**TOWN OF MEDFIELD
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN ELECTION
JUNE 5, 2017**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instruction to the voters posted.

WARDEN: Dorothy Frewald

TELLERS: Mary Patch, Beverly Bennotti, Jean Edmiston, Emmy Mitchell, Anthony Centore, Kathy Leader, Laura Cannon, Cheryl Dunlea, Mary Chouinard, Kay Bennett, Al Brenton, Claire Shaw, Joanne Surette, Jane Timmerman, Patricia Byrne, and Linda Kimball

The polls were closed at 8:00 P.M.

The total vote was 1084. There are 8816 registered voters, 13% of voters voting.

					<u>PRECINCT</u>				<u>TOTAL</u>
QUESTION 1 – PROP 2 ½ DEBT EXCLUSION AFFORDABLE HOUSING	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>					
Yes	312	213	188	191					904
No	47	50	35	48					108
									1084

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/
TOWN CLERK

June 6, 2017

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
SPECIAL STATE PRIMARY, SEPTEMBER 19, 2017**

SS. Norfolk

To either of the Constables of the Town of Medfield:

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections to vote at Precinct 1, 2, 3, 4, at the Center at Medfield, Ice House Rd. in said Medfield, on TUESDAY, SEPTEMBER 19, 2017 from 6:00 A.M. to 8:00 P.M. for the following offices:

SENATOR IN GENERAL
COURT

NORFOLK & BRISTOL
DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 15th day of August, 2017

Osler Peterson, /s/

Michael Marcucci, /s/

Gustave Murby, /s/

SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Ryan Maxfield, /s/

Date: August 16, 2017

A TRUE COPY ATTEST

Carol Mayer, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
SPECIAL STATE PRIMARY, SEPTEMBER 19, 2017**

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with reading of the warrant and the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting list was displayed and instructions to the voters posted.

WARDEN: Dorothy Frewald

TELLERS: Carol Nye, Mary Patch, Jean Edmiston, Janet Casey, Linda Harrington, Jane Timmerman, Linda Kimball and Lynn Policella

The polls were closed at 8:00 P.M.

The total vote was 686, Democrats - 380, Republicans - 306, Libertarian - 0

Total Registered Voters numbered 8,831 – 8% of the voters voting.

SENATOR IN GENERAL COURT	<u>PRECINCT</u>				
DEMOCRAT	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
SENATOR IN GENERAL COURT					
Paul R Feeney	59	26	22	42	149
Edward R Philips	48	84	43	53	228
Write In	1	1			2
Blanks				1	1
					380
REPUBLICAN					
Michael C Berry	23	18	15	17	73
Harry C Brousaides	4	9	2	7	22

Tim Hempton	16	16	9	17	58
Jacob J Ventura	29	32	25	64	150
Write In			1	2	3
Blanks					306
LIBERTARIAN					
NONE					

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/
TOWN CLERK

September 20, 2017

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR SPECIAL STATE ELECTION
OCTOBER 17, 2017

Norfolk, SS

To either of the Constables of the Town of Medfield

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Medfield who are qualified to vote in Special State Elections to vote at Precincts 1, 2, 3 & 4 at the CENTER at Medfield, located on Ice House Road, on TUESDAY, THE SEVENTEENTH DAY OF OCTOBER, 2017 from 6:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates of political parties for the following office:

**SENATOR IN GENERAL COURT – BRISTOL & NORFOLK
DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon, unto the Town Clerk at the time and place of election aforesaid. Given unto our hands this 19th day of September in the year of two thousand seventeen.

Osler Peterson /s/

Michael Marcucci /s/

Gustave Murby /s/

SELECTMEN OF MEDFIELD

By virtue of this warrant, I have notified and warned the inhabitants of the Town of Medfield, qualified to vote in elections, to meet at the time and for the purpose named, by posting attested copies of the same at five public places seven days before the date of the meeting as within directed.

Constable: Wayne Sallale
Date: September 21, 2017

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/
Town Clerk

TOWN OF MEDFIELD
SPECIAL STATE ELECTION
OCTOBER 17, 2017

Pursuant to the foregoing warrant, the polls were opened at 6:00 A.M. with the swearing in of the election workers present. The ballot boxes were inspected and found to be in working order, specimen ballots posted, voting precincts listing displayed and instruction to the voters posted.

WARDEN: Dorothy Frewald

ELECTION OFFICERS: Mary Patch, Jean Edmiston, Janet Casey, Cheryl Dunlea, Linda Harrington, Jane Timmerman, Patricia Byrne and Linda Kimball

The polls were closed at 8:00 P.M.

The total vote was 1,351 - Total Registered Voters numbered 8,846 – 6.5% of the voters voting.

After the counting and tabulation of the ballots, the results were as follows:

	<u>PRECINCT</u>				
SENATOR IN GENERAL COURT	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>TOTAL</u>
Paul R Feeney	125	140	108	125	498
Jacob J Ventura	146	134	148	136	564
Joseph M Shortsleeve	99	69	51	70	289
Write In					
Blanks					
					1351

Polls were closed at 8:00 P.M.

After the results were announced, the checked ballots, voting lists and tally sheets were turned over to the Town Clerk for safekeeping, as prescribed by law.

A TRUE COPY ATTEST:

Carol A. Mayer, CMMC /s/
TOWN CLERK

October 18, 2017

**FINANCIAL REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2017**

**Board of Assessors
Comparative Financial Reports
Fiscal Years 2016, 2017, 2018**

					Assessed Values
2016	1	Residential	4117	\$	2,348,650,980.00
	2	Open Space	0	\$	-
	3	Commercial	141	\$	78,628,595.00
	4	Industrial	37	\$	26,945,800.00
	5	Personal Property	77	\$	30,989,180.00
		Total Real and Personal Property	4372	\$	2,485,214,555.00
		Tax Levy	\$ 41,627,343.81		
					Overlay
					\$ 263,570.89
					Tax Rate
					\$ 16.75
					Assessed Values
2017	1	Residential	4128	\$	2,391,021,224.00
	2	Open Space	0	\$	-
	3	Commercial	146	\$	80,059,677.00
	4	Industrial	37	\$	25,958,700.00
	5	Personal Property	78	\$	32,480,540.00
		Total Real and Personal Property	4389	\$	2,529,520,141.00
		Tax Levy	\$ 42,723,595.17		
					Overlay
					\$ 251,092.17
					Tax Rate
					\$ 16.89
					Assessed Values
2018	1	Residential	4124	\$	2,436,557,674.00
	2	Open Space	0	\$	-
	3	Commercial	147	\$	83,541,860.00
	4	Industrial	37	\$	27,541,700.00
	5	Personal Property	79	\$	35,006,020.00
		Total Real and Personal Property	4387	\$	2,582,647,254.00
		Tax Levy	\$ 43,982,482.74		
					Overlay
					\$ 203,837.88
					Tax Rate
					\$ 17.03

COLLECTOR OF TAXES

Taxes Receivable as of June 30, 2017

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Excise Tax</u>
2017	\$218,044	\$3,120	\$61,862
2016	32,607	1,180	15,418
2015	17,217	867	3,540
2014	5,569	586	0
2013	12,850	435	0
Prior Years	\$6,157	\$53	0
Tax Title	\$61,400		

Respectfully submitted,

Georgia K. Colivas,
Treasurer/Collector

TOWN TREASURER

To the Honorable Board of Selectmen
and Residents of Medfield:

Statement of Cash

Receipts Fiscal Year 2017

Including investment returns	\$67,380,307.72
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Disbursements Fiscal Year 2017

Including vendor and payroll	\$75,644,343.94
------------------------------	-----------------

Cash Balance on June 30, 2017

\$23,901,212.99

General Fund

Statement of Investments

Pooled Investment Fund

Investments with MMDT	\$3,253,026.58
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June 30, 2017

Savings and Investments June 30, 2017

\$20,648,186.41

General Fund

Statement of Interest Received on Savings/Investments-General Fund

General Fund	\$136,911.73
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Pooled Investment Fund	\$29,290.00
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Total Interest Earned in Fiscal 2017

\$166,201.73

Outstanding Debt Accounts June 30, 2017

Debt Exclusion:

Town Land Acquisition	1,065,000
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Sewers	2,221,639
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Health Septic Loan (MWPAT)	12,300
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Additional School Roofs	90,500
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HS/Middle School/Memorial Constr.	9,095,000
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Public Safety Building	14,735,000
------------------------	------------

Red Gate Farm Acquisition	1,220,000
Adult Community Center	1,260,000
DPW Town Garage	<u>8,365,000</u>
	38,064,439

Non-Exclusion:

Adult Community Center	50,000
Town Garage Solar Array	212,800
High School Athletic Field Renovation	1,500,000

Land Acquisitions	345,900
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DPW Street Sweeper	15,000
Fire Truck	<u>125,000</u>
	2,248,700

Enterprise Fund:

WWTP Solar Panels	267,200
Hospital Water Tower	5,250,000
Flotation Thickeners	333,138
Water Main Repairs-Green St.	1,020,000
Causeway Water Main	170,000
WWTP Improvements	730,000
Forest St. Water Main	42,300
I I Reduction-MWPAT	650,793
Granite Street Water Main	<u>200,000</u>
Medfield State Hospital Land	<u>2,325,000</u>
	<u>10,988,431</u>

Total Long Term Debt (principal only)	\$51,301,570
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Respectfully Submitted,
Georgia K. Colivas, CMMT
Treasurer/Collector

TOWN TREASURER
TRUST AND INVESTMENT ACCOUNTS

Funds in Custody of the Town Treasurer:

Retirement/Pension	\$3,653,411.45
Conservation	32,838.28
Stabilization	883,836.20
Special Unemployment Insurance	146,639.69
Library Trusts	41,403.38
Granville Dailey-Library	76,062.37
Madelyn L. Grant Library Fund	75,307.88
Cemetery Perpetual Care	1,074,841.47
Municipal Insurance	279,058.73
Madelyn L. Grant Scholarship	113,958.94
Council on Aging	2,965.46
Catherine Bell Library Trust	271,172.28
Stabilization-Advanced Sewer Bet. Payments	1,049,294.16
Moses Ellis Post #117 G.A.R.	14,660.48
Medfield Antiquities Trust	6,684.87
Tri-Centennial Trust	4,022.91
School Essay Fund	5,612.09
Allendale Sewer Pumping Station Fund	59,272.44
Dela Park Acres Trust	16,182.64
Cedarview Acres	21,572.08
Carruth Sewer District	8,155.10
Maude Washburn Trust Fund	5,474.19
Voluntary Local Education	8055.63
Elderly and Disabled Trust	3,905.76
375 th Anniversary Trust	1,562.25

Andrea Trasher Scholarship Trust	9,808.88
Elizabeth Busconi Trust	35,119.00
J.M McCormick Scholarship Trust	16,228.86

Balance June 30, 2017	\$7,882,339.66

Respectfully submitted,

Georgia K. Colivas, CMMT
Treasurer/Collector

TOWN ACCOUNTANT
TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2017

FUND: 01 GENERAL FUND			ACCOUNT BALANCE
ASSETS			
01	101000	CASH	15,445,561.50
01	121012	2012 PERSONAL PROPERTY TX RECB	53.30
01	121013	2013 PERSONAL PROPERTY TAX REC	435.61
01	121014	2014 PERSONAL PROPERTY TAX REC	585.99
01	121015	2015 PERSONAL PROPERTY TAX REC	866.82
01	121016	2016 PERSONAL PROPERTY TAX REC	1,179.96
01	121017	2017 PERSONAL PROPERTY TAX REC	3,120.00
01	122008	2008 REAL ESTATE TAX REC-CH59	3,354.99
01	122009	2009 REAL ESTATE TAX REC-CH59	2,801.92
01	122013	2013 REAL ESTATE TAX REC-CH59	12,850.22
01	122014	2014 REAL ESTATE TAX REC-CH59	5,568.91
01	122015	2015 REAL ESTATE TAX REC-CH59	17,217.30
01	122016	2016 REAL ESTATE TAX REC-CH59	32,606.78
01	122017	2017 REAL ESTATE TAX REC-CH59	218,043.91
01	123005	PROV FOR ABATE/EXEMP-2005	-529.98
01	123006	PROV FOR ABATE/EXEMP-2006	-1,515.52
01	123007	PROV FOR ABATE/EXEMP-2007	-6,982.06
01	123008	PROV FOR ABATE/EXEMP-2008	-1,603.81
01	123009	PROV FOR ABATE/EXEMP-2009	-1,388.28
01	123010	PROV FOR ABATE/EXEMP-2010	8,782.89
01	123011	PROV FOR ABATE/EXEMP-2011	8,473.25
01	123012	PROV FOR ABATE/EXEMP-2012	-13,762.96
01	123013	PROV FOR ABATE/EXEMP-2013	-67,423.19
01	123014	PROV FOR ABATE/EXEMP-2014	-63,170.95
01	123015	PROV FOR ABATE/EXEMP-2015	-103,407.75
01	123016	PROV FOR ABATE/EXEMP-2016	-112,028.21
01	123017	PROV FOR ABATE/EXEMP-2017	-134,209.30
01	124000	TAX TITLE RECBL	61,400.86
01	125300	DEF TAX RECBL ch59s5cl41A	318,477.18
01	126115	2015 MVE TAX RECBL-CH60A	3,539.71
01	126116	2016 MVE TAX RECBL-CH60A	15,417.69
01	126117	2017 MVE TAX RECBL-CH60A	61,862.48
01	134002	AMB CHG BILLING AGENCY RECBL	229,480.01
01	136000	POLICE SPEC DETAIL RECBL	24,344.91
01	143101	2001 APP SEW BETT ATTX	116.95
01	143102	2002 APP SEW BETT ATTX	116.95
01	143103	2003 APP SEW BETT ATTX	116.95
01	143104	2004 APP SEW BETT ATTX	116.95
01	143108	2008 APP SEW BETT ADD TO TAX	1,928.70
01	143113	2013 APP SEW BETT ADD TO TAX	956.75
01	143117	2017 APP SEW BETT ADD TO TAX	1,660.07
01	143900	COMM INT SB ATTX	1,492.74
01	143918	APPORT SEW BETT NOT YET DUE	1,594,558.56
TOTAL ASSETS			17,571,068.80

TOWN ACCOUNTANT
TOWN OF MEDFIELD
BALANCE SHEET
FISCAL YEAR ENDED JUNE 30, 2017

LIABILITIES

01	120000	DEF REV-PROP TAX	190,080.16
01	124001	DEF REV-TAX TITLE	-61,400.86
01	125301	DEF REV-DEFERRED TX	-318,477.18
01	126000	DEF REV-MVE TAX	-80,819.88
01	134100	DEF REV-AMBULANCE	-229,480.01
01	136100	DEF REV-POL SPEC DETAIL	-24,344.91
01	143925	DEF REV-SPECIAL BETT	-6,506.06
01	143926	DEF REV-SB NOT YET DUE	-1,594,558.56
01	201000	WARRANTS PAYABLE	-1,034,245.65
01	211000	ACCRUED SCHL PAYR PAYBL	-1,612,776.85
01	222200	PAYR P-VOL LIFE W/H	-1,138.32
01	222600	PAYR P-DEF COMP W/H	9.75
01	223000	PAYR P-HEALTH INS W/H	-155,333.93
01	223100	PAYR P-BASIC LIFE W/H	-567.72
01	226800	PAYR P-DENTL INS W/H	-5,750.77
01	226811	PAYR P-FLEX BEN-HEALTH (SCHL)	-2,792.23
01	227009	ZON BD RFDBL DEP PAYBL	-1.00
01	227010	PLN BD RFDBL DEP PAYBL	-11,672.53
01	227011	CONSVTN PROJ DEP PAYBL	-1,577.00
01	252000	TAILINGS PAYABLE-PAYRL	-22,556.81
01	252010	TAILINGS PAYABLE-VW	-1,457.00

TOTAL LIABILITIES

-4,975,367.36

FUND BALANCE

01	324000	F/B R-EXPENDITURES	-30,000.00
01	324001	F/B R-ENCUMBRANCE	-368,350.21
01	324002	F/B R-RES EXP-SP ART	-610,500.44
01	324006	F/B R-CAPITAL BUDGET	-109,817.00
01	326000	F/B R-SNOW DEFICIT	69,868.86
01	328000	F/B R-DBT EXCL-SB REV	-106,235.54
01	329600	F/B RES REDUC FUTR EXCL DEBT	-147,786.54
01	329601	F/B R- REDUC EXCL DEBT MSBA GR	-6,226,210.00
01	329602	F/B R-MSBA GR EXCL DEBT COSTS	-398,659.63
01	333000	F/B R-EXPEND FR F C	-1,292,000.00
01	359000	F/B UNRESERVED	-3,376,010.94 *

TOTAL FUND BALANCE

-12,595,701.44

TOTAL LIABILITIES + FUND BALANCE

(17,571,068.80)

* FREE CASH CERTIFIED \$2,885,994

Town of Medfield
Fund 22 & 28 - School Revolving Funds
Fiscal Year 2017

<u>Fund</u> <u>Number</u>	<u>Project</u> <u>Number</u>	<u>Account Title</u>	<u>6/30/2017</u>
22	800	School Lunch	<u>\$ 135,572.98</u>
		Total Fund 22-School Lunch	<u><u>\$ 135,572.98</u></u>
28	810	Athletics	\$ 99,491.55
28	815	Intramurals	\$ 5,728.62
28	820	Adult Education	\$ 27,353.78
28	821	Music	\$ 9,196.47
28	825	IPAD Revolving	\$ 9,136.09
28	830	Summer School Program	\$ 936.16
28	835	Restitution Revolv	\$ 2,891.29
28	840	Pre-K Tuition	\$ 325,195.59
28	841	Kindergarten Tuition	\$ 279,686.87
28	842	Tuition Foreign Exchange	\$ 157,690.04
28	850	Use of School Buidling	\$ 156,581.95
28	855	HS Parking	\$ 124,342.44
28	880	Before/After School Progr	\$ 112,226.33
28	890	HS Extra Curricula	<u>\$ 3,639.00</u>
		Total Fund 28-School Other Revolving Funds	<u><u>\$ 1,314,096.18</u></u>

Town of Medfield
Fund 25 - School Federal Grants
Fiscal Year 2017

<u>Fund Number</u>	<u>Project Number</u>	<u>Account Title</u>	<u>6/30/2017</u>
25	14017	F Teachers Quality-140 FY17	\$ 1,516.41
25	23117	F Leap Grant	\$ 8,574.00
25	24017	F Tit VIB Sped 94-142 240 FY17	\$ -
25	24316	F Secondary Transition Systemic Simpl	\$ 680.96
25	26217	F Early Childhood 262 FY17	\$ -
25	27416	F SPED Progr Improv-274-FY16	\$ (0.00)
25	27417	F SPED Progr Improv-274-FY17	\$ 3,712.82
25	29816	F SPED Early Childhd 298-FY16	\$ 0.00
25	29817	F SPED Early Childhd 298-FY17	\$ 485.34
25	30516	F Tit 1 Distr 305-FY16	\$ 138.49
25	30517	F Tit 1 Distr 305-FY17	\$ (1,241.00)
Total Fund 25-School Federal Grants			<u>\$ 13,867.02</u>

Town of Medfield
Fund 26 - School State Grants
Fiscal Year 2017

<u>Fund Number</u>	<u>Project Number</u>	<u>Account Title</u>	<u>6/30/2017</u>
26	63214	S Academic Support-632 FY14	\$ 357.80
26	65000	S Grad Safety Gr-650	\$ 2,000.00
26	750	S Circuit Breaker-750	<u>\$ 240,328.96</u>
Total Fund 26-School State Grants			<u>\$ 242,686.76</u>

Town of Medfield
Fund 29 - School Gift Accounts
Fiscal Year 2017

<u>Fund Number</u>	<u>Project Number</u>	<u>Account Title</u>	<u>6/30/2017</u>
29	900	Opening Day Guest Speaker	\$ 550.16
29	901	Asia Society Gift	\$ 0.12
29	905	EMC/Wroten Music Gift	\$ 111.82
29	909	Memorial Gift	\$ 6,580.50
29	911	Telephone Utility Gift	\$ 10,761.90
29	914	Middle School Gift	\$ 18,424.92
29	915	Robert Hersee Memorial	\$ 150.00
29	916	Fidelity Gift	\$ 254.05
29	917	Wireless Computer Gift	\$ 151.65
29	919	Sepac Gift	\$ 5,158.48
29	922	Boosters Coach Gift	\$ 64.00
29	926	Marimba Music Gift	\$ 5,195.66
29	927	Exchange Activities Gift	\$ 15,721.43
29	928	Dale St Schl Gift	\$ 936.33
29	929	Wheelock Schl Gift	\$ 5,208.19
29	930	High School Gift	\$ 12,044.32
29	931	Bay State Gas Gift	\$ 55,494.04
29	932	Nstar Energy Program Gift	\$ 8,132.62
29	940	District Gift	\$ 4,225.79
29	941	Pupil Service Gift Account	\$ 669.12
29	29952	Wheelock Coalition	\$ 9,263.59
29	29953	Memorial Coalition	\$ 768.64
29	29954	Middle School Coalition	\$ 17,245.08
29	29955	High School Coalition	\$ 9,240.31
		Total Fund 29-School Gifts	<u>\$ 186,352.72</u>

Town of Medfield
Fund 30 - Town Grants
Fiscal Year 2017

Account Number		Account Title	06/30/17
30-002	P	P-COA MCHF-ARCP Gr	\$ 281.46
30-006	S	S-Police Drug Education	\$ 691.04
30-013	S	DEP Compost Bin Grant	\$ 0.00
30-024	S	S-State Aid to Library	\$ 49,074.90
30-033	S	Energy Manager Gr (Div of Energy Resource	\$ 6,462.13
30-034	S	S-Water Pollutn Abat-Tit V	\$ 39,188.49
30-036	S	Solarize Medfield Marketing Gr	\$ 1,281.41
30-038	P	COA Alzheimer's Grant	\$ 1,905.00
30-042	S	S-Medfield Arts Council Int. Bearing	\$ 1,202.81
30-045	S	Community Compact Grant	\$ 4,434.77
30-047	S	DEP Recycling Dividend Grant	\$ 5,400.00
30-048	S	S-Uniform Polling/Elec Gr	\$ 20.02
30-062	S	OATA Photovoltaic Site Asses	\$ 1,000.00
30-066	S	Green Communities Grant	\$ 6,200.00
30-070	S	S-Senior Formula Grant FY05-FY09	\$ 3.27
Total			<u>\$ 117,145.30</u>

Total Federal Grants (F)	\$ -
Total State Grants (S)	\$ 114,958.84
Total Private Grants (P)	<u>\$ 2,186.46</u>
Total	\$ 117,145.30

Town of Medfield
Fund 31 - Revolving Ac's
Fiscal Year 2017

Account Number	Account Title	6/30/2017
31-001	Sale of Cemetery Lots	\$ 503,878.15
31-002	Cemetery Perpetual Care	\$ 63,000.00
31-003	Insurance Reimb <\$150,000	\$ 12,068.09
31-004	Park & Recreation Revolving	\$ 8,763.15
31-007	Fire Alarm Revolving	\$ 21,479.29
31-010	Premium on Debt Exclusion Bonds	\$ 114,663.53
31-012	Fire CPR Revolving	\$ 83.01
31-013	BOH Engineering Revolv	\$ 14,300.16
31-014	Tax Refund IRS	\$ 1,445.77
31-017	Special Investigation Police	\$ 3,082.02
31-022	Police Special Detail	\$ 55,829.22
31-024	Conservation Fees	\$ 7,218.45
31-036	Fire Arms Revolving	\$ 33,652.71
31-042	Amb Mileage Fees-Billing Agency	\$ 53,047.32
31-045	Trf Station Recycle Revolving	\$ 1,767.86
31-048	Deputy Coll Fees Ac	\$ 343.45
31-051	Community Gardens ch44s53 e 1/2	\$ 5,191.31
31-053	Center(COA) Rental Rev 53 e 1/2	\$ 1,557.32
31-054	L Copy/Rntl/Damg Matl Rev 53 e1/2	\$ 4,501.51
31-055	COA ARCP Fee Revolv ac 53 e 1/2	\$ 102,076.91
31-056	MSH Revolving Account	\$ 18,000.00
	Total	<u><u>\$ 1,025,949.23</u></u>
	Deposits rec'd in advance for P&R summer progr	<u>\$ 331,958.32</u>
	Fund Balance	\$ 1,357,907.55

Town of Medfield
Fund 32 - Gift A/c's
Fiscal Year 2017

Account Number	Account Title	Balance 6/30/2017
32-001	Cable Access Gift	\$ 100.00
32-002	Fire Gift	\$ 2,797.14
32-003	Dwight Derby House Gift	\$ 1,000.00
32-004	Civil Defense gift	\$ 1,851.41
32-008	Council on Aging Gift	\$ 103,874.59
32-009	40B Gift Account	\$ 620.00
32-011	Brothers Market Gift	\$ 200.00
32-013	Drug Wages Norwood Gift	\$ 397.46
32-014	Historical Commission Gift	\$ 34.00
32-015	Long Range Planning Gift	\$ 447.00
32-016	Comm to Study Memorials Gift	\$ 6,386.37
32-018	Memorial Day Gift	\$ 841.65
32-020	Yourth Outreach Gift	\$ 8,786.12
32-025	Town Meeting Gift	\$ 75.00
32-027	Ambulance Gift	\$ 268.53
32-028	Library Gift	\$ 43,740.66
32-030	Grist Mill Gift	\$ 11,262.93
32-031	Town Common Gift	\$ 2,531.06
32-035	Dare Police Donations	\$ 36.08
32-039	Library Book/Materials Gift	\$ 1,709.49
32-041	Kennel Operations Gift	\$ 2,756.01
32-043	Arts/Cult Council Gift-Est 3/02	\$ 1,159.92
32-044	Entering Medfield Sign Gift ac	\$ 2,000.00
32-047	Downtown Study Gift	\$ 1,704.93
32-048	Fiberoptic Gift-WAN	\$ 2,539.15
32-050	Police Gift	\$ 1,834.17
32-053	COA Gift fr Jenks Jr	\$ 58,645.24
32-054	Hospital Cemetery Maint Gift	\$ 430.00
32-055	Town Clerk Banner Gift	\$ 2,255.79
32-058	MIIA Wellness Gift (FitBit Challenge)	\$ 1,000.00
Total Town Gift AC's		\$ 261,284.70

Town of Medfield
Fund 33 - Chapter 90
Fiscal Year 2017

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance 6/30/2017</u>
33-026	North Street Redesign	\$ (8,978.07) *
	Total	<u>\$ (8,978.07)</u>
*	OK - Reimbursement Rec'd Oct & Nov 2017	

TOWN OF MEDFIELD
Other Agency Fund
Student Activity Accounts
Fund 90 Detail
Fiscal Year 2017

<u>Account Number</u>	<u>Account Title</u>	<u>Ending Balance 6/30/2017</u>
90-311	Dale Street School	\$ 3,152.97
90-312	Wheelock School	\$ 1,723.42
90-313	Memorial School	\$ 818.87
90-321	Middle School	\$ 26,834.60
90-331	High School	<u>\$ 141,148.10</u>
	Total	<u><u>\$ 173,677.96</u></u>

Respectfully Submitted,

Joy A. Ricciuto, CGA
Town Accountant

WATER ENTERPRISE FUND
FISCAL YEAR 2017
ESTIMATED REVENUES AND EXPENDITURES

WATER ENTERPRISE REVENUES & AVAILABLE FUNDS:			
USER CHARGES	\$	1,809,082	
WATER AVAILABLE FUNDS	\$	10,757	
WATER FREE CASH	\$	252,000	
TOTAL WATER REVENUES			\$ 2,071,839

TOTAL COSTS APPROPRIATED IN THE WATER DEPARTMENT			
ORGANIZATION CODE 60-410-1 AND 60-410-2:			
PERSONNEL	\$	324,961	
OPERATIONS	\$	506,400	
EMERGENCY RESERVE FUND	\$	50,000	

APPROPRIATED IN CAPITAL BUDGET FROM WATER FREE CASH			
FORD F650 TRUCK W/DUMP BODY	\$	102,000	

APPROPRIATED-CAPITAL OUTLAY-FROM WATER FREE CASH			
art35/atm16-Fe/Mn TREATMT FACILITY STDY+DESIGN	\$	150,000	

SUB-TOTAL WATER DEPARTMENT COSTS			\$ 1,133,361
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ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:			
PRINCIPAL 01-710-2	\$	460,800	
INTEREST 01-751-2	\$	205,900	
TOTAL DEBT SERVICE			\$ 666,700

INSURANCE	\$	51,268	
OPEB HEA INS LIABILITY CONTRIBUTION	\$	7,154	
CNTY RETIREMENT CONTRIBUTION	\$	57,340	
SHARED EMPLOYEES	\$	145,990	
SHARED FACILITIES	\$	10,026	
SUB-TOTAL ALLOCATED EXPENSES		\$ 271,778	

TOTAL-ALLOCATED EXPENSES			\$ 938,478
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ESTIMATED EXPENSES			(2,071,839)
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ESTIMATED WATER FUND SURPLUS (DEFICIT)	\$		-
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$	2,071,839	
LESS: TOTAL COSTS	\$	(2,071,839)	
LESS: PRIOR YEAR DEFICIT	\$	-	

GENERAL FUND SUBSIDY	\$		-
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES	\$	1,809,082	
WATER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$	10,757	
WATER ENTERPRISE FREE CASH	\$	252,000	
NON-ENTERPRISE AVAILABLE FUNDS	\$	-	

TOTAL SOURCES OF FUNDING FOR COSTS	\$	2,071,839	
APPROPRIATED IN THE WATER ENTERPRISE FUND			

FY17 WATER ENTERPRISE RATE STRUCTURE:

1 - 10,000	\$47.49	BASE CHARGE EVERY 6 MONTHS
10,001 - 35,000	\$4.19	PER 1,000 GALLONS
35,001 - 70,000	\$6.67	PER 1,000 GALLONS
OVER 70,000 GALLONS	\$9.45	PER 1,000 GALLONS

NOTE: FY17 WATER RATES HAVE NOT BEEN SET

SEWER ENTERPRISE FUND
FISCAL YEAR 2017
ESTIMATED REVENUES AND EXPENDITURES

SEWER ENTERPRISE REVENUES & AVAILABLE FUNDS:	
USER CHARGES	\$ 1,745,200
SEWER AVAILABLE FUNDS	\$ 8,364
SEWER FREE CASH	<u>\$ 60,000</u>
TOTAL SEWER REVENUES	\$ 1,813,564

TOTAL COSTS APPROPRIATED IN THE SEWER DEPARTMENT	
ORGANIZATION CODE 61-420-1 AND 61-420-2:	
PERSONNEL	\$ 284,928
OPERATIONS	\$ 702,800
INFILTRATION INFLOW	\$ 50,000
EMERGENCY RESERVE FUND	<u>\$ 50,000</u>
SUB-TOTAL SEWER DEPARTMENT COSTS	

APPROPRIATED IN CAPITAL BUDGET FROM SEWER FREE CASH	
FORD F350 TRUCK W/UTILITY BODY	<u>\$ 60,000</u>

SUB-TOTAL SEWER DEPARTMENT COSTS	\$ 1,147,728
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ALLOCATED EXPENSES APPROPRIATED IN OTHER
DEPARTMENTAL BUDGETS:

DEBT SERVICE:	
PRINCIPAL 01-710-2	\$ 274,767
INTEREST 01-751-2	<u>\$ 76,851</u>
TOTAL DEBT SERVICE	\$ 351,618

INSURANCE	\$ 68,143
OPEB LIABILITY CONTRIBUTION	\$ 33,400
CNTY RETIREMENT CONTRIBUTION	\$ 59,460
SHARED EMPLOYEES	\$ 145,990
SHARED FACILITIES	<u>\$ 7,225</u>
SUB-TOTAL ALLOCATED EXPENSES	<u>\$ 314,218</u>

TOTAL-ALLOCATED EXPENSES	\$ 665,836
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ESTIMATED EXPENSES	<u>\$ (1,813,564)</u>
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ESTIMATED SEWER FUND SURPLUS (DEFICIT)	<u>\$ -</u>
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CALCULATION OF GENERAL FUND SUBSIDY:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,813,564
LESS: TOTAL COSTS	\$ (1,813,564)
LESS: PRIOR YEAR DEFICIT	<u>\$ -</u>

GENERAL FUND SUBSIDY	<u>\$ -</u>
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SOURCES OF FUNDING FOR COSTS APPROPRIATED IN ENTERPRISE FUND:

ENTERPRISE FUND REVENUES AND AVAILABLE FUNDS	\$ 1,745,200
SEWER ENTERPRISE RESERVE FOR REDUCTION OF FUTURE DEBT	\$ 8,364
SEWER FREE CASH	\$ 60,000
NON-ENTERPRISE AVAILABLE FUNDS	<u>\$ -</u>

TOTAL SOURCES OF FUNDING FOR COSTS	\$ 1,813,564
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APPROPRIATED IN THE SEWER ENTERPRISE FUND

FY17 SEWER ENTERPRISE RATE STRUCTURE:

<u>RESIDENTIAL</u>	<u>BASED ON 75% OF WATER CONSUMPTION</u>
1 - 10,000	\$85.75 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$8.84 PER 1,000 GALLONS
<u>COMMERCIAL</u>	<u>BASED ON 100% OF WATER CONSUMPTION</u>
1 - 10,000	\$85.75 BASE CHARGE EVERY 6 MONTHS
10,001 AND OVER	\$8.84 PER 1,000 GALLONS
SEPTIC DISPOSAL FEE	\$110.00/1,000 GAL

WATER & SEWER ENTERPRISE FUND
ESTABLISHED JULY 1, 1991 (FISCAL YEAR 1992)
UNDER MASS GENERAL LAWS, CH 40/SECTION 39K

FOR THE YEAR ENDED JUNE 30, 2017

WATER

Total Services	3,964	
Added Services	5	
Millions Gallons Pumped	458	
Million Gallons Sold	334	
Water Retained Earnings - Reserved	\$ 504,702	
Water Retained Earnings - Unreserved	\$ 1,255,150	certified

SEWER

Total Services	2,644	
Added Services	19	
Sewer Retained Earnings - Reserved	\$ 222,055	
Sewer Retained Earnings - Unreserved	\$ 868,999	certified

PERPETUAL CARE 2017

NAME	AMOUNT
Works, Alan and Elizabeth	\$3,000
Leader, Kathleen	\$3,000
Hennessy, Christopher P.	\$3,000
Coffin, John	\$1,500
Kelly, Erin C.	\$ 750
Fitzgerald, William J.	\$ 750
Lepley, Paul and Virginia	\$ 750
White, Jr., James G. and MaryBeth	\$3,000
Clancy, Michael	\$ 600
Cornwell, Peter and Judith	\$3,000
Kristof, Michael	\$1,500
Callachan, Betsy R.	\$ 750
Cavanaugh, Mary R.	\$1,500
MacLeod Jr., Charles	\$ 700
Beardsley, Bruce and Marianne	\$3,000
Seeley, Theresa	\$ 750
Goodard, John	\$3,000
Fernald, Edith	\$ 750
O'Leary, Thomas	\$3,000
Peck, Charles and Stephanie	\$3,000
Peck, Charles and Stephanie	\$1,500
Total	\$38,800